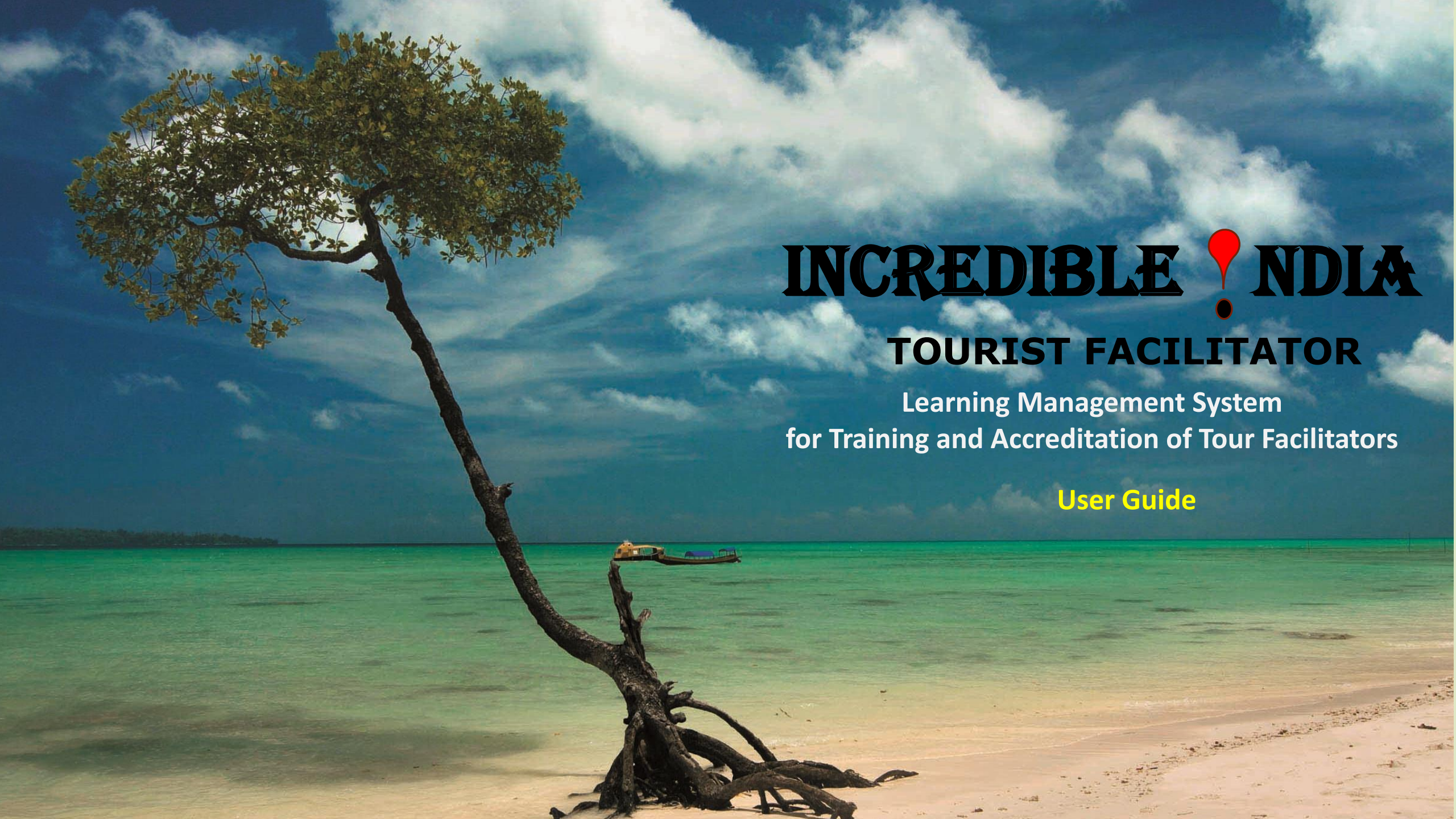


INCREDIBLE INDIA

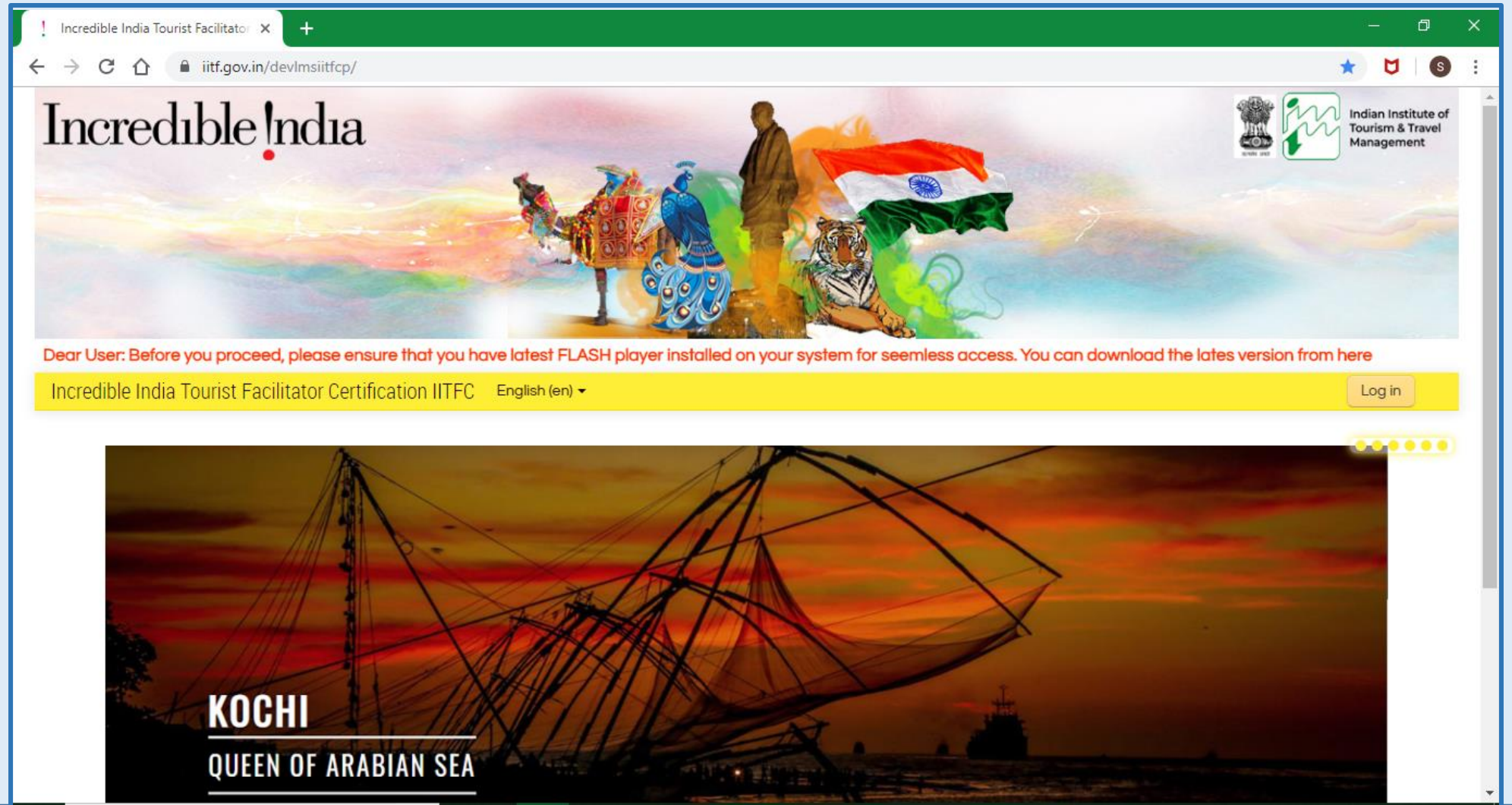
TOURIST FACILITATOR

Learning Management System
for Training and Accreditation of Tour Facilitators

User Guide

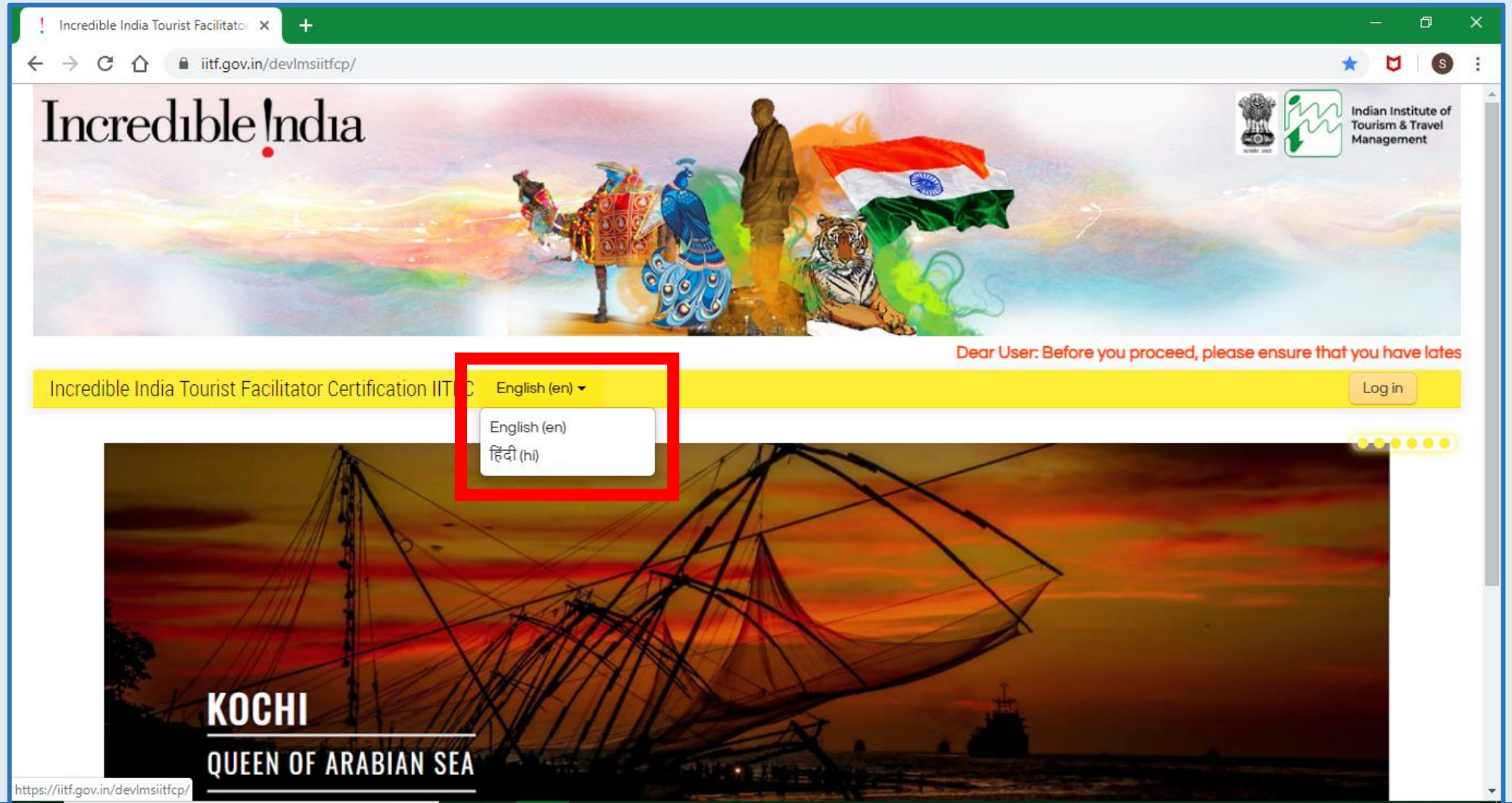
Incredible India Tourist Facilitator Certification Program – Portal Walk-through

Open the link: https://iitf.gov.in in the browser window.



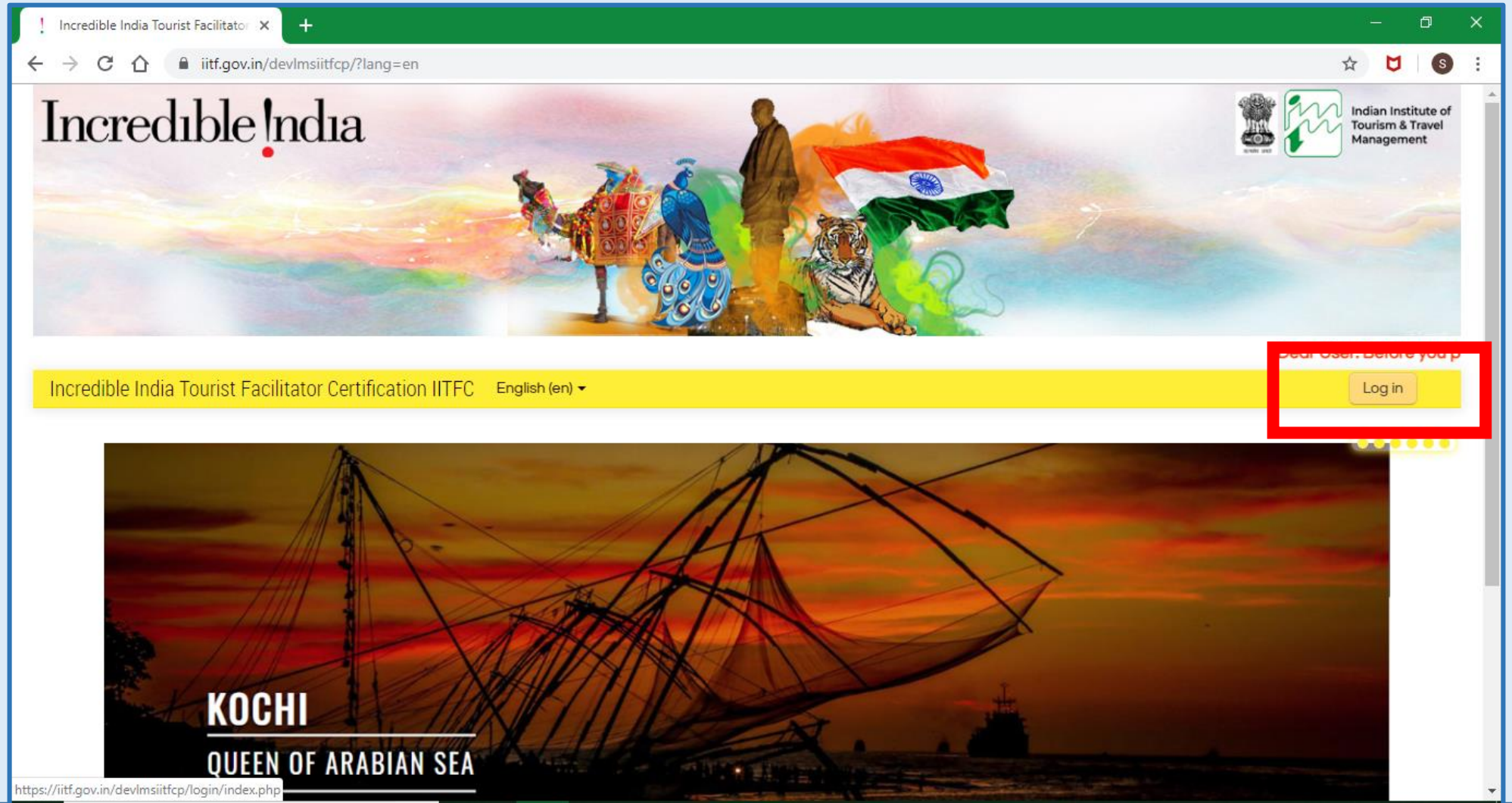
Incredible India Tourist Facilitator Certification Program – Portal Walk-through

The user can change the language of the portal by clicking on the language option.



