

**STATE SERVICES EXAMINATION RULES**

As per Order Government of Chhattisgarh, General Administration Department vide Notification No. F 6-3/2008/1/One, Dated 27.08.2008, Amended Notification No. F 6-3/2008/1/One, Dated 23.12.2011, Amended Notification No. F 6-3/2008/1/One, Dated 24.12.2012, Amended Notification No. F 6-3/2008/1/One, Dated 02.03.2013, Amended Notification No. F 6-3/2008/1/One (Part-2), Dated 27.07.2013, Amended Notification No. F 6-3/2008/1/One, Dated 17.12.2013 - Combined Competitive Examination called State Services Examination for recruitment to the following services/posts may be held annually, if required by the Chhattisgarh Public Service Commission:

**Class of Service/Post**

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|--|-----|--|----|
| 1. State Civil Service (Deputy Collector)                        | II  | 38. <sup>3</sup> Assistant Director, Urban Administration and Development Department   | II |
| 2. State Police Service (Dy. Superintendent of Police)           | II  | 39. <sup>3</sup> Assistant Director, Social Welfare Department   | II |
| 3. State Accounts Service  | II  | 40. <sup>5</sup> Assistant Project officer, Panchayat & Rural Development Department   | II |
| 4. Commercial Tax Officer  | II  | 41. <sup>8</sup> Assistant Director, Panchayat & Rural Development Department  | II |
| 5. District Excise Officer                                       | II  | 2. The combined competitive examination comprises following successive stages:   |    |
| 6. Assistant Registrar Cooperative Societies                     | II  | • The State Services Preliminary Examination for selection of candidates for Main Examination.   |    |
| 7. District Organiser, Tribal Welfare                            | II  | • State Services Main Examination (written Examination and Interview) for final selection of candidates for the various categories of services and post.   |    |
| 8. Labour Officer  | II  | The Scheme of examination and syllabi of different subjects would be as given under Appendix I, II and III respectively. <b>The examination plan (Annexure-I) and the course (Annexure-III) for the Main Examination will be published later.</b>  |    |
| 9. District Registrar  | II  | (i) All candidates, irrespective of their preference for a particular service/post, will have to appear in the same number of papers as mentioned in the scheme of examination (Appendix 1). <sup>2</sup>  |    |
| 10. Employment Officer   | II  | 3. (i) The candidates obtaining minimum marks in the preliminary examinations as may be fixed by the Commission in their discretion, shall be arranged in the order of marks obtained by them, Out of these candidates only about as many as equal to fifteen times at the most the total number of posts under various categories, will be deemed to qualify for the Main Examination and the results of the preliminary examination shall be announced accordingly. The list of candidates belonging to <b>Unreserved Category</b> , Scheduled Castes and Scheduled Tribes and OBC qualifying for main examination shall be separately prepared and their results announced accordingly. Preliminary Examination will only serve as a screening test for selecting candidates for the Main Examination and marks obtained in this examination will not be considered at the time of final selection of candidates. |    |
| 11. Area Organiser   | II  | (ii) The candidates who appear in the Main Examination and obtain such minimum marks as may be fixed by the Commission in their discretion, will be arranged in the order of total marks obtained by them in the Main Examination. Out of these candidates only about as many as equal three times the total number of posts under various services will be deemed to qualify for being called for interview. Similarly a separate list of candidates belonging to <b>Unreserved Category</b> , scheduled castes, scheduled tribes and OBC who qualify for being called for interview shall be prepared.   |    |
| 12. Block Development Officer                                    | II  | (iii) (a) After the interview the candidates will be arranged by the Commission in the order of merit as disclosed by the aggregate of marks awarded to them in the Main Examination and the interview.  |    |
| 13. Assistant Director Food/Food Officer                         | II  | <b>While recommending a candidate for a particular service, due consideration will be given to the preference, if any expressed by him/her in the application, subject to the following conditions :-</b>  |    |
| 14. Project Officer, Social /Rural Intensive Literacy Project II | II  | (1) If a candidate has not expressed any preference in the application, he will be considered for all posts in the order in which these have been enumerated in the advertisement.   |    |
| 15. Subordinate Civil Service (Naib Tahsildar)                   | III | (2) In case a candidate does not succeed in getting any of the posts of his preference, he will be considered on the basis of his aggregate of marks for other post (s) in the order in which these have been enumerated in the advertisement. However, he shall not be considered for any post (s) for which he has expressly indicated that he would not like to be considered for it.   |    |
| 16. Assistant Superintendent Land Records                        | III |  |    |
| 17. Commercial Tax Inspector                                     | III |  |    |
| 18. Excise Sub-Inspector   | III |  |    |
| 19. Transport Sub-Inspector                                      | III |  |    |
| 20. Co-operative Inspector                                       | III |  |    |
| 21. Assistant Labour Officer                                     | III |  |    |
| 22. Assistant Jailor   | III |  |    |
| 23. Sub-Registrar  | III |  |    |
| 24. Assistant Director Public Relation                           | II  |  |    |
| 25. Principal, Panchayat Secretary of the Training Institute     | II  |  |    |
| 26. District Women Child Development Officer                     | II  |  |    |
| 27. Chief Instructor (Anganwadi/Gram Sevikas Training Centre)    | II  |  |    |
| 28. Assistant Director (Women and Child Development)             | II  |  |    |
| 29. Superintendent (Institutions)                                | II  |  |    |
| 30. Project Officer (Integrated Child Development Project)       | II  |  |    |
| 31. Assistant Project Officer (Special Nutrition Programme)      | II  |  |    |
| 32. Area Organizer (M.D.M.)                                      | II  |  |    |
| 33. District Commandant Home Guard                               | II  |  |    |
| 34. Assistant Director Local Fund Audit                          | II  |  |    |
| 35. <sup>5</sup> Chief Executive Officer, Janpad Panchayat       | II  |  |    |
| 36. Chhattisgarh Subordinate Account Service Officer             | III |  |    |
| 37. <sup>2</sup> Superintendent District Jail                    | II  |  |    |

