

## Eligibility Criteria for Undergraduate Courses

Sl.No ..	Course	Place	Duration (semesters)	Eligibility
01	B.A. (Hons.) English	Hyderabad, Lucknow, and Shillong	6	Pass in the Intermediate/10+2 examination or its equivalent, with 50% marks for general/OBC candidates, and 45% marks for SC/ST category candidates, with English as one of the subjects OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
02	B.A. Journalism and Mass Communication (JMC)	Shillong	6	Pass in the Intermediate/10+2 examination or its equivalent, with 50% marks for general/OBC candidates, and 45% marks for SC/ST category candidates, with English as one of the subjects OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
03	B.A. (Hons.) Arabic	Hyderabad	6	Pass in the Intermediate/10+2 examination or its equivalent, with 50% marks for general/OBC candidates, and 45% marks for SC/ST category candidates, with English as one of the subjects OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
04	B.A. (Hons.) French	Hyderabad	6	Pass in the Intermediate/10+2 examination or its equivalent, with 50% marks for general/OBC candidates, and 45% marks for SC/ST category candidates, with English as one of the subjects OR

				Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
05	B.A. (Hons.) German	Hyderabad	6	Pass in the Intermediate/10+2 examination or its equivalent, with 50% marks for general/OBC candidates, and 45% marks for SC/ST category candidates, with English as one of the subjects OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
06	B.A. (Hons.) Japanese	Hyderabad	6	Pass in the Intermediate/10+2 examination or its equivalent, with 50% marks for general/OBC candidates, and 45% marks for SC/ST category candidates, with English as one of the subjects OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
07	B.A. (Hons.) Russian	Hyderabad	6	Pass in the Intermediate/10+2 examination or its equivalent, with 50% marks for general/OBC candidates, and 45% marks for SC/ST category candidates, with English as one of the subjects OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
08	B.A. (Hons.) Spanish	Hyderabad	6	Pass in the Intermediate/10+2 examination or its equivalent, with 50% marks for general/OBC candidates, and 45% marks for SC/ST category candidates, with English as one of the subjects OR Pursuing the qualifying programme mentioned

				above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
--	--	--	--	--

### Eligibility Criteria for Postgraduate Courses

Sl.No.	Course	Place	Duration (semesters)	Eligibility
01	M.A. English (Cafeteria)	Hyderabad, Lucknow, and Shillong	4	<p>Pass in the Bachelor's degree in any discipline with 55% marks for general/OBC candidates, and 50% marks for SC/ST category candidates</p> <p>OR</p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p> <p>(Note: In the case of Hons. degree, only Hons. marks will be considered.)</p>
02	M.A. Journalism and Mass Communication (JMC)	Hyderabad and Shillong	4	<p>Pass in the Bachelor's degree in any discipline with 55% marks for general/OBC candidates, and 50% marks for SC/ST category candidates</p> <p>OR</p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p> <p>(Note: In the case of Hons. degree, only Hons. marks will be considered.)</p>
03	M.A. Computational Linguistics	Hyderabad	4	<p>A Bachelor's degree in any of the following disciplines:</p> <ol style="list-style-type: none"> <li>a) Linguistics</li> <li>b) English(with at least 10 credits in Linguistics)</li> <li>c) Computer Science and /or Engineering and Technology</li> <li>d) Computer Applications</li> <li>e) Mathematics and Physics</li> </ol> <p>with 55% marks for general/OBC candidates, and 50% marks for SC/ST category candidates</p> <p>OR</p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p> <p>(Note: In the case of Hons. degree, only Hons.</p>

				marks will be considered.)
04	M.A. English Literature	Hyderabad and Shillong	4	Pass in the Bachelor's degree in any discipline with 55% marks for general/OBC candidates, and 50% marks for SC/ST category candidates OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above) (Note: In the case of Hons. degree, only Hons. marks will be considered.)
05	M.A. Linguistics	Hyderabad, Shillong, and Lucknow	4	Pass in the Bachelor's degree in any discipline with 55% marks for general/OBC candidates, and 50% marks for SC/ST category candidates OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above) (Note: In the case of Hons. degree, only Hons. marks will be considered.)
06	M.A. English Language Teaching	Hyderabad	4	Pass in the Bachelor's degree in any discipline with 55% marks for general/OBC candidates, and 50% marks for SC/ST category candidates OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above) (Note: In the case of Hons. degree, only Hons. marks will be considered.)
07	M.A. Literatures in English	Hyderabad	4	Pass in the Bachelor's degree in any discipline with 55% marks for general/OBC candidates, and 50% marks for SC/ST category candidates OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of