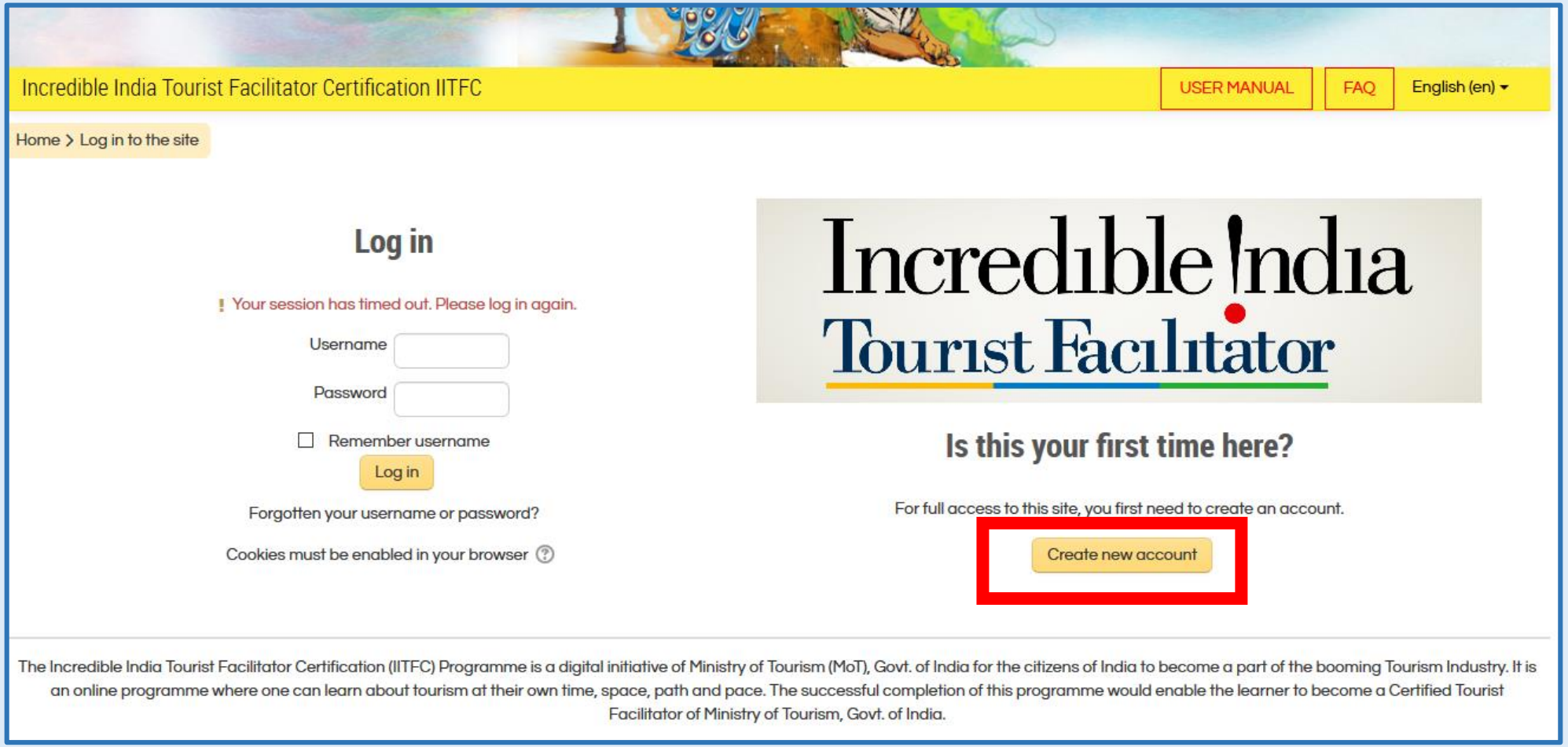
Incredible India Tourist Facilitator Certification Program – Portal Walk-through

For registration on the portal , Click on “Log in” on the portal.



Incredible India Tourist Facilitator Certification Program – Portal Walk-through

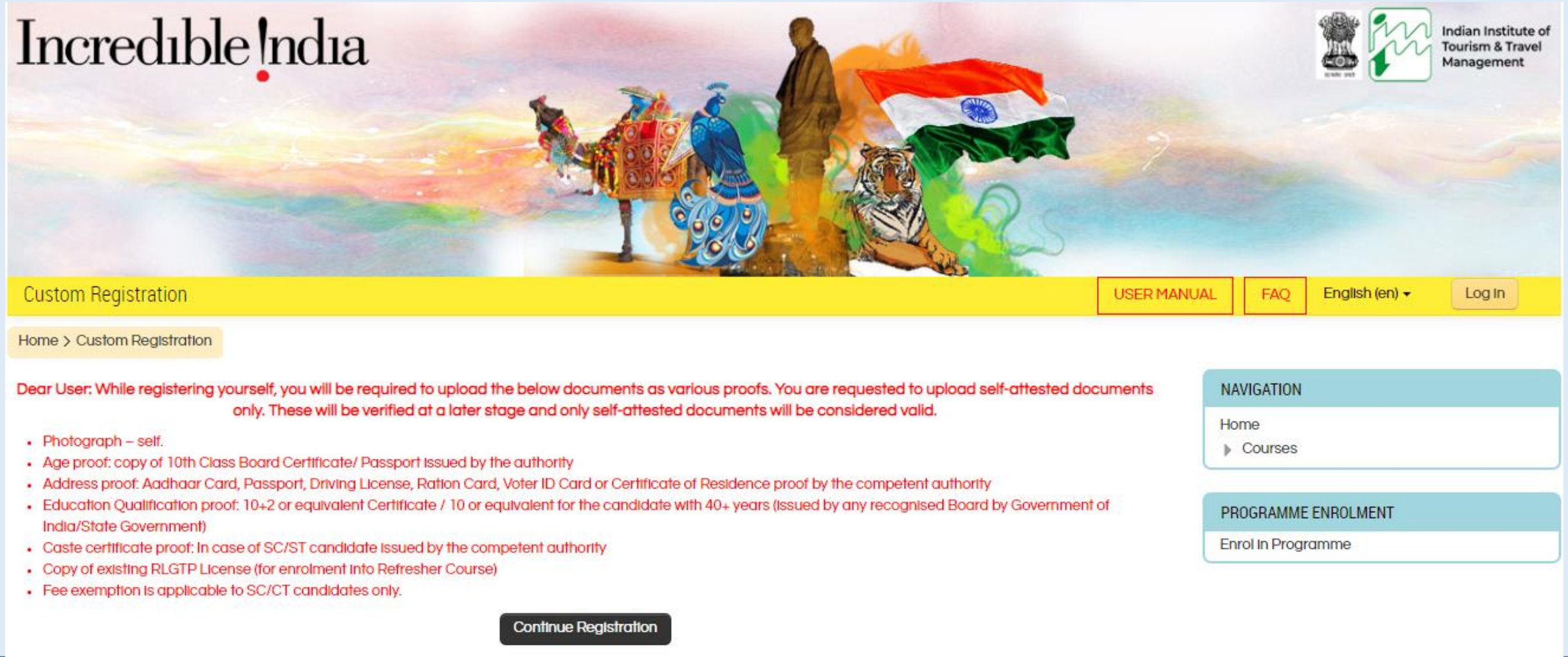
Click on “Create new account” to create a new account.



IITF Certification Program
Registration Process

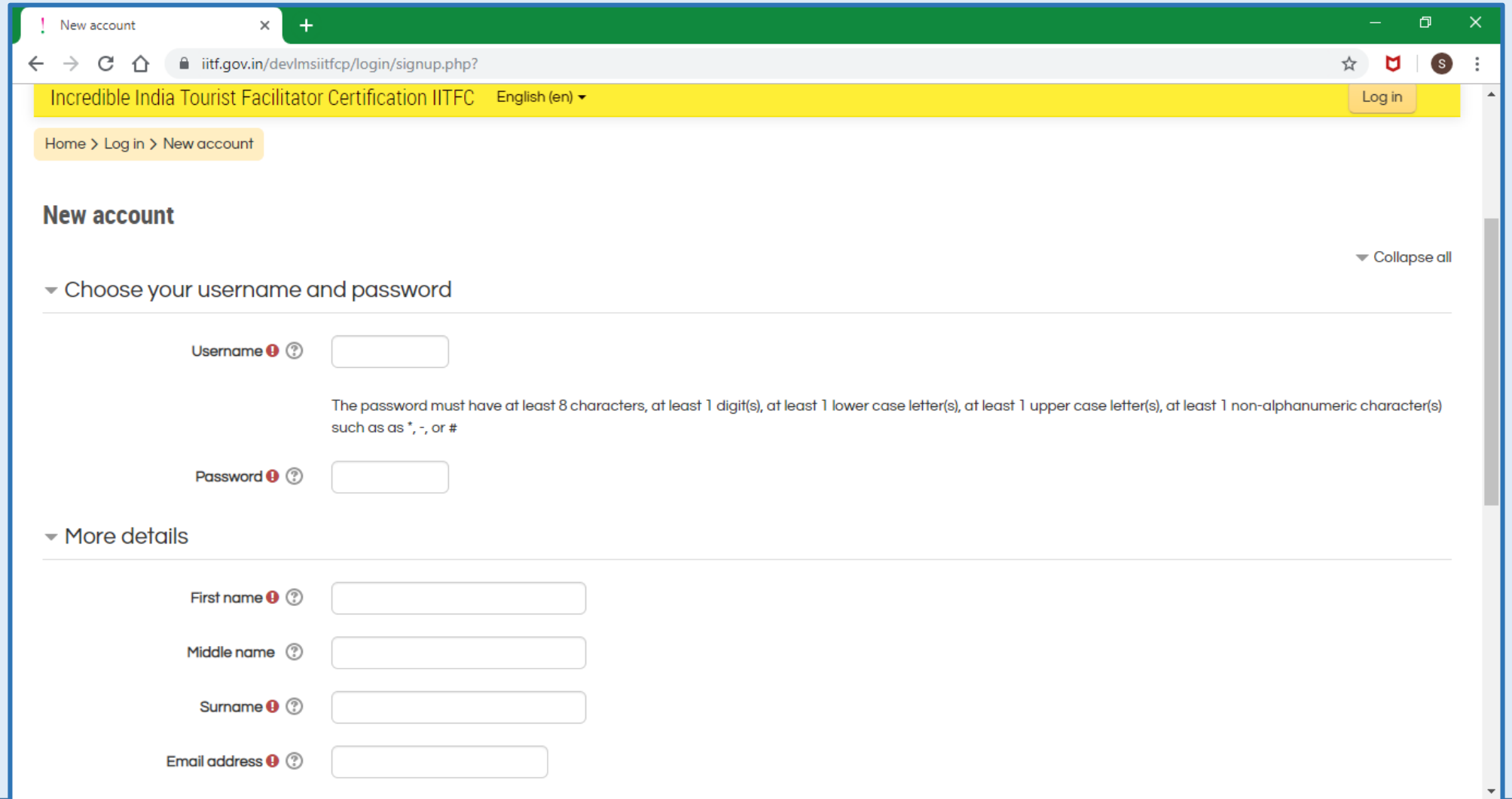
Incredible India Tourist Facilitator Certification Program – Registration Process

Read the instructions carefully before proceeding with the Registration process.