(3) The above principles will also apply while preparing supplementary list.

(b) <sup>1</sup> Merit list for each post in the case of candidates belonging to scheduled castes, scheduled tribes and OBC will be similarly prepared separately, to the extent of reserved vacancies. In case a candidate belonging to scheduled castes or scheduled tribes or OBC by virtue of his aggregate of marks, finds place in the **unreserved** list, he shall be shown in the **unreserved** list and will not be counted against a reserved vacancy.

(iv) The Commission shall also prepare a supplementary list for each post to the extent of 25% of the total number of candidates figuring in the main list.

4. After receipt of the **recommendation** of the Commission, the Government shall make such enquiries about the candidate as it may deem fit in order to ensure that they are suitable in all respects for appointment to the posts concerned. The Government reserve the right to offer appointment to the candidates.

5. **Eligibility conditions - (a) Nationality-** The candidate must be a citizen of India.

(b) **Minimum educational qualification -** A candidate must hold a degree of any of the Universities incorporated by an Act of the Central or State Legislature in India or other Educational Institution established by an Act of Parliament or declared to be deemed as a University under Section 3 of the University Grants Commission Act, 1956 or possess an equivalent qualification.

**Note -I-** Candidates who have appeared at an examination the passing of which would render them educationally qualified for the commission's examination but have not been informed of the results as also the candidates who intend to appear at such a qualifying examination will also be eligible for admission to the Preliminary Examination. It will be compulsory for all candidates who are declared qualified by the Commission for taking the State Services (Main) Examination to produce proof of passing the requisite examination with their application for the Main -Examination.

**Note -II-** Candidates possessing professional and technical qualifications which are recognized by the State Government as equivalent to professional and technical degree would also be eligible for admission to the examination.

(c) **Age - (a)** A candidate must have attained a minimum age of 21 years and must not have attained the maximum age of 30 years as on 1<sup>st</sup> January of the year of issuance of the advertisement. Provided that for candidates domicile/permanent residents of State of Chhattisgarh, the maximum age shall be extended to 35 years. <sup>3</sup>

Provided that the State Government may vary the lower and upper age limits for any of the services included in these Rules looking to the exigencies of the services.

(b) The upper age limit prescribed above will be relaxable :-

(i) up to a maximum of five years : if a candidate domiciled in Chhattisgarh belongs to a caste or tribe notified a scheduled caste or scheduled tribe or OBC by the Government of Chhattisgarh :-

(ii) up to a maximum of 3 years : If a candidate is a bonafide repatriate of Indian origin from :-

(1) Burma, who migrated to India on or after 1st June, 1963; or

(2) Srilanka, who migrated to India after 1st November, 1964; or

(3) if the Candidate is a bonafide displaced person from East Pakistan (now Bangladesh) and had migrated to India during the period between 1st January, 1964 and 25th March, 1971.

