Social Distance Guidelines for Candidates – Symbiosis National Aptitude Test 2020 (SNAP)

(Safety measures to be followed by candidates on the SNAP Test days at Test Centres)

Candidate Reporting and Entry on Test Day

- Report at the test centre on time as mentioned on Admit Card

- Stand in a queue on the floor marks outside gate

- Wear a mask and maintain a safe distance between each other

- Ensure staggered entry is followed

- Strictly avoid overcrowding and maintain social distancing at all times

- Adhere to the security guard announcements

- Keep the documents ready for verification at the entrance of the test centre

Checks at the Test Centre Entrance

o **Flash the Admit Card and original ID proof to the security guard at the entrance from a safe distance**

o **Co-operate with the security guard for getting the body temperature checked by a thermo gun**

o **Display your status on the Aarogya Setu app to the security guard**

o **Depending on the situation, below candidates <u>will not be allowed</u> for the SNAP test:**

- **Candidate's temperature showing above 99.14^O F**

- **Status on the Aarogya Setu app showing as "Medium" or "High Risk"**

Guidelines to be followed in the Baggage Area*

*Subject to availability at Test Center

- Sanitize your hands after entering inside the gate and proceed towards baggage area

- Limited no. of candidates allowed in the baggage area at a given point of time

- Place all the prohibited items in the baggage area and carry below items to the lab:

  - Mask

  - Gloves

  - Simple Pen

  - Hand Sanitizer bottle (50 ml)

  - Transparent water bottle

  - Exam-related documents (Admit Card & ID proof)

- After placing the bag, sanitize your hands again and proceed towards document verification desk

- If there is no baggage counter available candidates must keep, there belongings at there own risk.

Document Verification & Bar Code Scan

o **Stand on the floor marks while waiting for your turn**

o **Flash the Admit Card and original ID proof to the volunteer from a safe distance**

o **Bar code on Admit Card will be scanned by the volunteer using a bar code reader**

o **Lab no. will be informed to you by the volunteer**

o **Proceed to the appropriate lab as guided by the volunteer following social distancing norms**

Usage of Lifts(If available at exam center)

- Lifts should be used only if absolutely required. Wherever possible, staircases should be used while maintaining social distancing norms.

- Only 2 persons are allowed in small lifts, and 4 persons in large lifts.

- Sanitizer bottle is kept in the lift so that hands can be sanitized after touching buttons

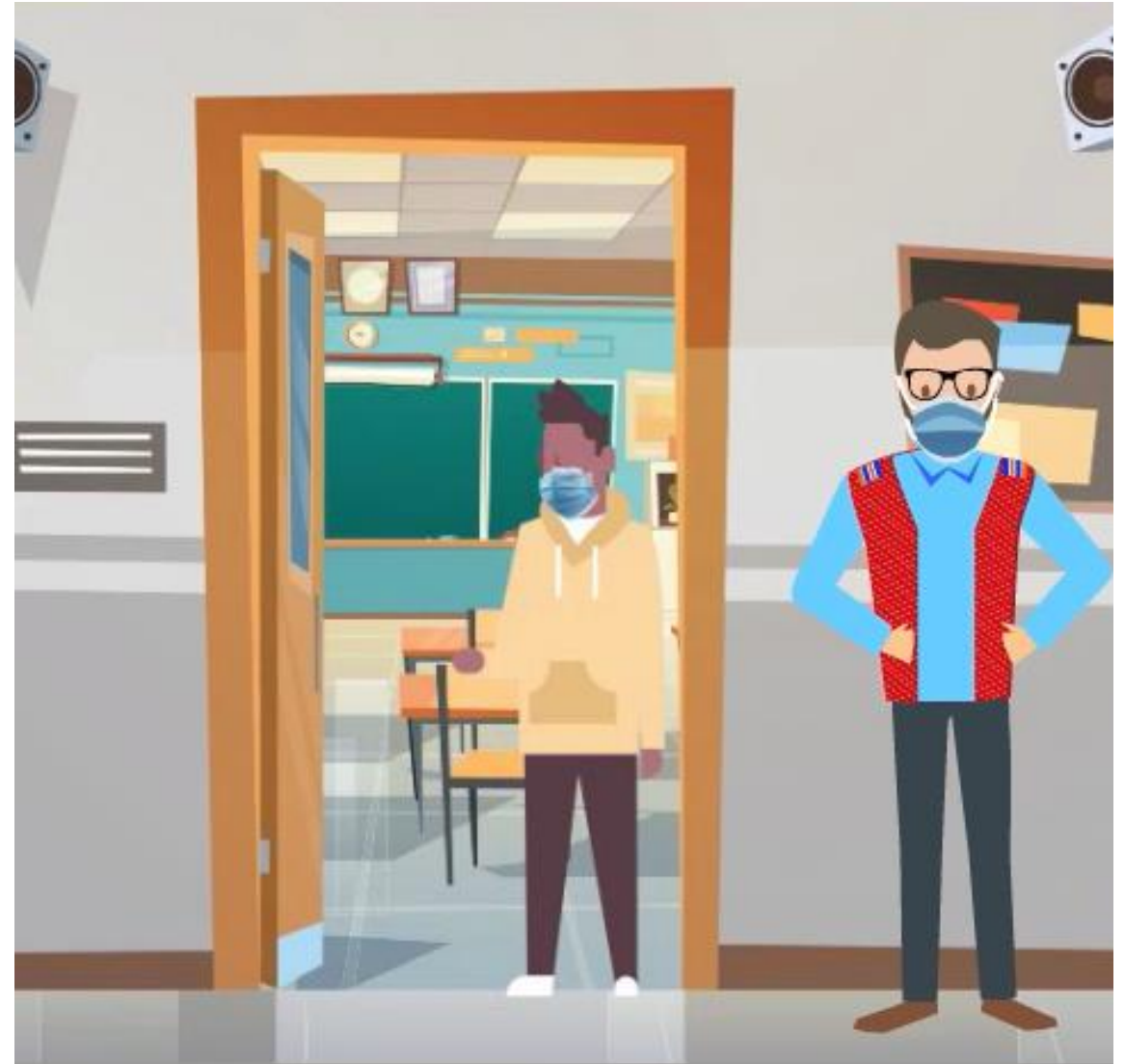- Lift usage instructions are posted both outside and inside the lifts.

During Test - Process

- o Sanitize your hands before and after putting the signature on attendance sheet, if required

- o **Do NOT indulge in any form of malpractice during the test as you'll be under CCTV surveillance at all times**

- o In case, your system is giving some issues during the test, inform the invigilator in the lab and maintain social distancing

- o Use the pen you've brought for any rough work on the provided sheets

- o In case of an emergency to use the washroom during test, inform the invigilator in the lab

- o You'll be accompanied by a volunteer till the washroom entrance and back to the seat

- o In case, you're informed to move to another system/lab during the test, ensure to follow social distancing norms with the volunteer

Post Test – Process

- Drop exception form filled if any, in the drop box kept in the lab while exiting from the lab

- Rough sheets should be dropped in a separate drop box kept in the lab

- Follow the guidelines of the volunteers along the exit path to ensure proper movement

- Follow social distancing norms while leaving from the center

- Do not dispose the used masks and gloves at the center or outside the gate; dispose them once you reach home

THANK YOU