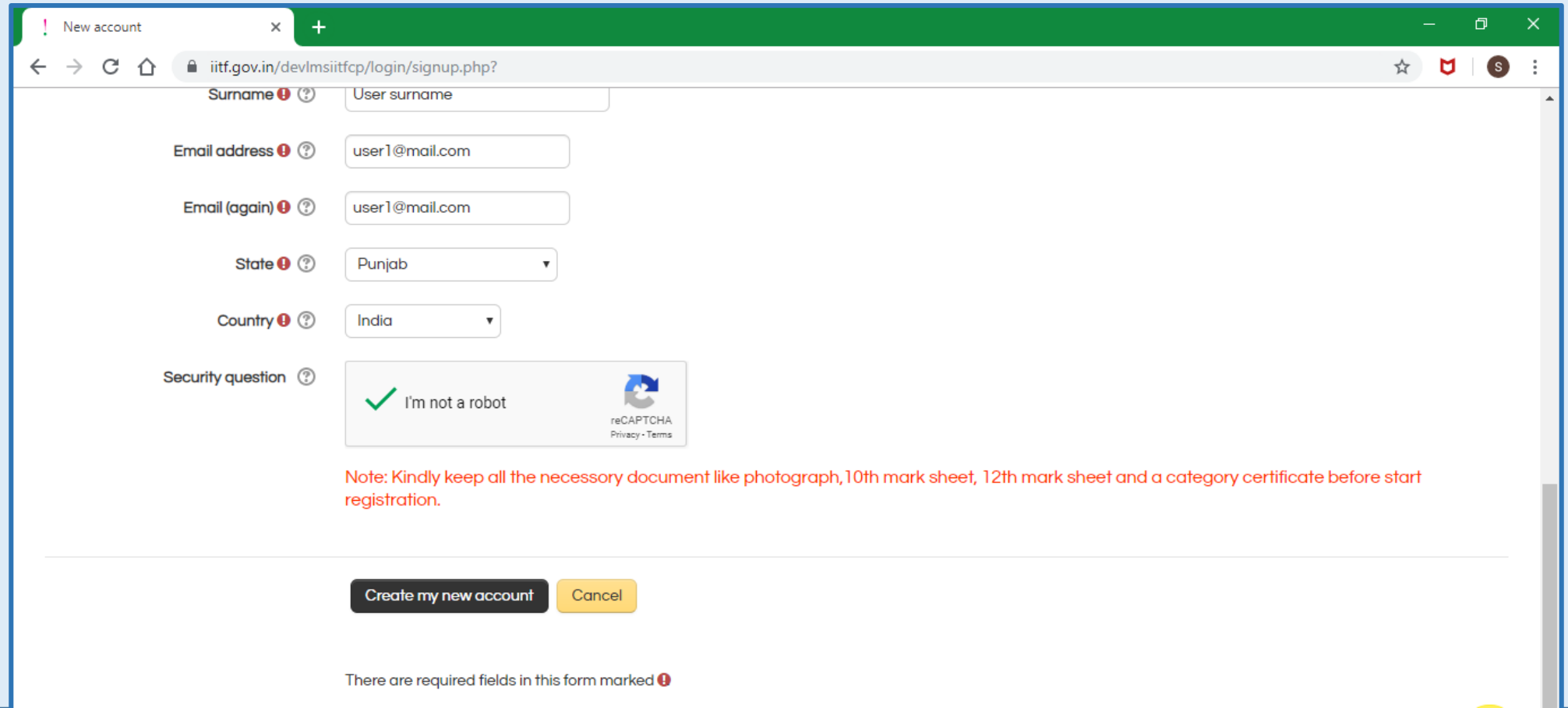
Incredible India Tourist Facilitator Certification Program – Registration Process

You will be redirected to “New Account Details” page. Follow the on-screen instructions and fill in your details.



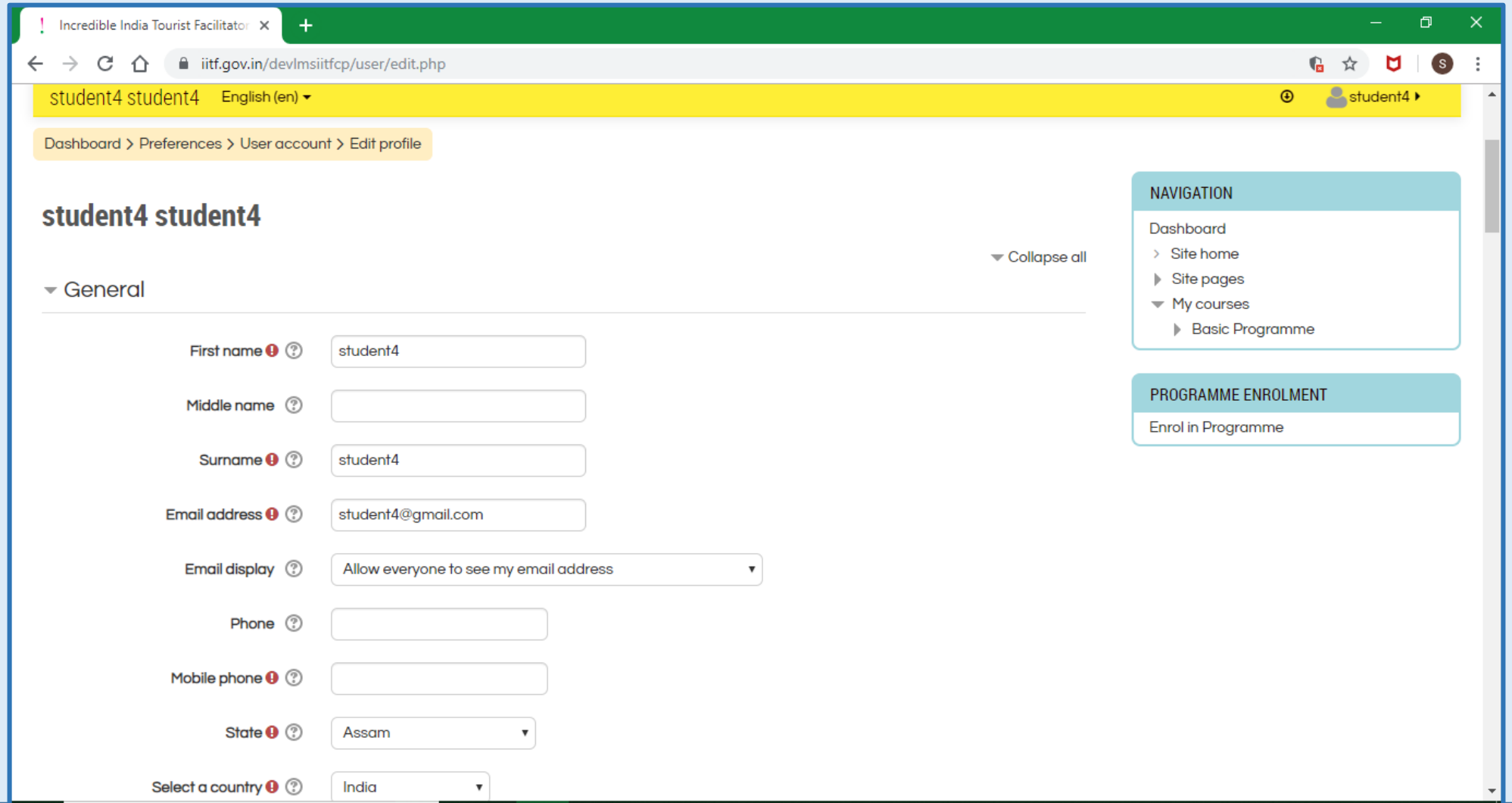
Incredible India Tourist Facilitator Certification Program – Registration Process

All the details in this form are mandatory. After filling in the details, click on “Create my new account” to create your account.



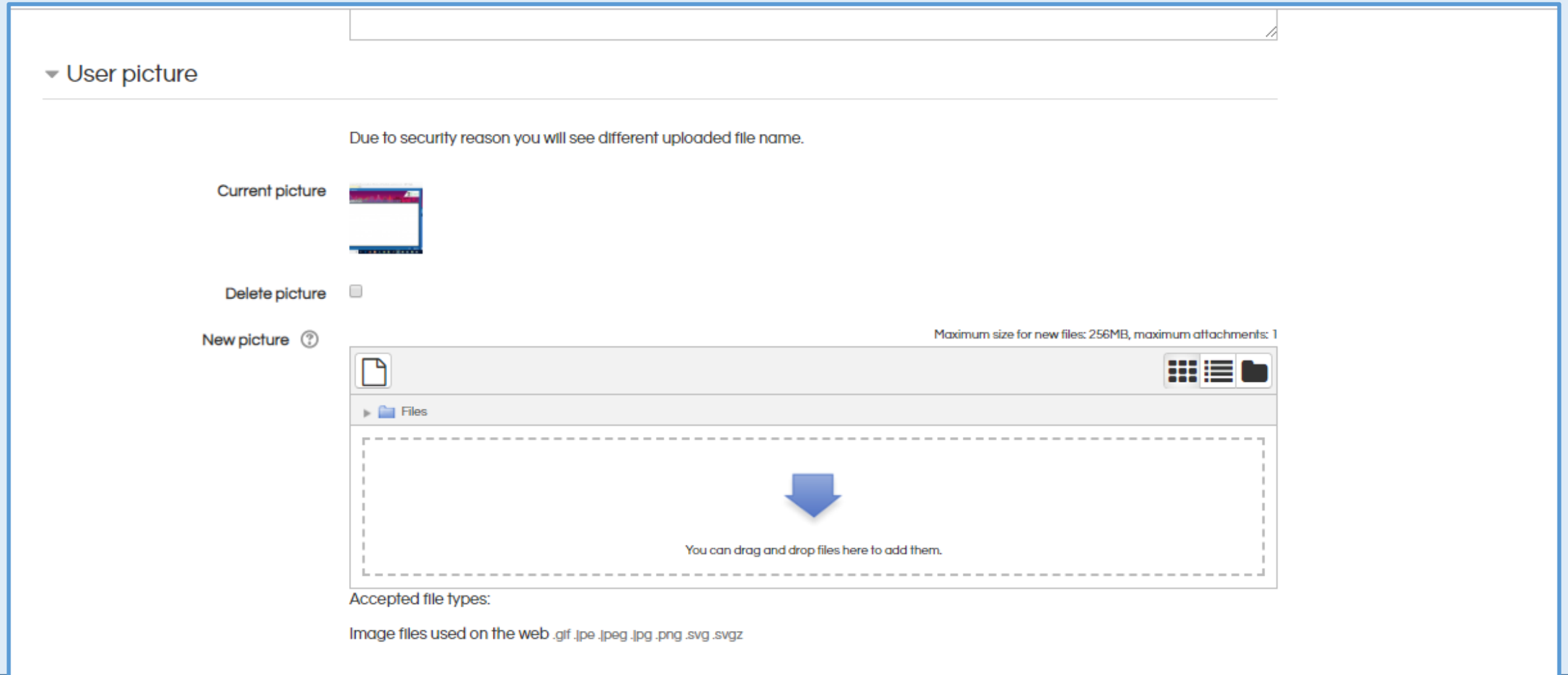
Incredible India Tourist Facilitator Certification Program – Registration Process

Once details are entered, you will receive an e-mail, with a link. Please click on this link to complete the registration process. After that you need to login to the portal to complete your user profile as per below fields.



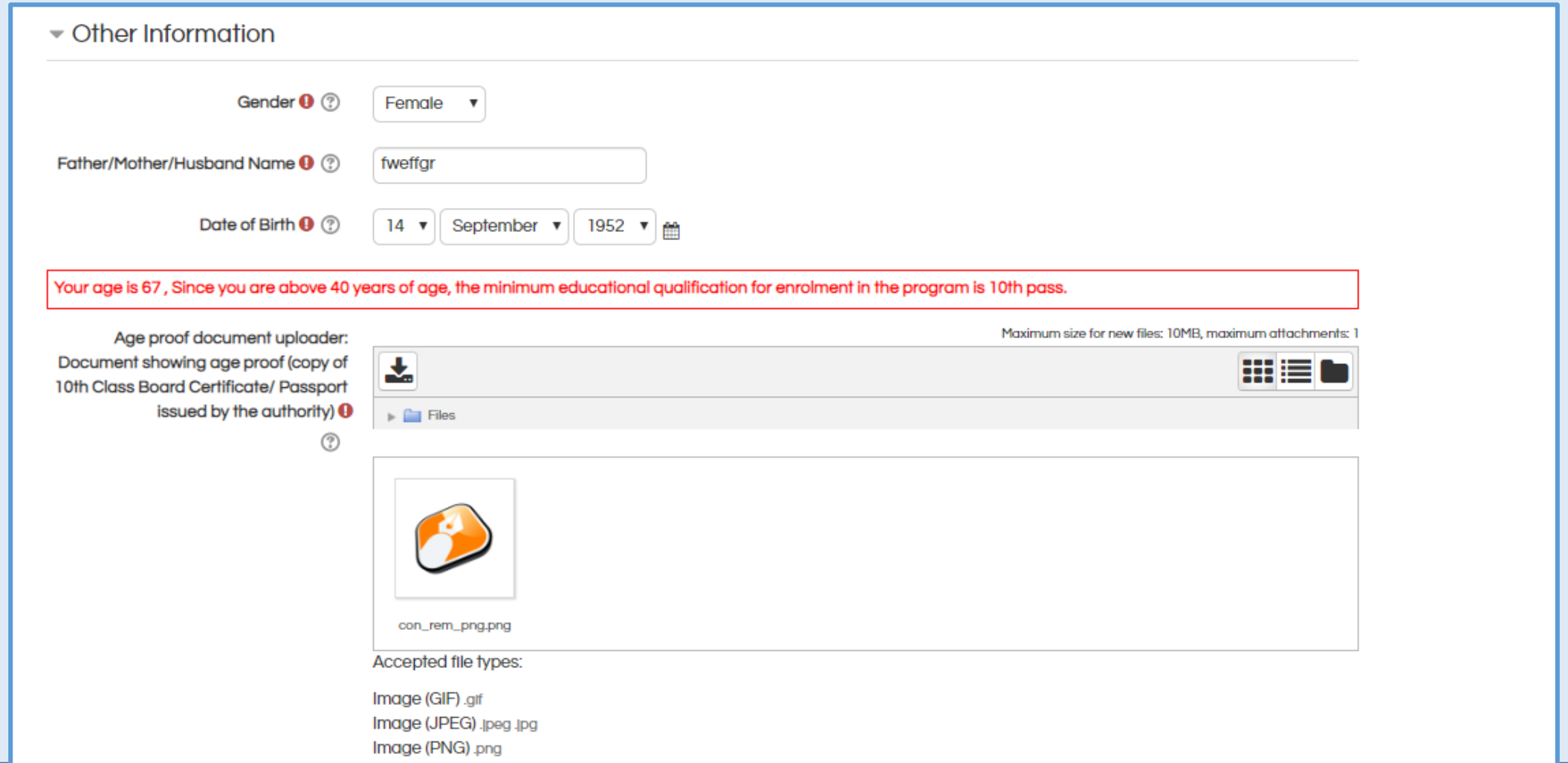
Incredible India Tourist Facilitator Certification Program – Registration Process

Continue filling up the form. The next field is to upload the self-photo.