(iii) up to a maximum of 8 years : If the candidate repatriate or displaced person mentioned in (ii) supra belongs to scheduled caste, scheduled tribe or OBC as notified by Government of Chhattisgarh and domiciled in Chhattisgarh

(iv) up to a maximum of 5 years : if the candidate is a widow on her first appointment ;

(v) up to a maximum of 2 years : if the candidate holds a Green Card in his/her name under the Family Welfare Programme; <sup>4</sup> (Deleted, As per Government of Chhattisgarh, General Administration Department vide Notification No 6-2/2014/1/3 Dated 10/10/2014.)

(vi) up to a maximum of 5 years: if the candidate is a forward partner of a prize winning couple under Intercaste Marriage Scheme sponsored by the Tribal, Harijan and Backward Class Welfare Department as per GAD Memo No. C-1085-3-1, dated 3-9-1985;

(vii) **Up to a maximum of 5 years: if the candidate is sports person honoured with the Shaheed Rajeev pandey Award or Gundadhar Samman or Maharaja Pravirchandra Bhanjdev Samman or Rashtriya Yuva awarded as per GAD memo No- F19-2/2005/1-3 Raipur dated 01-12-2006.**

(viii) up to a maximum of 3 years : in the case of Defence Services personnel, disabled in operations during hostilities with any foreign country or in a disturbed area and released as a consequence thereof ;

(ix) up to a maximum of 8 years<sup>4</sup> if the candidate filling under category (viii) supra belongs to the scheduled caste or the scheduled tribe or OBC ;

(x) up to a maximum of 3 years : in the case of a candidate who is a bonafide repatriate of Indian origin (Indian passport holder) from Vietnam as also a candidate holding emergency certificate issued to him by Indian Embassy in Vietnam and who arrived in India from Vietnam not earlier than July, 1975;

(xi) up to a maximum of 8 years : if the candidate falling under category (x) supra belongs to a scheduled caste or scheduled tribe or OBC :

(xii) up to a maximum of 5 years : in the case of Ex-servicemen and Commissioned Officers including ECOs/SSCOs who have rendered atleast five year Military Service as on 1st January Preceding date of Commencement of Examination and have been released on completion of assignment (including those whose assignment is due to be completed within six months from the said date) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability attributable to Military Service or on invalidment;

(xiii) up to a maximum of 10 years : in case the candidate falling under category (xii) supra belongs to the scheduled caste or the scheduled tribe or OBC;

(xiv) up to maximum 10 years : for women candidate: As per Rajpatra (Asadharan) date 7.2.1997, Published rule C.G. civil service (Special provision of appointment for women) Rule 1997, 10 years age relaxation will be given to women candidate. <sup>6</sup>

(xv) <sup>1</sup> In case of the permanent/ Temporary employees of either of CG State Govt. or any undertaking of CG Govt. will be entitled the age relaxation up to 38 years.

**N.B. -** The term temporary Government servant includes a person borne on work-charged and contingency paid staff of the Chhattisgarh Government as per GAD memorandum No. 2998-Cr-444-1 (iii)-63, dated the 30th November 1963 . This concession will not be admissible if the candidates resign from service either before or after taking the examination. They will, however, continue to be eligible if they are retrenched from service or post after submitting their application.

(xvi) up to a maximum of 3 years : if the candidate is a retrenched Government servant, after deducting from his age the period of all temporary service previously rendered by him up to maximum of seven years even if it represents more than one spell;

**Explanation** - The term retrenched Government servant denotes a person who was in temporary Government service of the State of Chhattisgarh or any of its constituent units for a continuous period of not less than six months and who was discharged because of reduction in establishment not more than three years prior to the date of registration at the Employment Exchange or of application made otherwise for employment in Government service.

**(xvii) up to a maximum of 5 years: if the candidate is a handicapped and applying to the service/posts class III and must have submitted his disability certificate of not less than 40% issued by the competent authority.** <sup>7</sup>

(xviii) In accordance to general administration department's circular no. F 1-2/2002/1/3 dated 02/06/2004. Shiksha karmies of chhattisgarh state will be granted relaxation in maximum age limit for equal number of years for which they have worked as shiksha karmi. For calculation purpose the period of more than 6 months will be treated as one year. The benefit of this relaxation can be availed only up to 45 years.

**Note:-** In addition to the above mentioned provisions, the instructions issued from time to time by General Administration Department regarding age limit etc. shall be applicable at the time to recruitment to the State Civil Service.