				the admission and has scored the minimum eligibility marks as mentioned above) (Note: In the case of Hons. degree, only Hons. marks will be considered.)
08	M.A. Comparative Literature	Hyderabad	4	Pass in the Bachelor's degree in any discipline with 55% marks for general/OBC candidates, and 50% marks for SC/ST category candidates OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above) (Note: In the case of Hons. degree, only Hons. marks will be considered.)
09	M.A. Hindi	Hyderabad	4	A Bachelor's degree in Hindi OR any discipline with Hindi as one of the subjects with 50% marks for general/OBC candidates, and 45% marks for SC/ST category candidates OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
10	M.A. Arabic Language and Literature	Hyderabad	4	A Bachelor's degree in Arabic OR a Bachelor's degree in any discipline with a certificate of *B1 level proficiency equivalent to Advanced Diploma in Arabic OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility grade as mentioned above)
11	M.A. French Language and Literature	Hyderabad	4	A Bachelor's degree in French OR a Bachelor's degree in any discipline with a certificate of *B1 level proficiency equivalent to Advanced Diploma in French OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of

				the admission and has scored the minimum eligibility grade as mentioned above)
12	M.A. German Language and Literature	Hyderabad	4	A Bachelor's degree in German OR a Bachelor's degree in any discipline with a certificate of *B1 level proficiency equivalent to Advanced Diploma in German OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility percentage as mentioned above)
13	M.A. Russian Language and Literature	Hyderabad	4	A Bachelor's degree in Russian OR a Bachelor's degree in any discipline with a certificate of *B1 level proficiency equivalent to Advanced Diploma in Russian OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility grade as mentioned above)
14	M.A. Hispanic Language and Literature	Hyderabad	4	A Bachelor's degree in Spanish OR a Bachelor's degree in any discipline with a certificate of *B1 level proficiency equivalent to Advanced Diploma in Spanish OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility grade as mentioned above)

***\*As per the Common European Framework of Reference for Languages (for details, visit CEFR website)***

## Eligibility Criteria for Teacher Education Courses

Sl.No.	Course	Place	Duration (semesters)	Eligibility
01	B.Ed. English	Hyderabad	4	<p>B.A. in English Language/ Literature or its equivalent with 50% marks for general/OBC candidates, and 45% marks for SC/ST category candidates OR M.A. in English/Literature/TESL/ELT with 50% marks for general/OBC candidates, and 45% marks for SC/ST category candidates OR Pursuing any of the qualifying programmes mentioned above (provided the candidate has passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>
02	Postgraduate Diploma in the Teaching of English (PGDTE)	Hyderabad and Lucknow	2	<p>M.A. in English/English Literature/Linguistics/ TESL/ELT with 55% marks for general/OBC candidates, and 50% marks for SC/ST category candidates (The eligibility marks may be relaxed for by 5% for sponsored candidates.) OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>
03	Postgraduate Diploma in the Teaching of Arabic (PGDTA)	Hyderabad	2	<p>M.A. in Arabic /Arabic Literature/Linguistics/ Teaching of Arabic with 55% marks for general/OBC candidates, and 50% marks for SC/ST category candidates (The eligibility marks may be relaxed by 5% for sponsored candidates.) OR Pursuing any of the qualifying programmes mentioned above</p>



				(provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
--	--	--	--	--

### **Eligibility Criteria for Postgraduate Diploma in Translation**

<b>Sl.No.</b>	<b>Course</b>	<b>Place</b>	<b>Duration (semesters)</b>	<b>Eligibility</b>
1	Postgraduate Diploma in Translation	Hyderabad	2	M.A. English with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently abled candidates; Proficiency (Reading and Writing) in any Indian or foreign language. OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)

### A Note on Admissions to Ph.D. Programmes

Each School\* at Hyderabad is considered as one unit for the purpose of implementation of reservation of seats for Ph.D. programmes. For Ph.D. programmes at Shillong and Lucknow Campuses, each Campus is considered as one unit for the purpose of implementation of reservation of seats. The rule of reservation, including for the candidates who belong to Economically Weaker Sections (EWSs), will be in accordance with circulars and guidelines issued by GOI, UGC, and MHRD in this regard.

\*For details of Schools, please see page no.3 of this document.