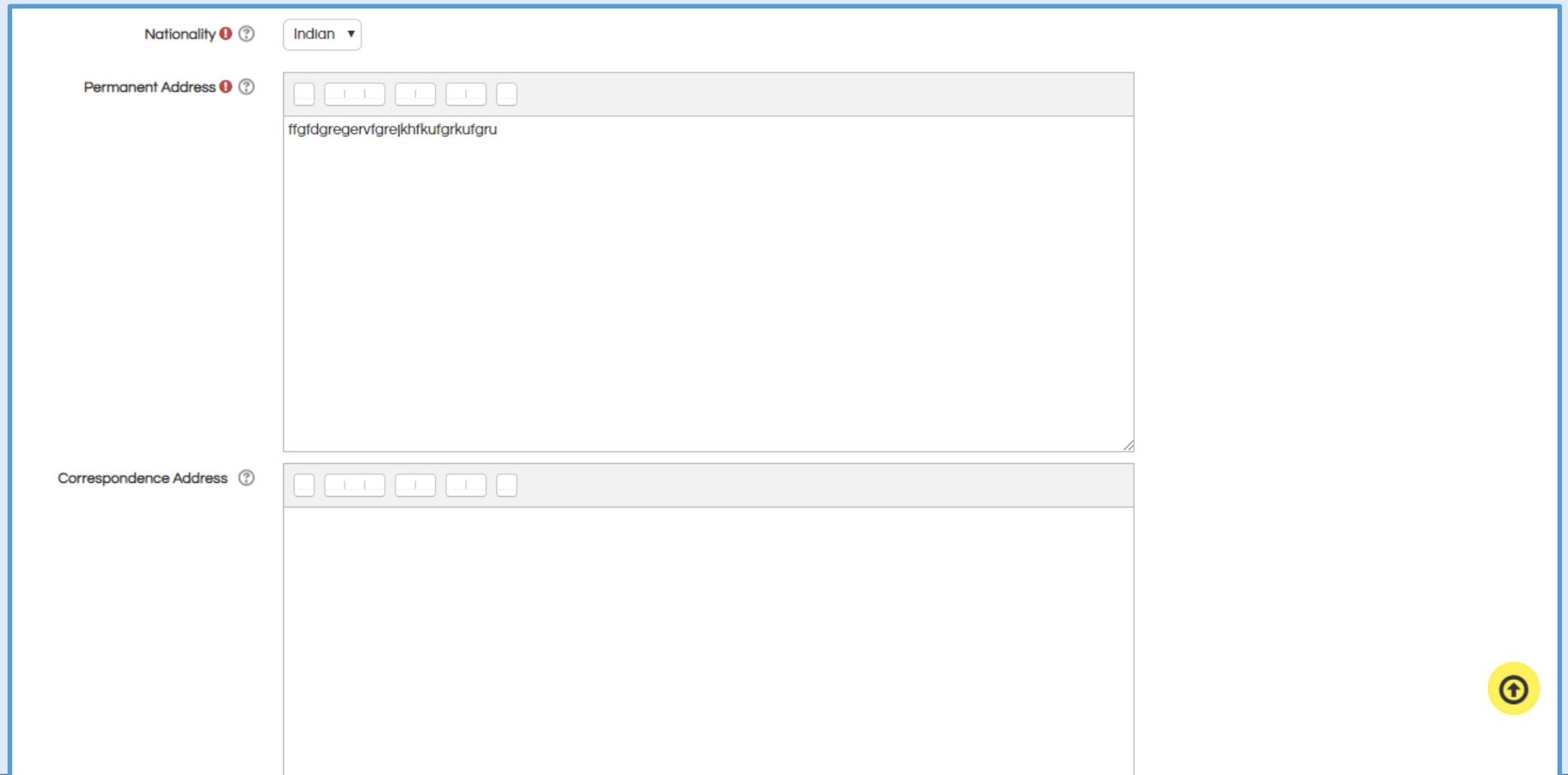
Incredible India Tourist Facilitator Certification Program – Registration Process

Select the age and upload the age proof document. If the participant is 40+ of age, then they can upload 10th class pass or equivalent certificate as education proof.



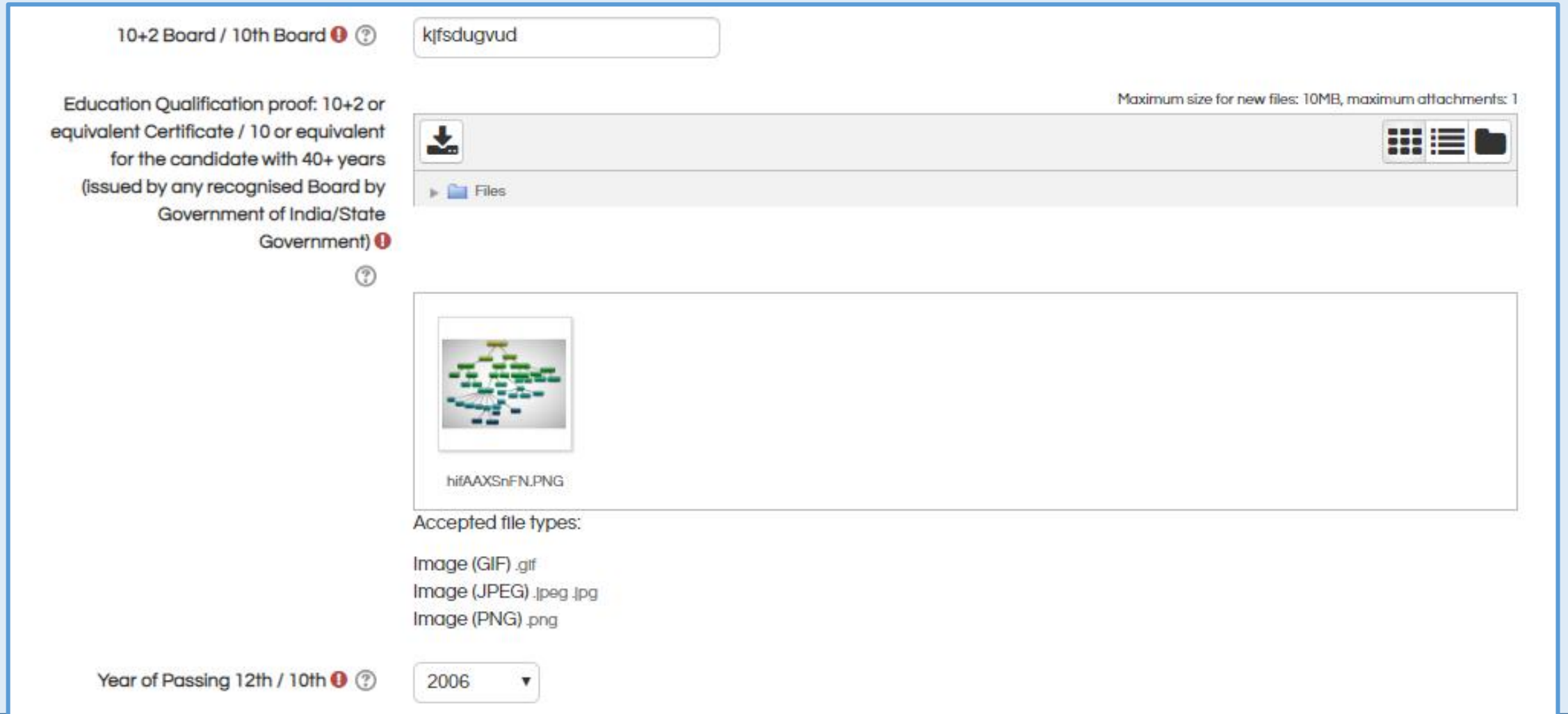
Incredible India Tourist Facilitator Certification Program – Registration Process

Continue filling up the form as per the fields.



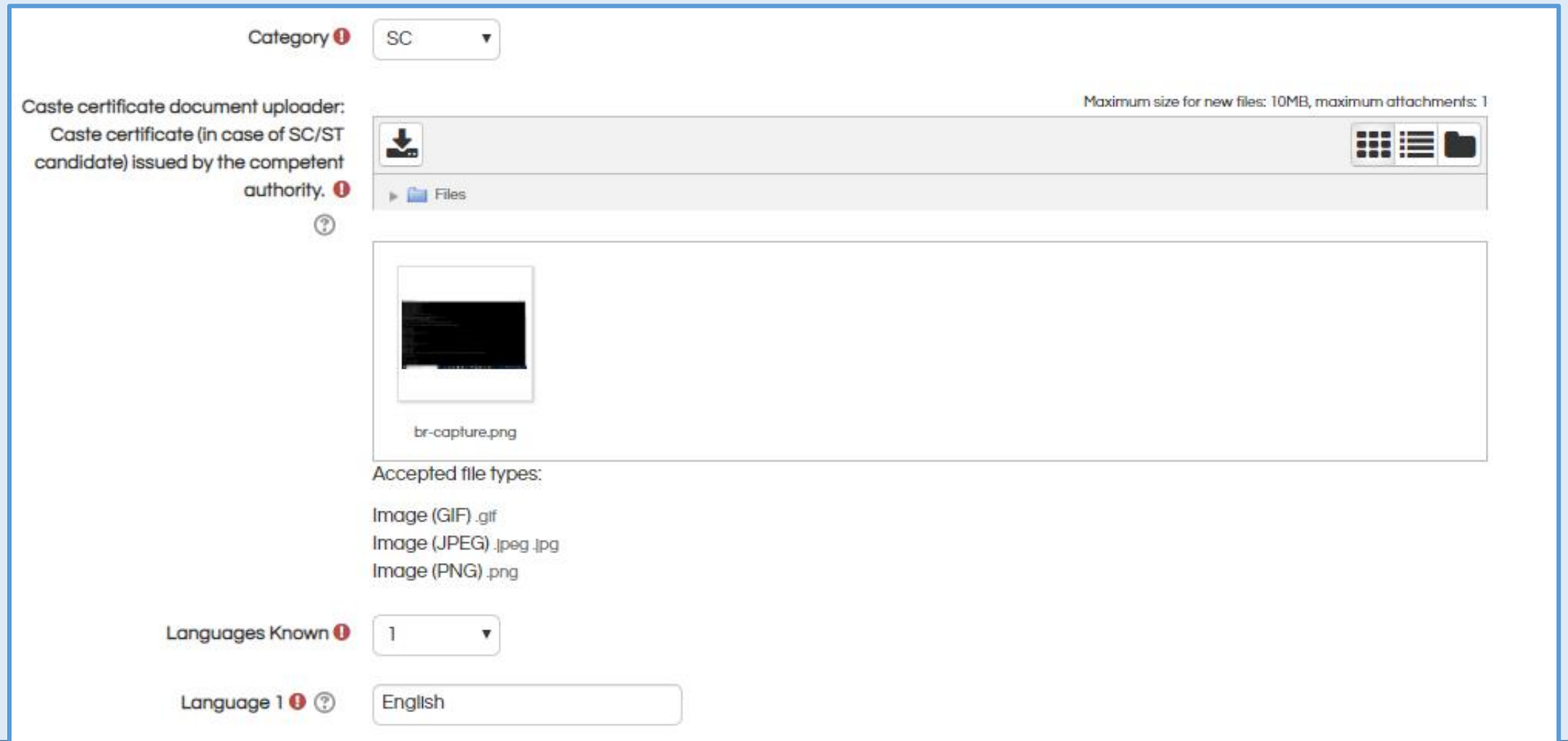
Incredible India Tourist Facilitator Certification Program – Registration Process

This page allows the user to upload, 10+2 / 10th passing certificate and the user needs to select the age of passing the relevant exam.



Incredible India Tourist Facilitator Certification Program – Registration Process

Here the user can select the category and upload the relevant certificate. After that the user can enter the details of ‘known languages’.

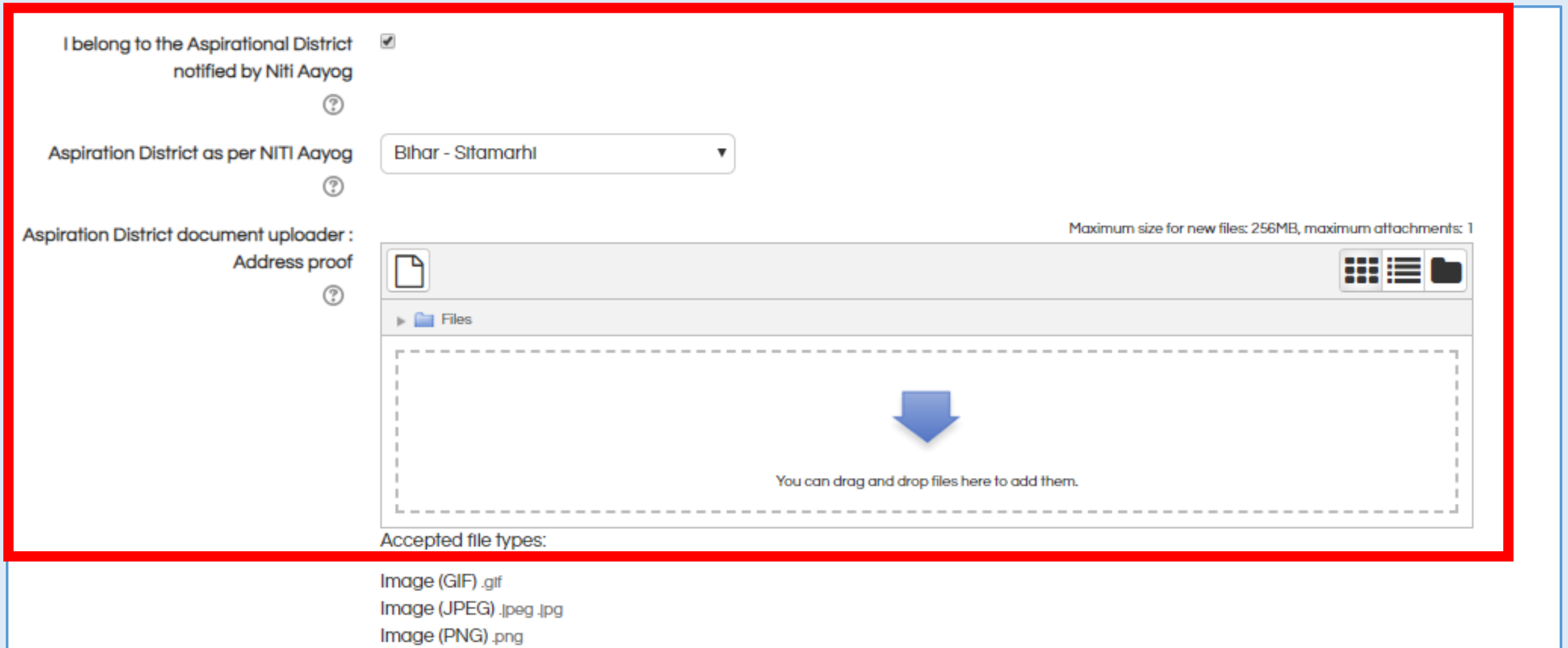


Incredible India Tourist Facilitator Certification Program – Registration Process

Along with this, the user needs to upload the verification document (Aadhar / Driving License / Election card etc.).