6. Save as provided in Rule 5 (c), the age limits prescribed can in no case be relaxed. The candidates should note that the Commission shall accept only such date of birth as is recorded in the matriculation or secondary school examination certificate or certificate of a examination treated equivalent thereto. No other document relating to age like horoscope, affidavit, birth extracts from Municipal Corporation service records and the like will be accepted. Once a date of birth has been recorded in the application form, request for any change therein will not be considered under any circumstance.

7. (a) No male candidate who has more than one wife living or who having a wife living marriage in any case in which such marriage is void by reason of its taking place during the life time of such wife shall be eligible for appointment to any of the services appointment to which is made on the result of this examination unless the State Government after being satisfied that there are grounds for doing so exempt any male candidate from the operation of the Rule.

(b) No female candidate whose marriage is void by reason of the husband having a wife living at the time of such marriage or who has married a person who has a wife living at the time of such marriage shall be eligible for appointment to any of the services on the result of this examination, unless the State Government after being satisfied that there are special grounds for doing so exempt any female candidate from the operation of this Rule.

8. A candidate must be in a good mental and bodily health and free from any physical defect likely to interfere with the discharge of his duties as an officer of the particular service. A candidate who after such medical examination as Government or the appointing authority, as the case may be, may prescribe, found not to satisfy these requirements will not be appointed. Only such candidates who are likely to be considered for appointment will be medically examined.

9. The Commission cannot advise candidates as to their eligibility for any particular service. It is for the candidates themselves to see whether they satisfy the prescribed requirement and whether it is worth their while

to apply. However, the attention of the candidates are drawn to the physical standards laid down for certain services as given below. Before applying, the candidates should satisfy themselves that they fulfil the minimum requirements prescribed for such services.

#### MINIMUM STANDARD FOR HEIGHT AND CHEST GIRTH

| S. No. | Name of Post                 | Height   | Chest         |           | Expansion |
|--------|------------------------------|----------|---------------|-----------|-----------|
|        |                              | Man      | With out Exp. | With Exp. |           |
| 1      | Dy. Superintendent of Police | 168 c.m  | 84 c.m.       | 89 c.m.   | 5 c.m.    |
| 2      | District Excise Officer      | 5'4"     | 31"           | 33"       | -         |
| 3      | Transport Sub-Inspector      | 165 c.m. | 81.50 c.m.    | -         | -         |
| 4      | Excise Sub-Inspector         | 165 c.m. | 81 c.m.       | 85 c.m.   | -         |
| 5      | Assistant Jailor             | 1.65 m.  | 0.80 m.       | -         | -         |

10. The success in the examination confers no right to appointment unless the Government are satisfied after such inquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service.

11. The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final. No representation or correspondence shall be entertained on this point. The admission to the preliminary examination shall be provisional. If on verification at any later date it is found that a candidate does not fulfil all the eligibility conditions his candidature shall be cancelled. If any of his claims is found to be incorrect, he may render himself liable for disciplinary action by the Commission in terms of Rule 14 given below.

The mere fact that a certificate of admission to the examination has been issued to a candidate will not imply that his candidature has been finally cleared by the Commission or that the entries made by the candidate in his application for the preliminary examination have been accepted by the Commission as true and correct.

It may be noted that verification of eligibility condition of a candidate with reference to original documents would be taken up after the candidate has qualified for the Main Examination and unless the candidature is finally confirmed by the Commission, it would continue to be provisional.

12. No candidate shall be admitted either to preliminary examination or main examination unless he /she holds a certificate of admission issued by the Commission.

13. (i) The candidates claiming any relaxation in age or any other concession must attach with their application forms appropriate certificate in original issued by the competent authority. In absence of such certificates they will not be entitled to be considered for any relaxation concession.

(ii) A candidate claiming age concession as retrenched Government servant of Chhattisgarh should produce in original a certificate from the Head of the Department or Office from where the candidate was retrenched stating the designation of each post held by him, the date of appointment and leaving in respect of each post and also certifying that he was discharged because of reduction in establishment. He should also produce an attested copy of the certificate of his registration at the Employment Exchange if any.

(iii) A candidate claiming age concession as an ex-serviceman should produce in original a certificate from his last Ministry/Office indicating the dates of commencement and discharge in respect of his defence service, and that he was retrenched or declared surplus as a result of the

recommendation of the Economic Unit or due to normal reduction in establishment as the case may be. He should also produce an attested copy of his registration at the Employment Exchange, if any.