<b>SCHOOL OF LITERARY STUDIES</b>				
Sl. No.	Programme	Place	Duration (semesters)	Eligibility
01	Ph.D. English Literature	Hyderabad, Lucknow, and Shillong	6	M.A. English with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates OR M.Phil. English (Commonwealth Literature/English Literature) OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
02	Ph.D. Indian and World Literatures	Hyderabad	6	M.A. English with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates OR M.Phil. English (Commonwealth Literature/English Literature/Comparative Literature) OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)

03	Ph.D. Comparative Literature	Hyderabad	6	M.A. Comparative Literature/ M.A. English with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates OR M.Phil. English (Commonwealth Literature/ English Literature/Comparative Literature) OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
04	Ph.D. Translation Studies	Hyderabad	6	M.A. Translation Studies/ M.A. English with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates OR M.Phil. Translation Studies/ M.Phil. English OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of admission and has scored the minimum eligibility marks as mentioned above)
05	Ph.D. Hindi	Hyderabad	6	M.A.in Hindi with 55% marks for general/(creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates OR M.Phil.in Hindi OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the exam by the time of admission and has scored the minimum eligibility percentage as mentioned above)

<b>SCHOOL OF ENGLISH LANGUAGE EDUCATION</b>				
<b>Sl.No.</b>	<b>Programme</b>	<b>Place</b>	<b>Duration (semesters)</b>	<b>Eligibility</b>
06	Ph.D. English Language Education	Hyderabad and Lucknow	6	<p>M.A. TESL/M.A. ELT/M.A. English, with at least one course in the area of ELT, with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled category candidates</p> <p>OR</p> <p>Completion of Semester-I of PGDTE with a minimum of 'B+' grade for general/OBC (creamy-layer) candidates, 'B' grade for SC/ST/OBC (non-creamy layer)/Differently-abled category candidates</p> <p>OR</p> <p>PGCTE (CIEFL/EFL University) with at least a 'B+' grade for general/OBC (creamy-layer) candidates, 'B' grade for SC/ST/OBC (non-creamy layer)/Differently-abled candidates</p> <p>OR</p> <p>M.Phil.in English Language Education/English Language Teaching</p> <p>OR</p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>

<b>SCHOOL OF INTER-DISCIPLINARY STUDIES</b>				
<b>Sl.No.</b>	<b>Programme</b>	<b>Place</b>	<b>Duration (semesters)</b>	<b>Eligibility</b>
07	Ph.D. Aesthetics and Philosophy	Hyderabad	6	M.A. Philosophy/ M.A. Aesthetics with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates OR M.Phil. Philosophy/ M.Phil. Aesthetics OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility percentage as mentioned above)
08	Ph.D. Cultural Studies	Hyderabad	6	M.A. Cultural Studies/ M.A. English/ M.A. Film Studies/ M.A. Communication with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates OR M.Phil. Cultural Studies/ M. Phil English/ M.Phil. Film Studies/ M.Phil. Communication OR Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
09	Ph.D. Film Studies and Visual Culture	Hyderabad	6	M.A. Film Studies/M.A. Cultural Studies/ M.A. Communication with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates

				<p>OR</p> <p>M.Phil. Film Studies/M.Phil. Cultural Studies/ M. Phil Communication</p> <p>OR</p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>
10	Ph.D. Media and Communication	Hyderabad	6	<p>M.A. Communication/ Media Studies/ Journalism and Mass Communication/ English /Film Studies/Sociology/Cultural Studies and Arts with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates</p> <p>OR</p> <p>M.Phil. Communication/ Journalism and Mass Communication/ English/Film Studies/ Cultural Studies and Arts/Sociology</p> <p>OR</p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility percentage as mentioned above)</p>

### SCHOOL OF LANGUAGE SCIENCES

Sl. No.	Programme	Place	Duration (semesters)	Eligibility
11	Ph.D. Linguistics and Phonetics	Hyderabad, Lucknow, and Shillong	6	M.A. Linguistics/ M.A. Phonetics/ M.A. Applied Linguistics/ M.A. English (which includes papers/courses in Linguistics or Phonetics) with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates

				<p>OR</p> <p>M.Phil. Linguistics/ M.Phil. Phonetics/ M.Phil. Applied Linguistics/ M.Phil.English (with specialization in Linguistics or Phonetics)</p> <p>OR</p> <p>PGDTE/PGCTE with a minimum of a 'B+' grade for general/OBC candidates, 'B' grade for SC/ST category candidates</p> <p>OR</p> <p>Pursuing any of the qualifying programmes mentioned above (provided the candidate will have passed the examination by the time of admission and has scored the minimum eligibility marks as mentioned above)</p>
<b>SCHOOL OF EUROPEAN LANGUAGES</b>				
Sl. No.	Programme	Place	Duration (semesters)	Eligibility
12	Ph.D. French Language and Literature	Hyderabad	6	<p>M.A. French with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates</p> <p>OR</p> <p>M.Phil. French</p> <p>OR</p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)</p>
13	Ph.D. Russian Language and Literature	Hyderabad	6	<p>M.A. Russian with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates</p> <p>OR</p> <p>M.Phil. Russian</p> <p>OR</p> <p>Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned</p>

				above)
14	Ph.D. German Language and Literature	Hyderabad	6	M.A. German with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates OR M.Phil. German OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)
15	Ph.D. Spanish Language and Literature	Hyderabad	6	M.A. Spanish with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates OR M.Phil. Spanish Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)