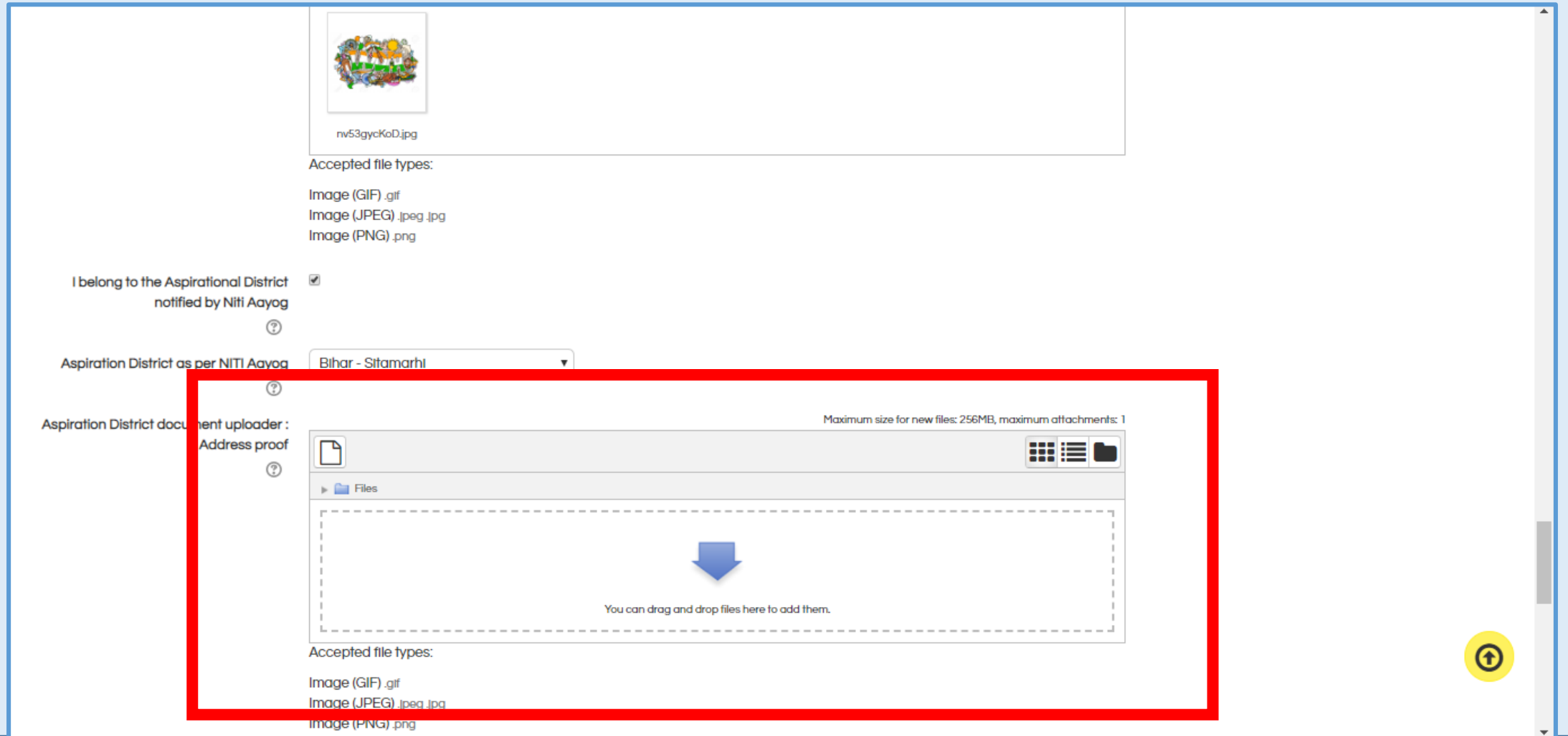
Incredible India Tourist Facilitator Certification Program – Registration Process

After this, the user is allowed to declare if he/she belongs to aspirational district and is given a list to select the relevant aspirational district.



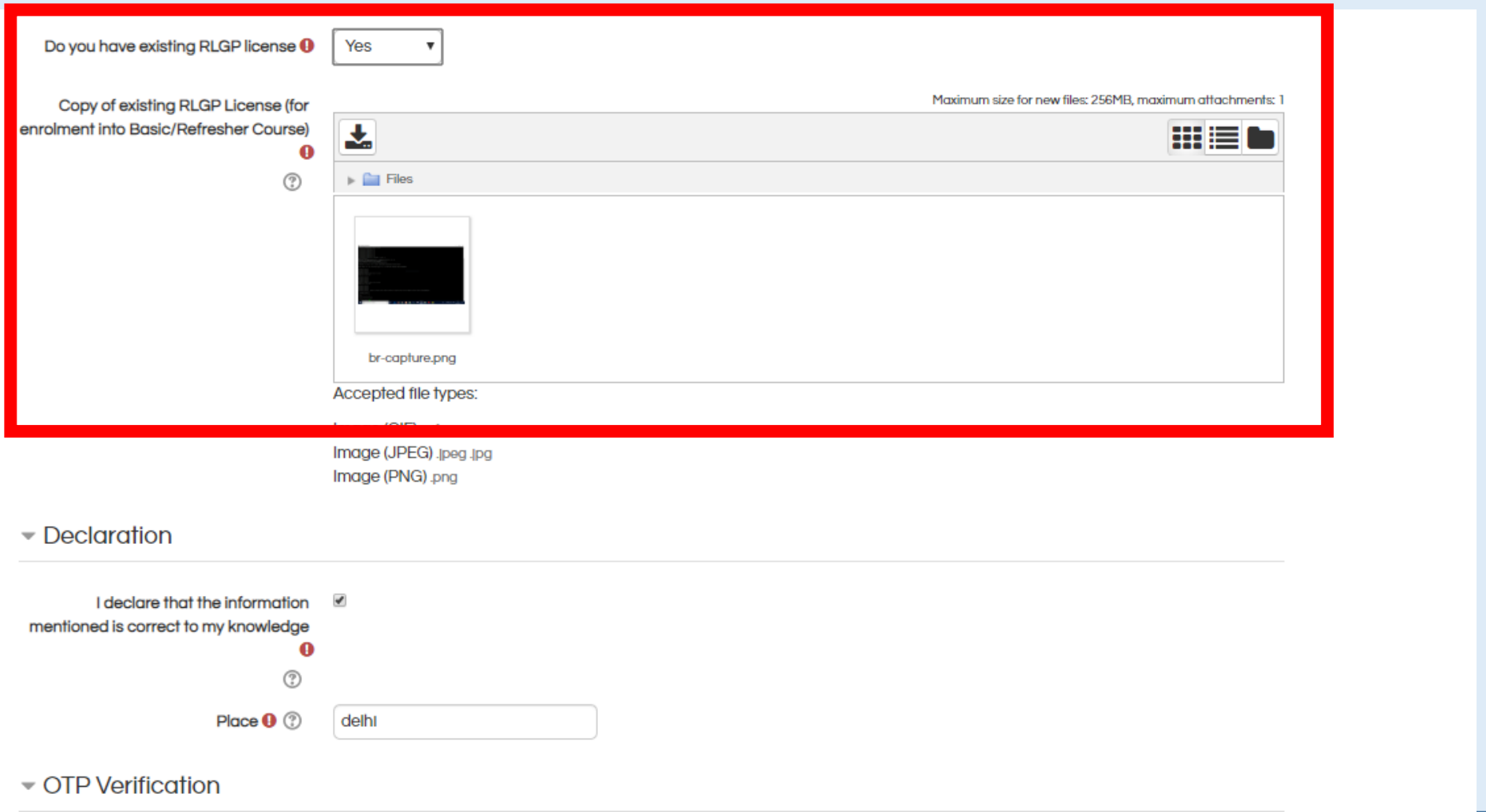
Incredible India Tourist Facilitator Certification Program – Registration Process

Aspirational District Document proof uploader.



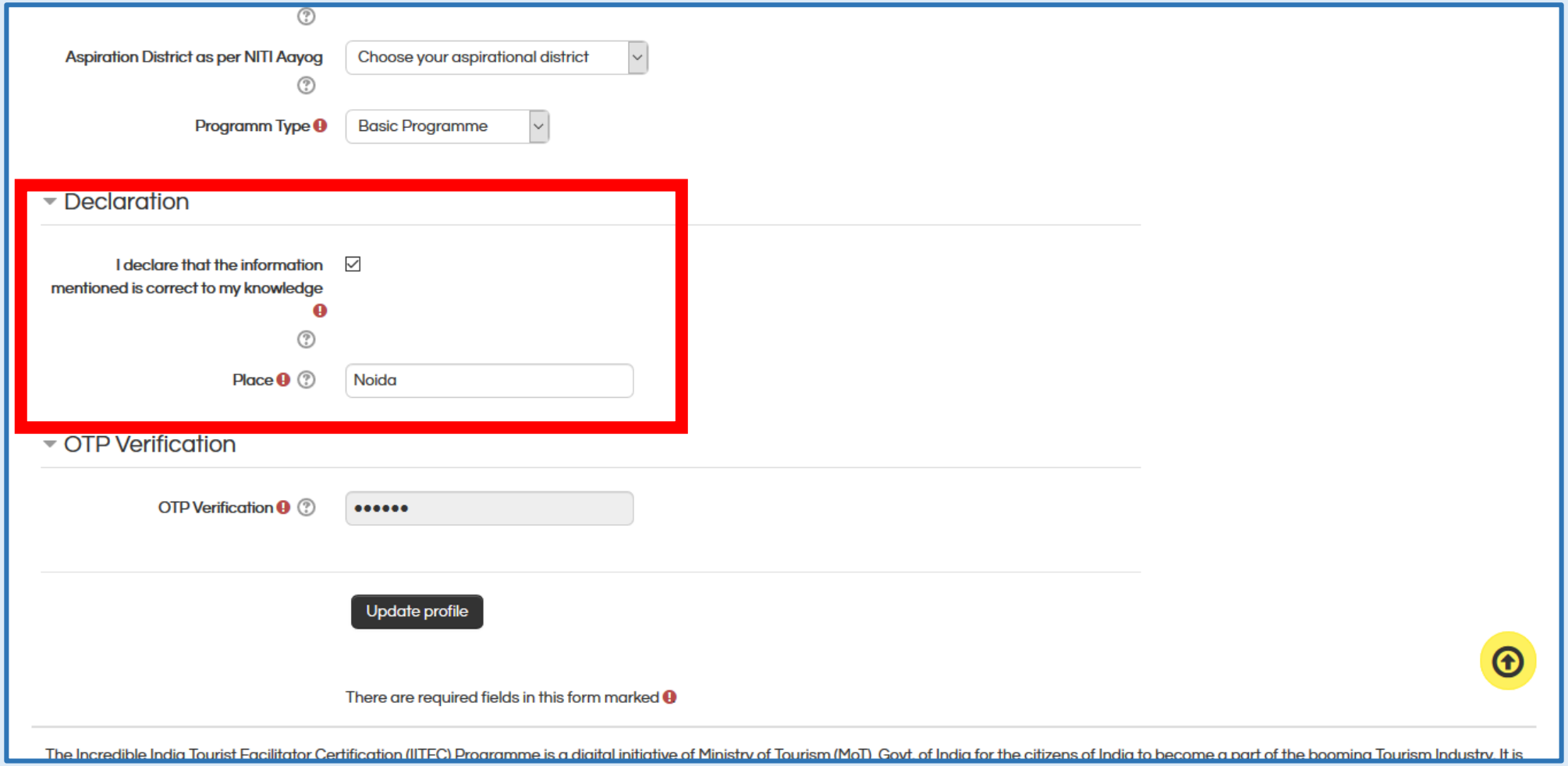
Incredible India Tourist Facilitator Certification Program – Registration Process

If the participant has existing RLGP License, they get enrolled directly to both the Basic and Refresher Program. The participant can select from the below drop down list and upload the copy of existing RLGP license.