14. A candidate who is or has been found by the Commission to be guilty of:-

(i) obtaining support for his candidature whether in the written examinations or interviews by any means; or

(ii) impersonating; or

(iii) procuring impersonation by any person; or

(iv) submitting fabricated documents or documents which have been tampered with; or

(v) making statements which are incorrect or false or suppressing material information at any stage of selection. ; or

(vi) resorting to any other irregular or improper means for obtaining admission to the examination; or

(vii) using or attempting to use unfair means in the examination hall; or

(viii) harassing, threatening or doing bodily harm to the staff employed for the conduct of examination; or

(ix) violating any of the instructions issued to the candidates along with their admission certificate or other instructions including oral instruction given by the centre supervisor or other staff engaged for conduct of examination; or.

(x) misbehaving in any other manner in the examination hall or in the interview, any in addition to rendering himself liable to criminal prosecution, be liable.

(a) to be disqualified by the Commission from the examination for which he is a candidate; and / or

(b) to be debarred either permanently or for a specified period.

(i) by the Commission from any examination or selection held by them.

(ii) by the State Government from employment under; and

(c) if he is already in service under Government, to a disciplinary action under appropriate rules :

Provided that no penalty under this rule shall be imposed except after -

(i) giving the candidate an opportunity of making such representation in writing as he may wish to make in that behalf, and

(ii) taking the representation, if any submitted by the candidate within the period allowed to him into consideration.

15. <sup>1</sup> The online applications received after due date and time will not be entertained.

16. The Commission reserve the right to allocate centre for examination to the candidate keeping in view the preference recorded in the application form. No application for change of centre or any other entries in the application form shall be entertained.

17. <sup>1</sup> Eliminate the sub rule 17.

18. The Commission shall not supply mark sheets in respect of preliminary examination as it is only a screening test. As such no correspondence will be entertained in this connection. However, the mark sheets of the Main Examination will be sent to the candidates after publication of final results.

19. The Commission do not defray the travelling or other expenses of candidates called for written test of viva-voce. Candidates belonging to a caste or tribe or OBC notified for Chhattisgarh as a scheduled caste or scheduled tribe or OBC and domiciled in Chhattisgarh, who are not already in service will, however, be paid travelling allowance as per Finance Department memo No. 2030-VI -R-II, dated the 22nd June 1963. The bill forms will be available at the respective centres of examination and viva-voce. Payment will be made after verification that the candidate had actually taken the test.

20. The candidates finally selected for a particular service will have to undergo such training and pass such departmental examination as may be prescribed by the Government. they will be required to serve at any place in Chhattisgarh and should be able to take immediately an appointment when offered. Candidates selected by the Commission for appointment as Deputy Superintendent of Police will have to execute a bond to serve the State for a period not less than three years as Deputy Superintendent of Police or in other similar capacity as the State Government may desire.

21. **Repeal and Saving** - All rules corresponding to these rules and in force immediately before their commencement are hereby repealed in respect of matters covered by these rules:

Provided that any order made or action taken under the Rules so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.

By order and in the name of the Governor of Chhattisgarh,

XAVIER TIGGA, Deputy Secretary

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| 1 | Amendment, As per Government of Chhattisgarh, General Administration Department vide Notification No. F 6-3/2008/1/One, Dated 23/12/2011.       |
| 2 | Amendment, As per Government of Chhattisgarh, General Administration Department vide Notification No. F 6-3/2008/1/One, Dated 02/03/2013.       |
| 3 | Amendment, As per Government of Chhattisgarh, General Administration Department vide Notification No. F 6-3/2008/1/One, Dated 17/12/2013.       |
| 4 | Deleted, As per Government of Chhattisgarh, General Administration Department vide Notification No 6-2/2014/1/3 Dated 10/10/2014.               |
| 5 | Amendment, As per Government of Chhattisgarh, General Administration Department vide Notification No. F 6-3/2008/1/One, Dated 20/11/2015.       |
| 6 | Amendment, As per Government of Chhattisgarh, General Administration Department vide Notification No. 3-1/2016/1-3, Dated 11/01/2017.           |
| 7 | Amendment, As per Government of Chhattisgarh, General Administration Department vide Notification No. F 20-4/2014/Aa.Pr./1-3, Dated 27/09/2014. |
| 8 | Amendment, As per Government of Chhattisgarh, General Administration Department vide Notification No. F 6-3/2008/1/One, Dated 05/12/2018.       |