### SCHOOL OF ARAB AND ASIAN STUDIES

Sl. No.	Programme	Place	Duration (semesters)	Eligibility
16	Ph.D. Arabic Language and Literature	Hyderabad	6	M.A. Arabic with 55% marks for general/OBC (creamy-layer) candidates, and 50% marks for SC/ST/OBC (non-creamy layer)/Differently-abled candidates OR M.Phil. Arabic OR Pursuing the qualifying programme mentioned above (provided the candidate will have passed the examination by the time of the admission and has scored the minimum eligibility marks as mentioned above)



## **Academic Calendar 2020 -2021**

### **Hyderabad and Lucknow Campuses**

	From	To
First Semester	03 August 2020	30 November 2020
Winter Vacation	04 December 2020	03 January 2021
Second Semester	04 January 2021	30 April 2021
Summer Vacation	04 May 2021	16 June 2021

### **Shillong Campus**

	From	To
First Semester	8 July 2020	15 December 2020
Winter Vacation	16 December 2020	10 February 2021
Second Semester	11 February 2021	15 June 2021
Summer Vacation	16 June 2021	7 July 2021

## Reservations

Reservation of seats for eligible candidates shall be in accordance with the provisions of the Central Educational Institutions (Reservation in Admission) Act 2006 and Circulars of the Government of India issued and amended in this regard from time to time. Besides, the University shall also follow reservation in admission to all programmes of studies in accordance with the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995.

**The rule of Reservation in respect of Economically Weaker Sections (EWSs) will be in accordance with circulars and guidelines issued by GOI, MHRD, and UGC in this regard from time to time.**

*For Scheduled Castes and Scheduled Tribes (SC/ST) candidates*

- (i) 22.5% of seats will be reserved for Scheduled Castes and Scheduled Tribes candidates in the following order:
  - 15% for Scheduled Castes
  - 7.5% for Scheduled Tribes
- (i) Candidates belonging to Scheduled Castes and Scheduled Tribes will be given relaxation to the extent of 5% in the aggregate of marks obtained in the qualifying examination.
- (ii) UGC-sponsored remedial classes in English are organized for SC/ST students admitted to the various courses / programmes.

*Other Backward Classes (OBC) candidates*

- (i) 27% of the intake is reserved for OBC (non-creamy layer) candidates.

*Differently-abled candidates*

- (ii) Supernumerary seats to the extent of 5% of the total intake are reserved for candidates with a minimum disability of 40%.
- (iii) Along with the application forms, an eligible candidate should submit attested copies of the certificate of disability from a Civil Surgeon of a government hospital, indicating the extent of the visual/physical disability and also the extent to which the disability may affect the pursuance of the course of study admission is sought to.

### Rules

1. Along with their application forms, SC/ST/OBC candidates should submit the Caste/Tribe Certificate from any one of the following authorities:
  - (i) District Magistrate/ Additional District Magistrate/Collector/ Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/First-Class Stipendiary Magistrate/City Magistrate (not below the rank of First-Class Stipendiary Magistrate/Sub-Divisional Magistrate/ Taluka Magistrate/Executive Magistrate/ Extra Assistant Commissioner
  - (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate
  - (iii) Revenue Officer not below the rank of Tehsildar

- (iv) Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides
  - (v) Administrator / Secretary to Administrator/Development Officer (Laccadive and Minicoy Islands)
2. An application form submitted without relevant certificates is liable to be rejected.
  3. Candidates seeking admission under the reserved categories shall be required to fulfil the eligibility criteria prescribed for admission to the course/programme.
  4. The relaxation in the minimum prescribed percentage of marks in the qualifying examination for admission to a course / programme shall be permissible only in one of the categories.
  5. If a candidate in a reserved category qualifies for admission in the general category he/ she shall be transferred to the general category without prejudice to the number of seats already allocated in that category which will be offered to the next eligible candidate in that category.