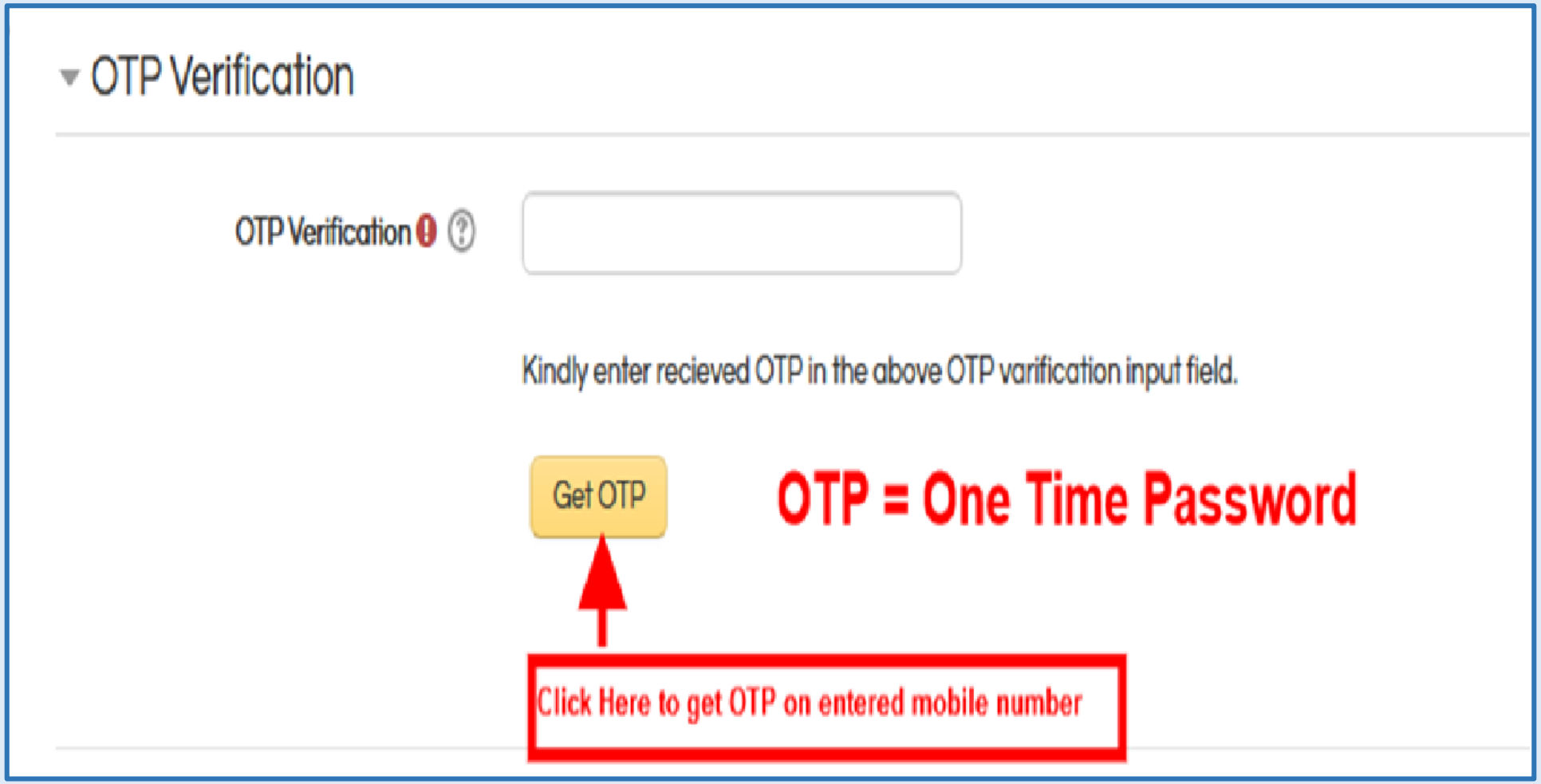
Incredible India Tourist Facilitator Certification Program – Registration Process

Once the user uploads all required documents, he / she has to declare that the information mentioned is correct by clicking on the checkbox.



Incredible India Tourist Facilitator Certification Program – Registration Process

To get OTP on mobile number click on the “Get OTP” Button.

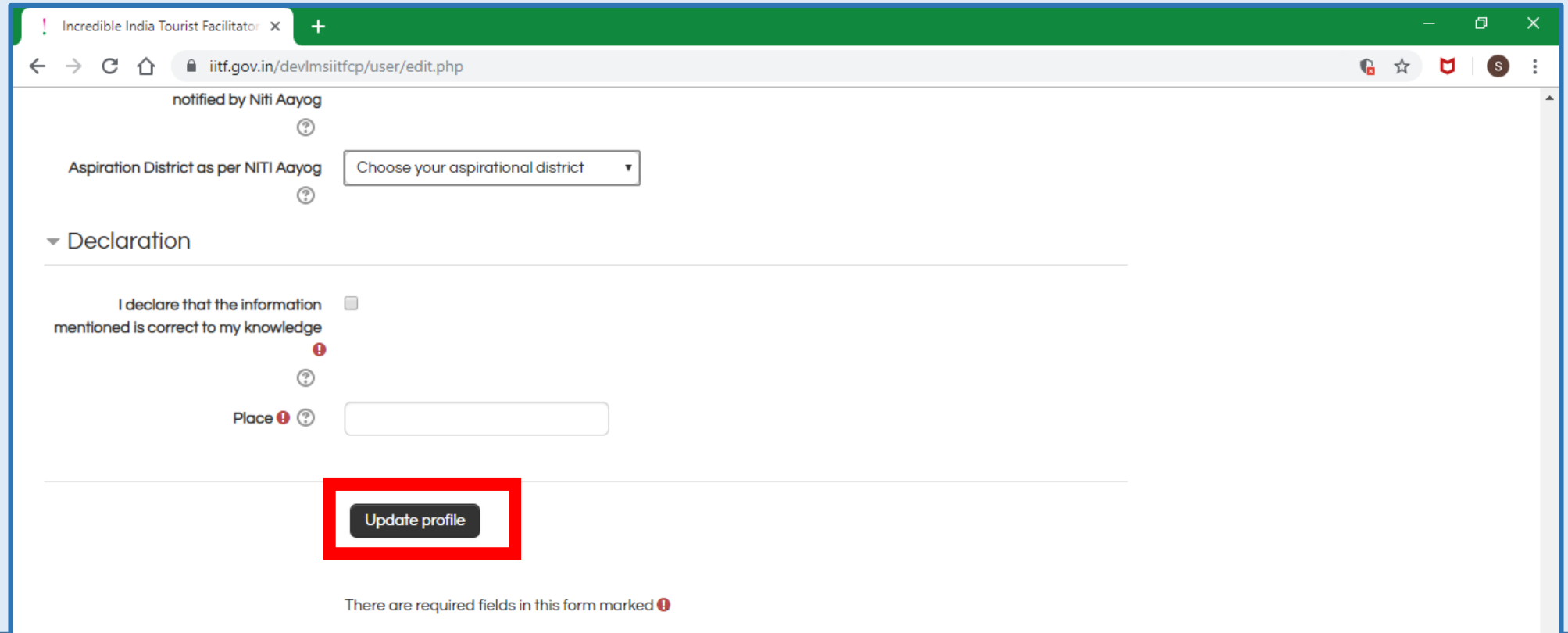


Incredible India Tourist Facilitator Certification Program – Registration Process

To verify OTP, please enter the received OTP into the input field and click on the Verify OTP button.

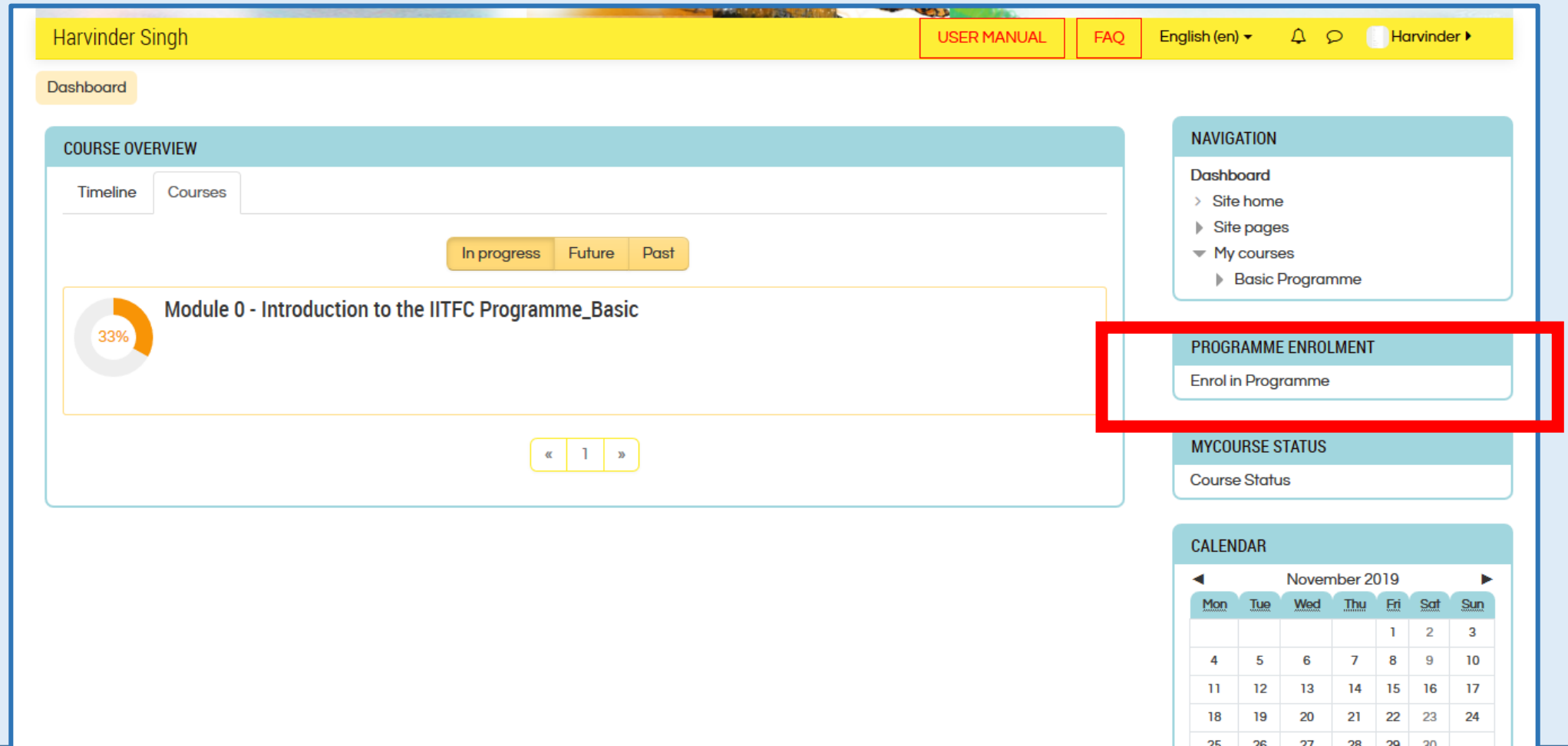
Incredible India Tourist Facilitator Certification Program – Registration Process

User needs to click on “Update Profile” to save the profile.



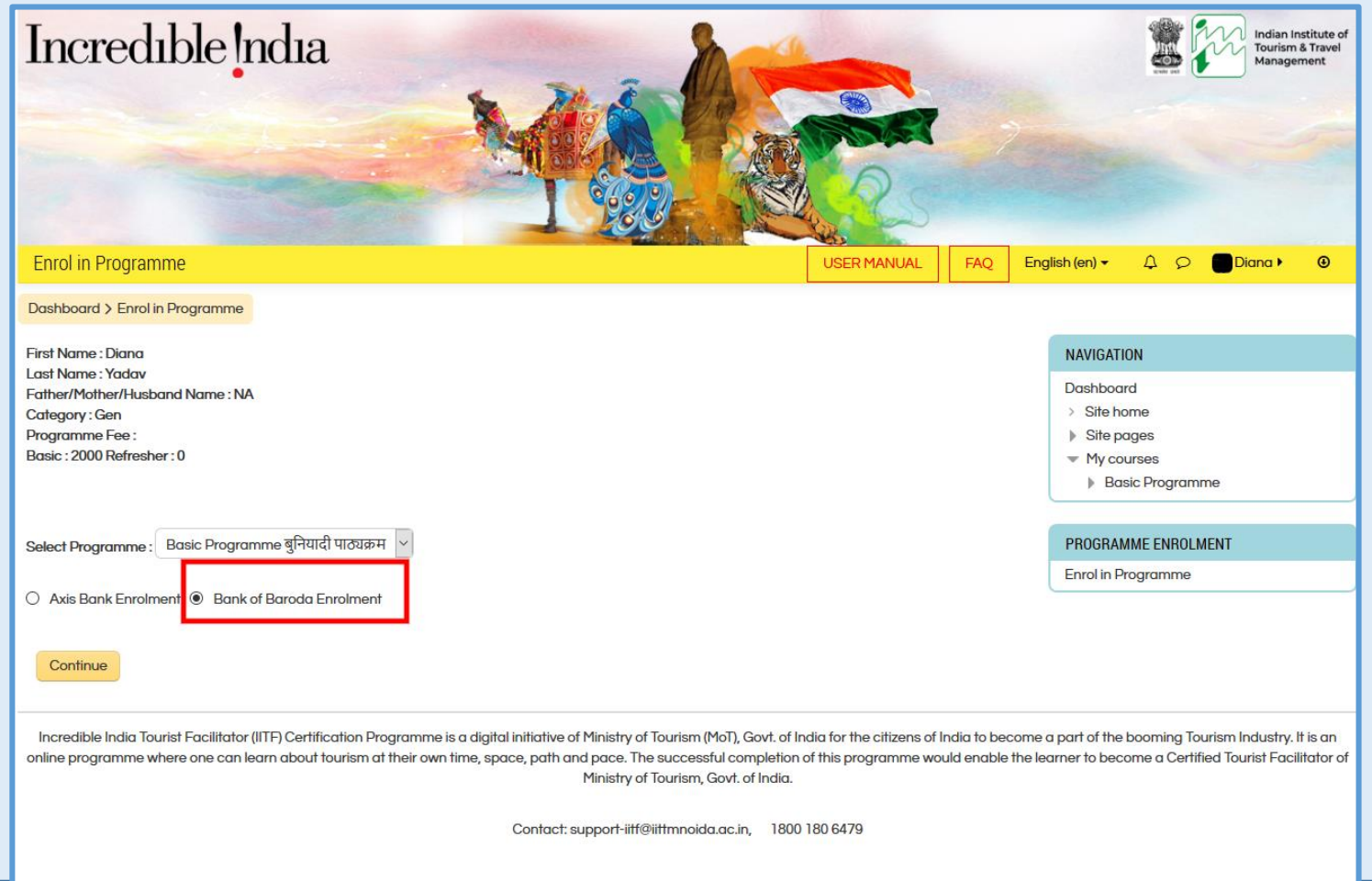
Incredible India Tourist Facilitator Certification Program – Registration Process

If the user has selected Basic program, only Module 0 which is an introductory module will be visible to the user. For the rest of the modules, the user needs to enroll for the program to complete the fee transition. Once done, rest of the modules will be available to the user (as released). If the user has existing RLGP License, they will automatically get enrolled in both Basic and Refresher Program.



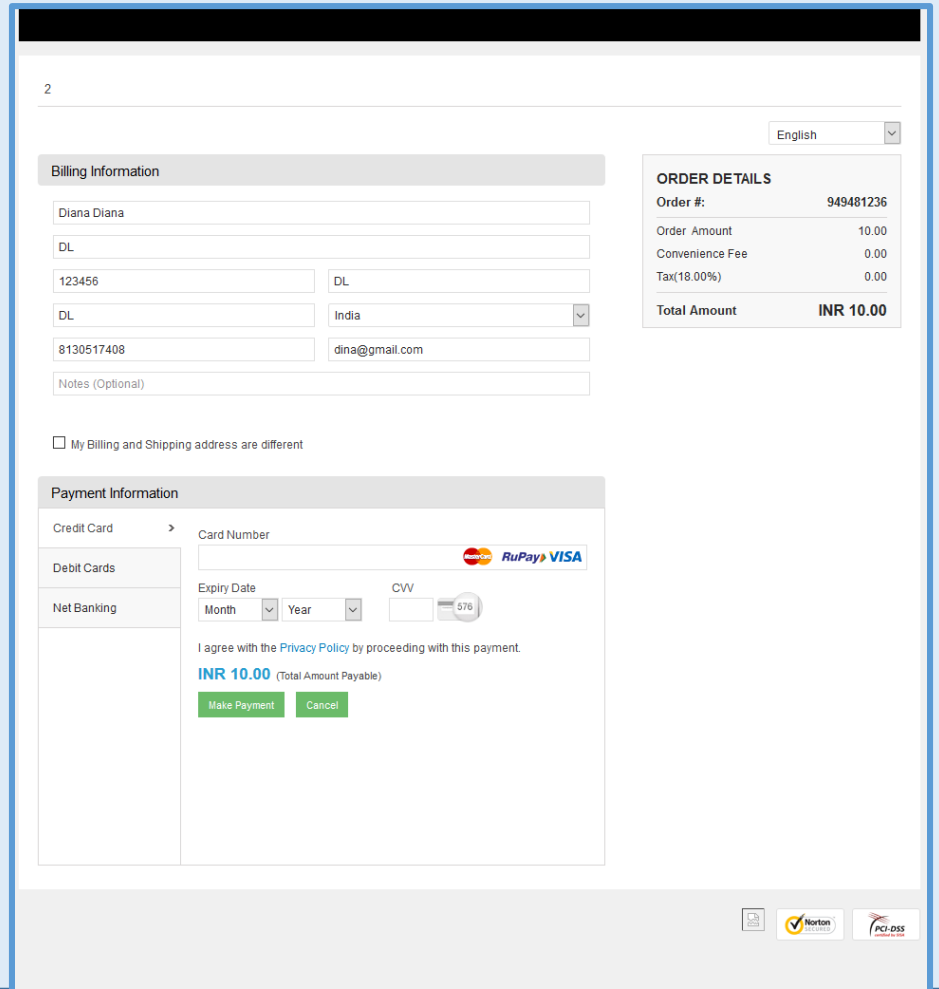
Incredible India Tourist Facilitator Certification Program – Registration Process

To make the required payment, the user can select either Axis Bank of Bank of Baroda payment gateway.



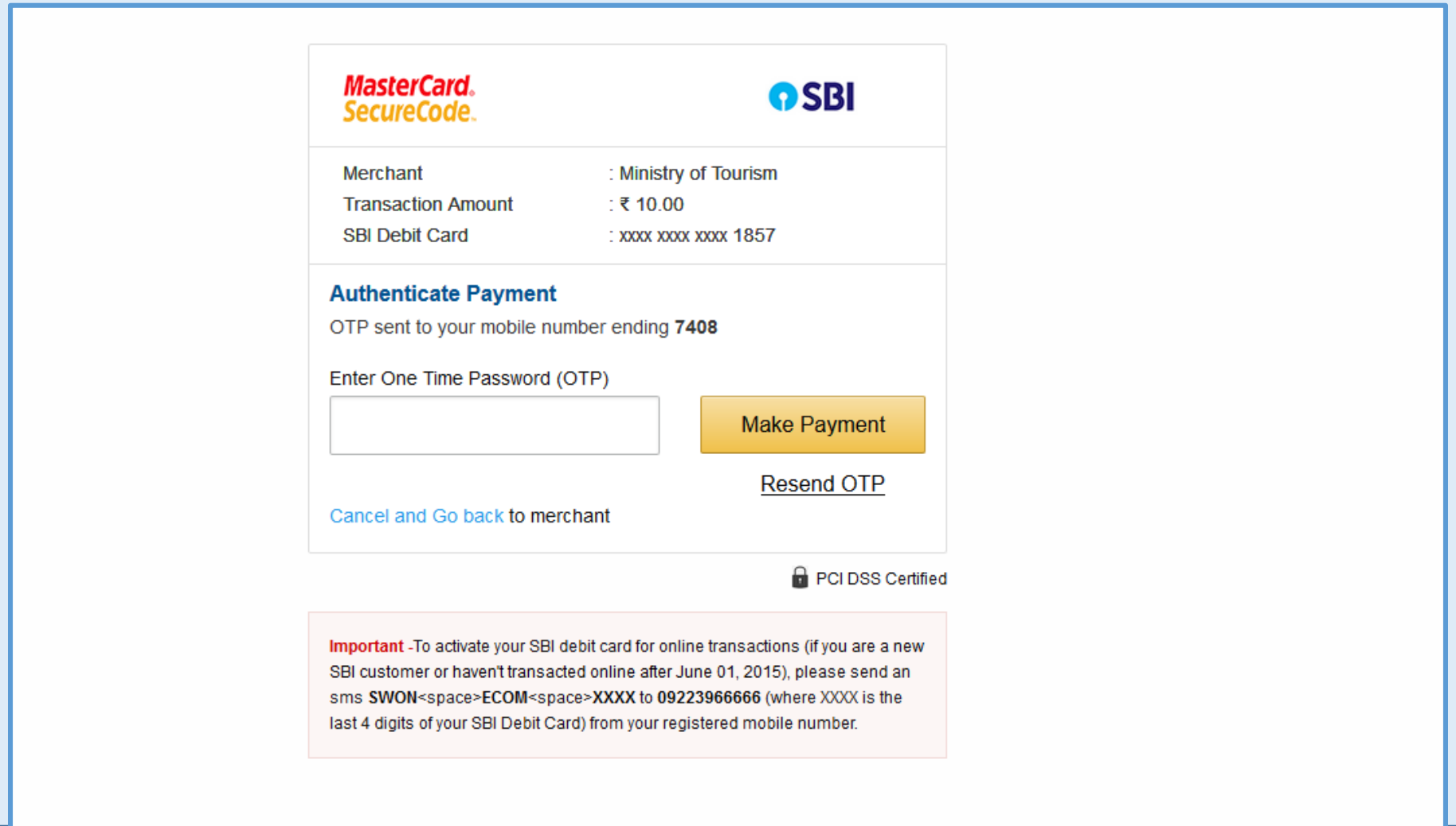
Incredible India Tourist Facilitator Certification Program – Registration Process

Bank of Baroda Payment Gateway



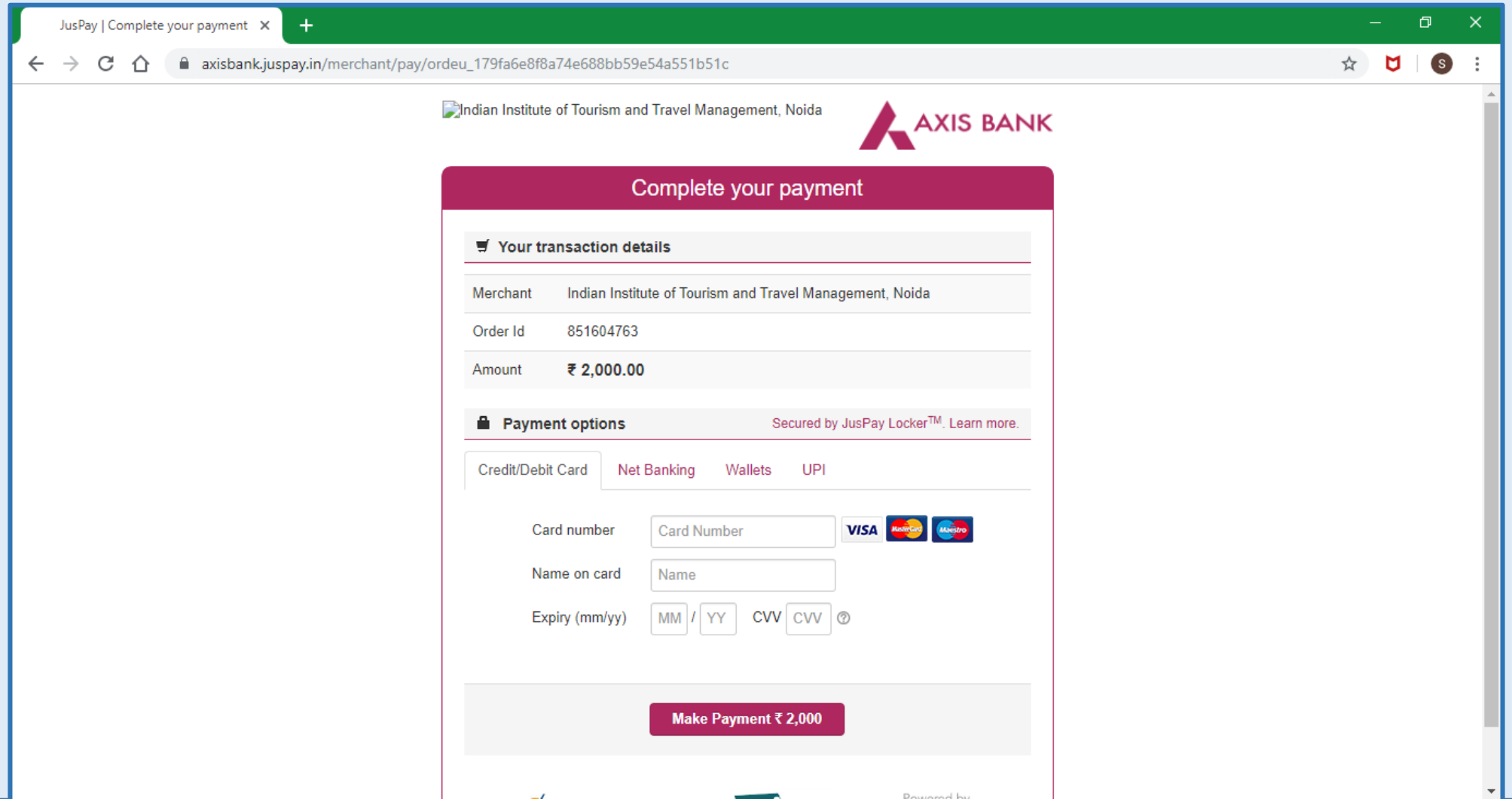
Incredible India Tourist Facilitator Certification Program – Registration Process

Bank of Baroda Payment Gateway continued.