### **Wards of Defence Personnel (Army/Air Force/ Navy)**

Supernumerary seats are reserved for wards of defence personnel to the extent of 5% of the total intake. In accordance with the guidelines issued by the Government of India, admission is granted according to the priority list below:

- widows/wards of defence personnel killed in action
- wards of serving personnel and ex-servicemen disabled in action
- widows/wards of defence personnel whose death is attributed to peacetime military service
- widows/wards of defence personnel whose disability is attributed to peacetime military service
- wards of ex-servicemen and serving personnel who are recipients of the following gallantry awards: (ParamVir Chakra, Ashok Chakra, SarvottamYudh Seva Medal, Mahavir Chakra, Kirti Chakra, UttamYudh Seva Medal, Vir Chakra, Shaurya Chakra, Yudh Seva Medal, Sena/ NauSena/ VayuSena Medal, Mention-in-Despatches)
- wards of ex-servicemen
- wards of serving personnel

### **Kashmiri Migrants**

Supernumerary seats are reserved for Kashmiri migrants to the extent of 5% of the total intake. For such candidates, however, there is no relaxation in the qualifications required for admission.

### **Rules of discipline and proper conduct of students**

The rules listed hereunder shall apply to all students of the University under Article 29 of the Statute of the EFL University. Any breach of discipline and conduct by a student inside or outside the EFL University Campus shall fall under the purview of these rules.

Categories of misconduct and indiscipline include:

- All acts of violence and forms of coercion such as gheraos, dharnas, sit-ins which disrupt the normal academic and administrative functioning of the University
- Sexual harassment
- Committing forgery, defacing/destroying books/journals of the library
- Furnishing false certificates or false information
- Street hazing or eve-teasing or disrespectful behaviour with a girl student
- Arousing communal, caste or regional feeling or disharmony among students

- Use of abusive, defamatory, derogatory language
- Pasting of posters of objectionable nature
- Unauthorized occupation of the hostel rooms
- Indulging in acts of gambling
- Use of the title of the University when distributing any document, other than for academic purposes, outside the University
- Consuming or possessing dangerous/banned/fraudulently acquired drugs
- Non-payment of fees and other dues including mess charges
- Ragging in any form
- Refusal to obey the directions of officers of the University staff
- Unauthorized collection of funds for any students programme
- Any other act/matter which the Vice-Chancellor may deem to be an act of violation of discipline, or misconduct

### Penal Measures

The Competent Authority may impose penal measures on any student found guilty of any of the acts of indiscipline or misconduct mentioned above.

**Anti-Ragging Committee:** Any form of ragging within the premises of the EFL University will be viewed seriously and dealt with swiftly and severely by the Administration. Anti-ragging squads and an Anti-Ragging Committee will be empowered to take *suo moto* action upon receiving a complaint. As per the direction of the Supreme Court of India, if any incident of ragging comes to the notice of the authorities, the student concerned shall be asked to explain their action and if his/her explanation is not found to be satisfactory, the authorities will expel him/her from the University.

**Anti-Sexual Harassment and Redressal Mechanism:** The EFL University has evolved a policy against sexual harassment to create for women students on its Campuses a gender-just and secure environment (vide Ordinance No. 30, entitled Gender Sensitization Prevention and Redressal of Sexual Harassment of the English and Foreign Languages University). Every Campus of the EFL University has a Complaints Committee, with representatives from all sections of the University, to take care of the complaints of women students in this regard, with the names, addresses and phone numbers of the members displayed in all prominent places on the Campus. The complaints will be kept confidential and the Committee is empowered to recommend severe action(s) against the perpetrators. The Committee also takes upon itself the task of organizing various gender sensitization programmes. There is an Appellate Committee to consider problems when the Complaints Committee's decisions are not found satisfactory.

**Grievance Redressal Mechanism for all students:** All grievances within the University will be resolved through discussions and negotiations and through a Grievance-Redressal mechanism. The following are some of them:

- Grievances with regard to the hostels may be referred to the Provost/Warden concerned.
- Individual grievances may be referred to teachers in each department who will be appointed staff advisers.

- Group grievances may be resolved within the department to the extent possible.
- Miscellaneous grievances with regard to Library/Finance/Sports will be resolved by the Committee concerned.
- Academic grievances of students: Students aggrieved on the grade awarded in a course may apply in a prescribed form along with a fee of Rs. 100/- for each course to the Head of the Department giving reasons for feeling aggrieved within one month of the notification of the results. A committee will examine the case and the grade awarded as a result of the review will be final.

All grievances, except academic grievances, should be submitted to the appropriate body within reasonable time but not more than two weeks after the event at issue.

## **Hostel Accommodation at Hyderabad**

The EFL University is not a fully residential university and does not promise accommodation to every student. The University has five hostels: three meant for Indian students, and two exclusively for international students. Subject to availability, hostel rooms are allotted, on a sharing basis, to students from outside the city who are pursuing full-time courses at the University. Students provided with such accommodation shall abide by the rules and regulations of the Hostel.