Incredible India Tourist Facilitator Certification Program – Registration Process

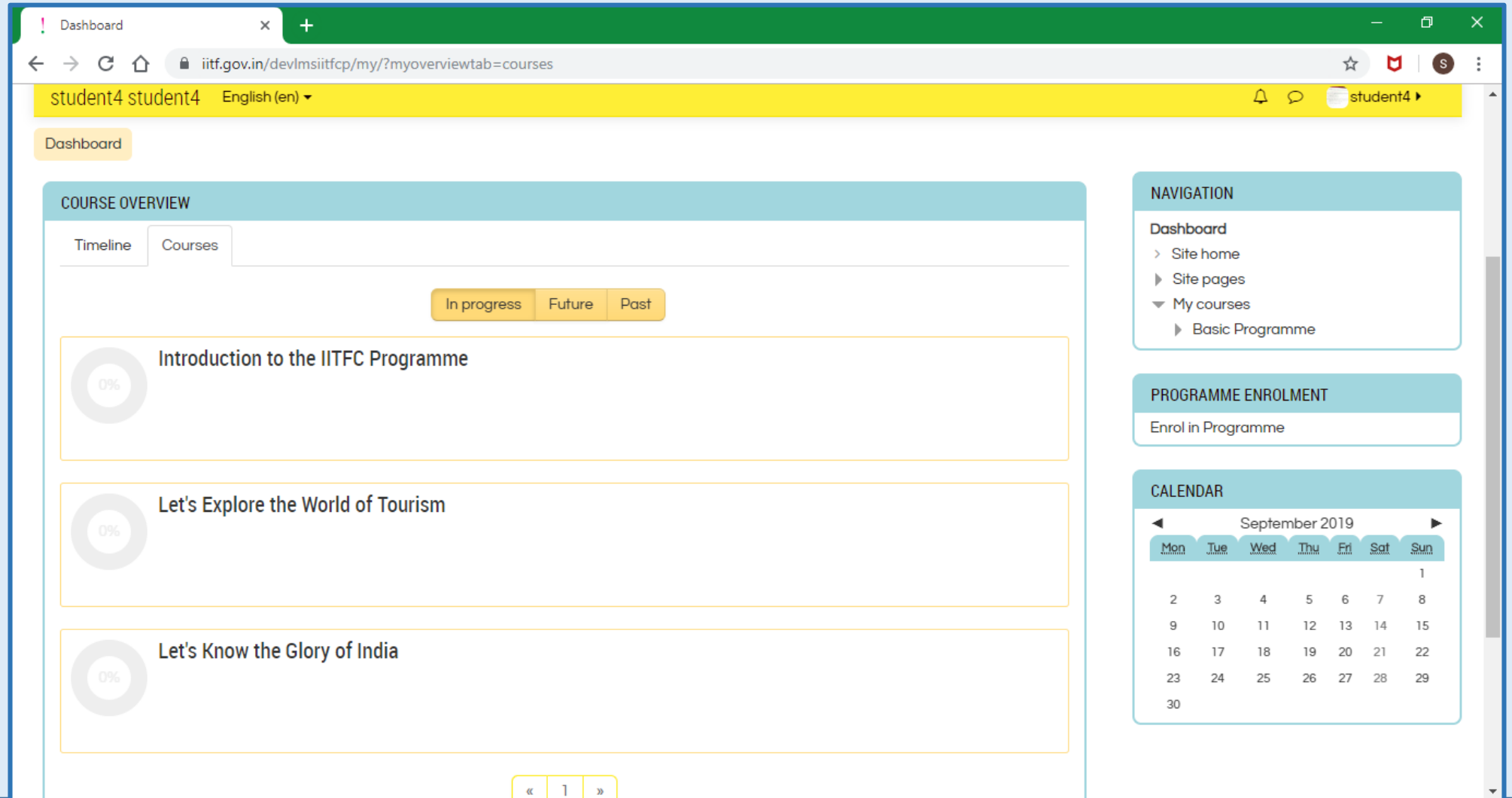
Axis bank payment gateway



IITF Certification Program Registration Process Ends

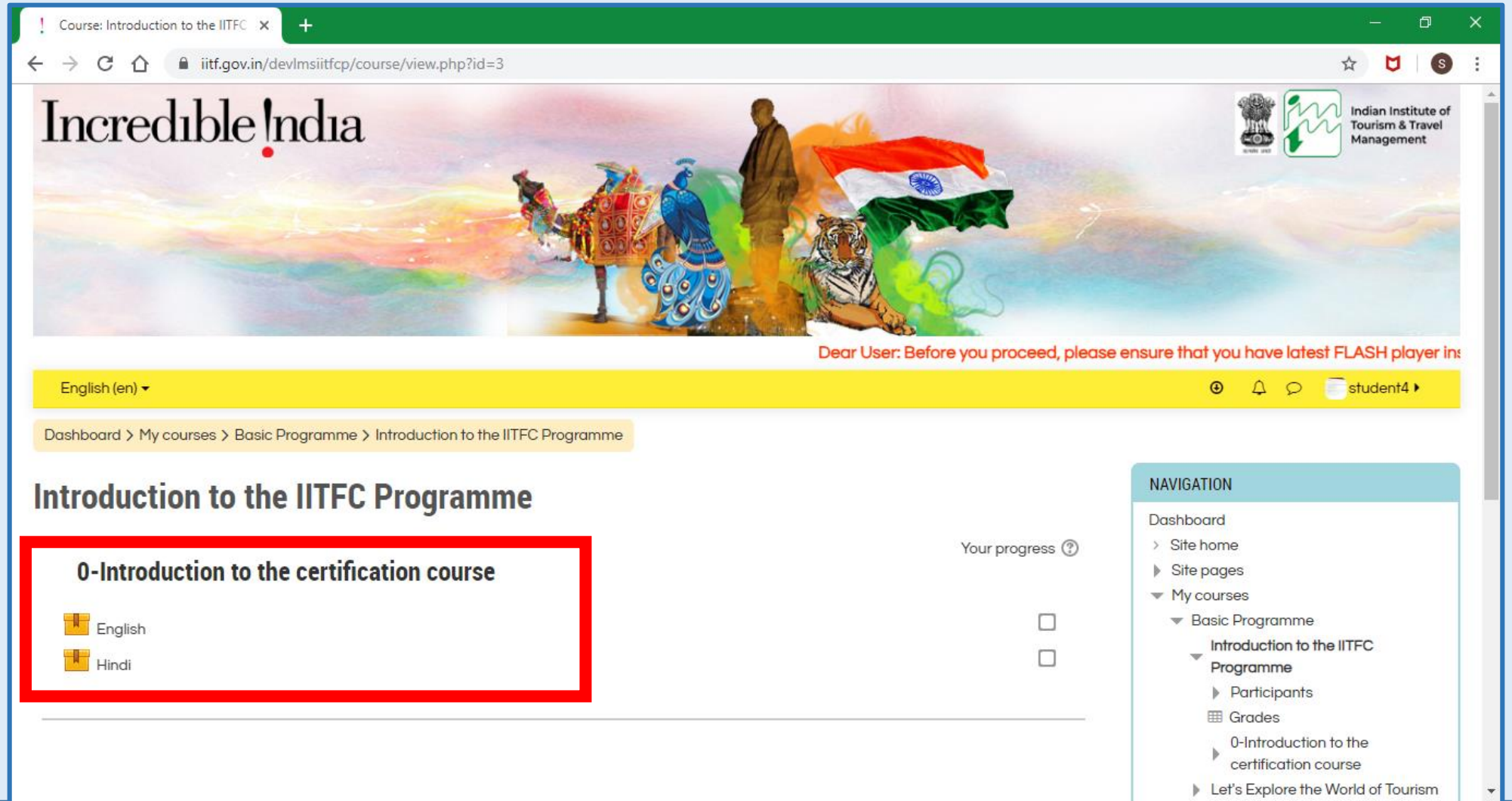
Incredible India Tourist Facilitator Certification Program – Portal Walk-through

User can log in to view the courses that he / she has registered for.



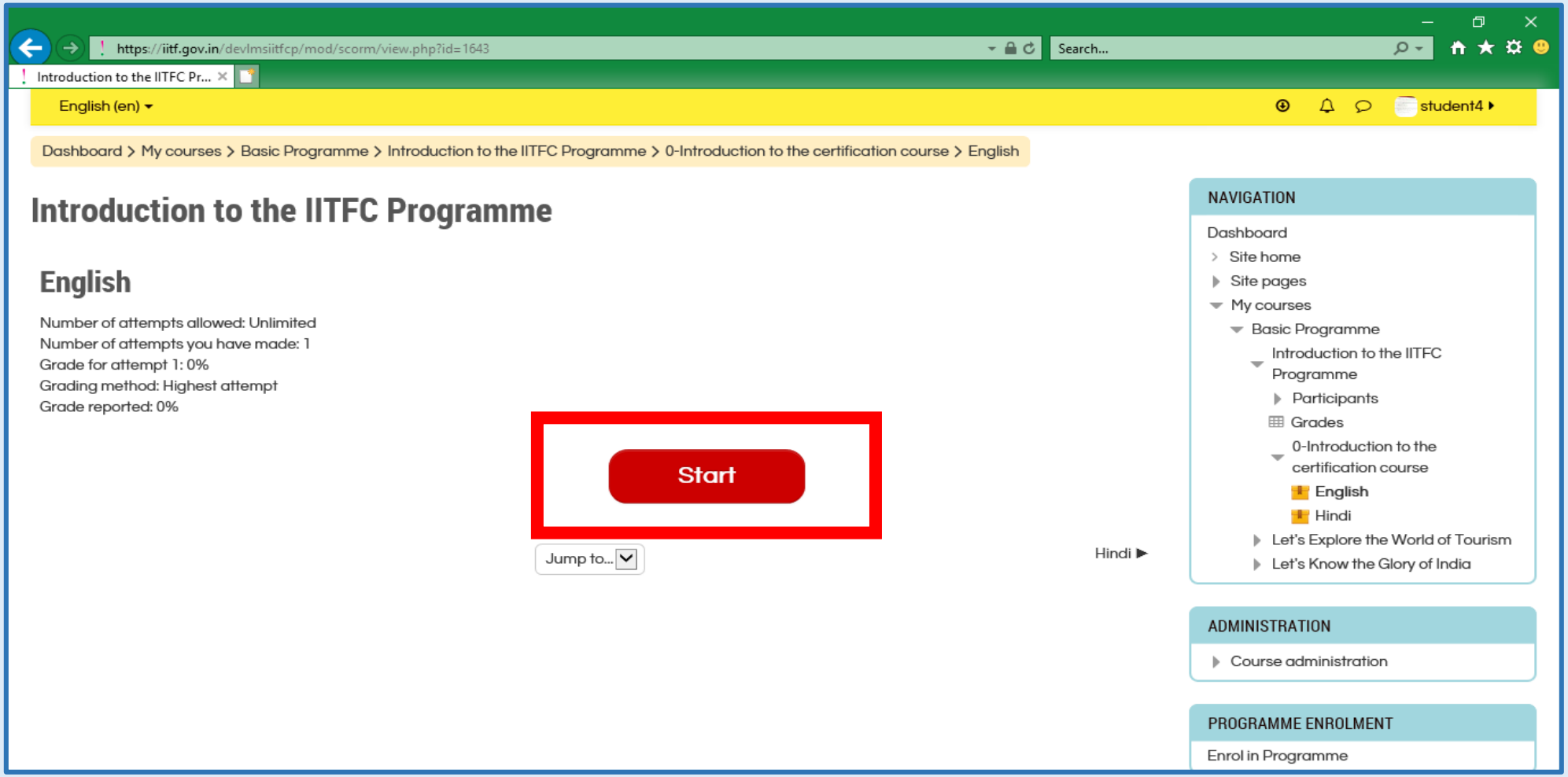
Incredible India Tourist Facilitator Certification Program – Portal Walk-through

User has the option to launch the course in English / Hindi.



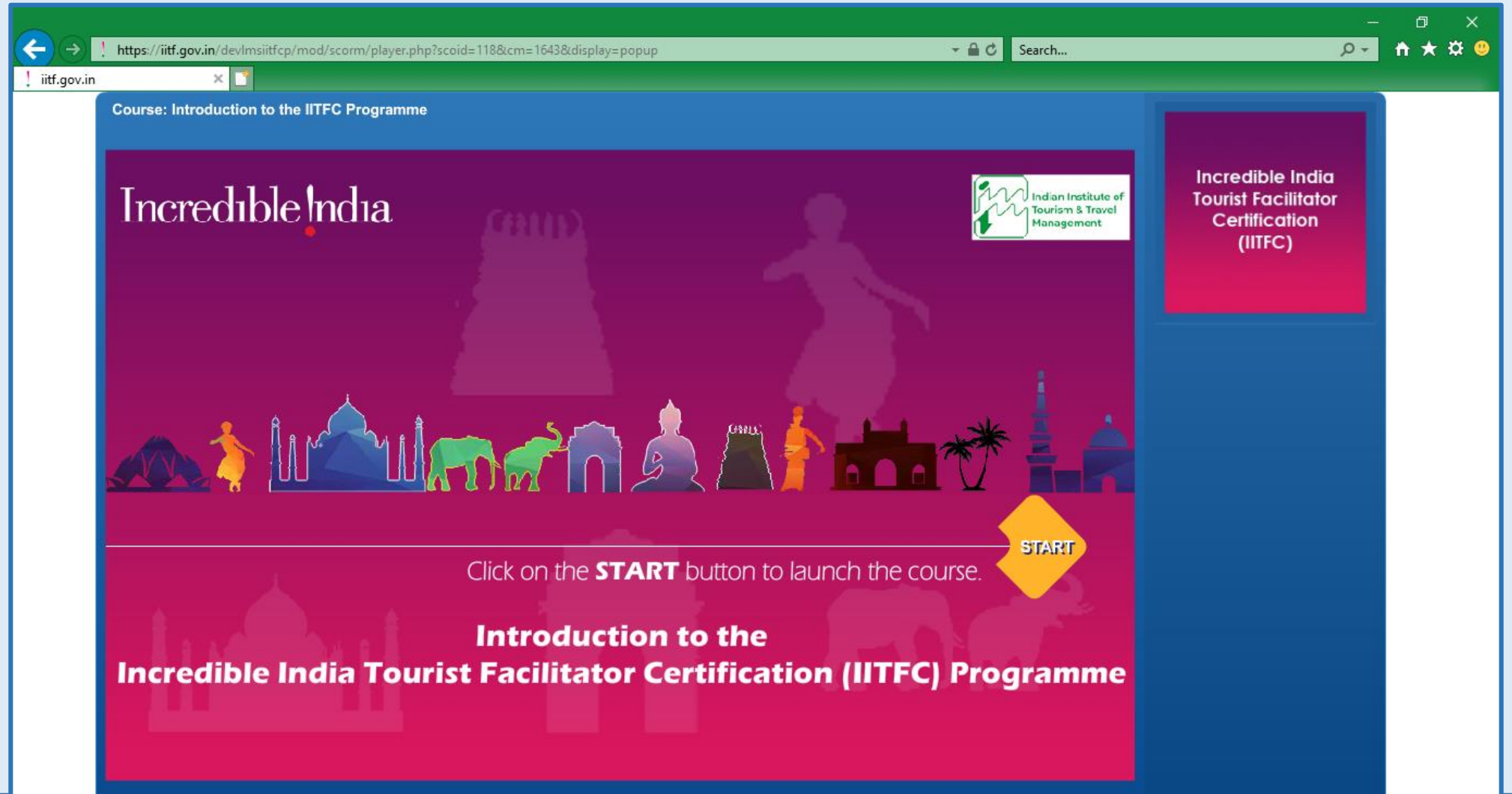
Incredible India Tourist Facilitator Certification Program – Portal Walk-through

Once the desired language is selected, user can click on the start button to launch the course.



Incredible India Tourist Facilitator Certification Program – Portal Walk-through

The Course launches in the new window.



Thank You