Students are required to vacate their rooms during the winter vacation (December) and the summer vacation (May to July). They may be asked to vacate the rooms as and when repairs and maintenance works need to be taken up.

## **Scholarships**

### **As per the Regulation 20: 2 (A)**

Merit –cum-Means Fellowship, Exemption of Tuition Fee and Book Allowance

#### **Eligibility**

- a All Indian students who have registered for any fulltime course, except for a Ph.D. programme, and whose parental annual income is less than Rs. 1,50,000 are eligible to apply for *EFLU Merit-cum- Means Fellowship and Exemption from Tuition Fee*.

Students who receive Fellowship shall be granted Book Grant up to Rs. 1000/- per annum, each year of valid studentship.

Students belonging to reserved categories exempted from paying tuition fees under GOI rules shall get only the Book Grant of Rs. 1000/- per annum for each year of valid Studentship.

All other deposits and fees as mentioned in the Prospectus and Hostel room rent as per rules shall have to be paid by all students

- b All SC/ST/OBC and Physically/Visually Challenged students registered for any Course, except for Ph.D. programme are eligible to apply for *EFLU Merit-cum- Means Fellowship and Exemption from Tuition Fee* (if not exempted under GOI rules). However, they also have to pay all other fees as prescribed by the EFL University from time to time as mentioned in the Prospectus and Hostel room rent as per rules.
- c. No student of any category availing any other scholarship/fellowship/financial help from any agency/charitable organization is eligible to avail any financial assistance from the University.
- d. Students availing scholarship/fellowship/financial assistance of Rs.1000/- or above per month through the Department of Social Welfare/State Governments/Ministry of Tribal Affairs/UGC or any other agency/organization are not eligible to receive the *EFLU Merit-cum- Means Fellowship and Exemption from Tuition Fee*. Where the amount is less than Rs. 1000/- per month, the difference amount will be paid to the student under EFLU fellowship assistance.
- e. Among the newly admitted students, only those who have obtained 50% marks or an equivalent grade in their qualifying examination such as B.A., M.A., PGDTE, B.Ed., etc., and 60% of the highest score in the entrance tests conducted by the University, are eligible to apply for *EFLU Merit-cum- Means Fellowship and Exemption from Tuition Fee*.

Students who are in the second and the following semesters are eligible for *EFLU Merit-cum- Means Fellowship and Exemption from Tuition Fee* only if they

- secure a minimum of 50% marks in the semester-end examinations,
- pass in all subjects in the semester-end examinations i.e., there should be no backlogs, and
- fulfill the attendance requirement (i.e. 75%).

### **Procedure for application**

Applications should be made in the prescribed format, available in the Academic Section/University website, to the Chairperson of the Grants Committee, during August.

All applications should be submitted through the Head of the Department, in case of students not residing on the campus, and through the Provost of the Hostels concerned if they are residents in the Hostels, within one month from their admission.

All relevant documents such as caste certificate, income certificate must be submitted along with the application form.

### **Mode of payment of scholarship**

- a Scholarship of Rs. 1000/- per month for eligible students will be paid twice a year during December and June after the results of the respective semesters are declared.

- b. Release of *EFLU Merit-cum- Means Fellowship and Exemption from Tuition Fee* is subject to deduction of amount towards the mess bills, damage caused to the University property, books lost or damaged, and any other dues pending against a student.
- c. Students receiving any grant or scholarship from any other source will have to declare the same in writing. Any concealment of information or submission of false information shall lead to withdrawal of all concessions and scholarship. It may also lead to disciplinary action against the defaulter, including expulsion from the academic courses they have been admitted to.

**VHC (Visually-challenged)**

<b>Stipend (per month)</b>	<b>Reader Allowance (per month)</b>	<b>Stationery allowance (per annum)</b>	<b>Guide Allowance (per annum)</b>	<b>Book Allowance (per annum)</b>
<b>Rs</b>	<b>Rs</b>	<b>Rs</b>	<b>Rs</b>	<b>Rs</b>
1000	2500	500	500	1000

**PHC (Orthopedically-challenged)**

<b>Stipend (per month)</b>	<b>Book Allowance (per annum)</b>
<b>Rs</b>	<b>Rs</b>
1000	1000

**The following scholarships/fellowships are available to eligible Ph.D. scholars:**

<b>1. Non-NET Fellowship</b>		
a. Fellowship (per month)	8000	
b. Contingency (per annum)	8000	
<b>2. Junior Research Fellowship</b>		
a. Fellowship (per month)	25000	
b. Contingency (per annum)	10000	
<b>3. Senior Research Fellowship</b>		
a. Fellowship (per month)	28000	
b. Contingency (per annum)	20500	
<b>4. Rajeev Gandhi National Junior Fellowship for SC Category Candidates</b>		
a. Fellowship (per month)	25000	
b. Contingency (per annum)	10000	
<b>5. Rajeev Gandhi National Senior Fellowship for SC Category Candidates</b>		
a. Fellowship (per month)	28000	
b. Contingency (per annum)	20500	
<b>6. Rajeev Gandhi National Junior Fellowship for ST Category Candidates</b>		
a. Fellowship (per month)	25000	
b. Contingency (per annum)	10000	
<b>7. Rajeev Gandhi National Senior Fellowship for ST Category Candidates</b>		
a. Fellowship (per month)	28000	
b. Contingency (per annum)	20500	
<b>8. Maulana Azad National Fellowship</b>		
a. Fellowship (per month)	25000	



b. Contingency (per annum)	10000	
<b>9. National Fellowship for OBC– JRF</b>		
a. Fellowship (per month)	25000	
b. Contingency (per annum)	10000	
<b>10. National Fellowship for OBC– SRF</b>		
a. Fellowship (per month)	28000	
b. Contingency (per annum)	20500	
<b>11. Indira Gandhi Single Girl Child Fellowship for M.A. Students</b>		
a. Fellowship (per month)	3200	
<b>12. Swamy Vivekananda Single Girl Child for Ph.D. Scholars</b>		
a. Fellowship (per month)	25000	
b. Contingency (per annum)	10000	

**13. ICSSR Scholarship for Indian Nationals**

One-time grant given to the scholars

**Note:** Students receiving scholarships from UGC or other Governmental agencies are not eligible for these stipends and concessions/funds for which the University draws from its own resources.

**Documents to be uploaded with the application form to apply for State Government scholarships**

1. The applicant is required to upload the following:
  - a. scanned photograph
  - b. signature
  - c. scanned copy of /voter card/ration card/passport
  - d. scanned copy of caste certificate (in case of applications under SC/ST/OBC quota)
  - e. scanned copy of a supporting document for reservation against economically weaker section (EWS) quota
  - f. scanned copy of PWD certificate (in case of differently-abled persons)
  - g. scanned copy of WDP certificate (in case of wards of defence personnel)

## Fee Structure for Indians

### Fee Structure for B.A. (Honors) English/B.A. (Foreign Languages)/B.A. BCJ

Sl. No.	Heads	Fee for general/OB C category students Rs.	Fee for SC/ST category students Rs.	Fee for VHC/PHC category students Rs.
1.	Registration Fee (at the time of joining)	185	185	185
2.	Tuition Fee (per semester)	335	335	--
3.	Library Fee (per semester)	200	200	--
4.	Student Welfare Fund (per semester)	970	140	140
5.	Examination Fee (per semester)	240	240	--
6.	Grade Card Fee (per semester)	60	60	60
7.	Identity Card Fee	300	300	300
8.	*Medical Facilities (per year)	440	440	440
9.	Library Deposit (at the time of joining) (Refundable)	725	725	725
	Total fee to be paid at the beginning of the course(Semester I)	<b>3455</b>	<b>2625</b>	<b>1850</b>
	Total fee to be paid in Semesters II,IV and VI	<b>1805</b>	<b>975</b>	<b>200</b>
	Total fee to be paid in Semesters III and V	<b>2245</b>	<b>1415</b>	<b>640</b>

\* Medical insurance fee and on-campus medical facilities to be paid by all students at the beginning of every academic year.

Medical Insurance is subsidized by the University by Rs.300

## Fee Structure for 2-yr B.Ed. (English) Course

Sl. No.	Heads	Fee for general/OBC category students per year Rs.	Fee for SC/ST category students per year Rs.	Fee for VHC/PHC category students per year Rs.
1.	Registration fee (at the time joining)	185	185	185
2.	Tuition Fee per year	4060	4060	--
3.	Library Fee per year	390	390	--
4.	Student Welfare Fund per year	1210	140	140
5.	Examination Fee per year	670	670	--
6.	Course Fee (including field work)	3000	3000	--
7.	Grade Card Fee (2 Semesters)	120	120	120
8.	Identity Card Fee	300	300	300
9.	Medical Facilities (per year)	440	440	440
10.	Library Deposit (at the time of joining) (Refundable)	725	725	725
	Total fee payable at the time of joining semester I	<b>11,100</b>	<b>10,030</b>	<b>1910</b>
	Total fee payable at the beginning of semester III	<b>9,890</b>	<b>8,820</b>	<b>700</b>

**Fee structure for 2-Year M.A. English /  
M.A. (Foreign Languages) /M.C.L./ Hindi /M.A. JMC**

Sl. No.	Heads	Fee for general/OBC category students Rs.	Fee for SC/ST category students Rs.	Fee for VHC/PHC category students Rs.
1.	Registration Fee (at the time of joining)	185	185	185
2.	Tuition Fee (per semester)	500	500	--
3.	Library Fee (per semester)	200	200	--
4.	Student Welfare Fund (per semester)	1210	140	140
5.	Examination Fee (per semester)	240	240	--
6.	Grade Card Fee (per semester)	60	60	60
7.	Identity Card Fee	300	300	300
8.	*Medical Facilities (per year)	440	440	440
9.	Library Deposit (at the time of joining) (Refundable)	725	725	725
	Total fee at the beginning of the course (Semester I)	<b>3860</b>	<b>2790</b>	<b>1850</b>
	Total fee to be paid in semesters II and IV	<b>2210</b>	<b>1140</b>	<b>200</b>
	Total fee to be paid in semester III	<b>2650</b>	<b>1580</b>	<b>640</b>

\* Medical insurance fee and on-campus medical facilities to be paid by all students at the beginning of every academic year.

Medical Insurance is subsidized by the University by Rs.300/-

### Fee structure for One-Year PGDTE/PGDTA/PGDT Course

Sl. No.	Heads	Fee for general/ OBC category students Rs.	Fee for SC/ST category students Rs.	Fee for VHC/PHC category students Rs.
1.	Registration Fee (at the time of joining)	185	185	185
2.	Tuition Fee (per semester)	540	540	--
3.	Library Fee (per semester)	200	200	--
4.	Student Welfare Fund (per semester)	1485	140	140
5.	Examination Fee (per semester)	240	240	--
6.	Grade Card Fee (per semester)	60	60	60
7.	Identity Card Fee	300	300	300
8.	*Medical Facilities (per year)	440	440	440
9.	Library Deposit (at the time of joining) (Refundable)	725	725	725
	Total fee payable at the beginning of the course (Semester I)	<b>4175</b>	<b>2830</b>	<b>1850</b>
	Total fee to be paid in semester II	<b>2525</b>	<b>1180</b>	<b>200</b>

\* Medical insurance fee and on-campus medical facilities to be paid by all students at the beginning of every academic year.

Medical Insurance is subsidized by the University by Rs.300/-

## Fee Structure for Ph.D. Programmes

Sl. No.	Heads	Fee for general/OBC category students Rs.	Fee for SC/ST category students Rs.	Fee for VHC/PHC category students Rs.
1.	Registration Fee (at the time of joining)	185	185	185
2.	Tuition Fee (per semester)	870	870	--
3.	Library Fee (per semester)	365	365	--
4.	Student Welfare Fund (per semester)	1755	140	140
5.	Examination Fee (per semester)	365	365	--
6.	*Medical Facilities (per year)	825	825	825
7.	Grade Card (one time)	60	60	60
8.	Identity Card Fee	300	300	300
9.	Library Deposit (at the time of joining) (Refundable)	1815	1815	1815
	Total fee to be paid at the beginning of the programme (Semester I)	<b>6540</b>	<b>4925</b>	<b>3325</b>
	Total fee to be paid in semesters II	<b>3355</b>	<b>1740</b>	<b>140</b>
	Total fee to be paid in semesters III, IV, and V and every alternate semester thereafter	<b>3815</b>	<b>2200</b>	<b>1025</b>

\*Medical insurance fee and on-campus medical facilities to be paid by all students at the beginning of every academic year.

Medical insurance is subsidized by the University by Rs.300/-

## Miscellaneous Fee

Sl. No.	Heads	Rs.
1.	Migration Certificate	245
2.	Transfer Certificate	60
3.	Duplicate Identity Card	500
4.	Pre-Ph.D. Comprehensive Examination Fee	365
5.	Ph.D. Thesis Submission Fee	1210
6.	Change of Name on the Certificate	120
7.	Bona fide Certificate	30
8.	Degree Certificate	245
9.	Degree Certificate (Pre-convocation)	1210
10.	Duplicate Copy of the Degree/Diploma/Certificate	1210
11.	Grade Improvement/ Supplementary Examination Fee	120
12.	Provisional Certificate	120
13.	Transcript	35

### Refund of fees

- 1) On cancellation of admission, before the commencement of the academic session, a student shall be eligible for full refund of all fees paid for admission.
- 2) If the admission is cancelled within two weeks after the commencement of the academic session, s/he shall lose a month's tuition fee.
- 3) After two weeks the student shall not be eligible for any refund.