राष्ट्रीय परीक्षा एजेंसी
National Testing Agency
Excellence in Assessment

Babasaheb Bhimrao Ambedkar University

Information Bulletin for

Babasaheb Bhimrao Ambedkar University (BBAU) Entrance Test – 2021 (UG)

Academic Session 2021-22

www.nta.ac.in
https://bbauet.nta.nic.in

NATIONAL TESTING AGENCY

Vision

The right candidates joining best institutions will give India her demographic dividend.

Mission

To improve equity and quality in education by administering research based valid, reliable, efficient, transparent, fair and international level assessments. The best subject matter experts, psychometricians and IT delivery and security professionals will ensure that the current gaps in existing assessment systems are properly identified and bridged.

Core Values

NTA will create a system which will promote teaching (by teachers), learning (by students) and assessment (by parents and institutions). NTA strongly believes in quality, efficiency, effectiveness, equity and security of assessments. To practice these values, NTA will constantly engage with its stakeholders, viz. Students, parents, teachers, experts and partner institutions.

Contents

List of Abbreviations

Abbreviations	Full form
BBAU	*Babasaheb Bhimrao Ambedkar University*
CBT	*Computer Based Test*
EWS	*Economically Weaker Section*
GOI	*Government of India*
MCQ	*Multiple Choice Question*
MHRD	*Ministry of Human Resource Development*
MoE	*Ministry of Education*
NDA	*Non-Disclosure Agreement (NDA)*
NEGP	*National e-Governance Plan (NeGP)*
NTA	*National Testing Agency*
OBC-NCL	*Other Backward Classes-Non Creamy Layer*
PwD	*Persons with Disabilities*
QRS	*Query Redressal System*
RPwD	*The Rights of Persons with Disabilities Act, 2016*
SC	*Scheduled Castes*
ST	*Scheduled Tribes*
TPC	*Test Practice Centre*
UPI	*Unified Payment Interface (UPI)*
UR	*Unreserved*
UT	*Union Territory*
VLE	*Village level Entrepreneur*

IMPORTANT INFORMATION AND DATES AT A GLANCE
(Please refer to Information Bulletin for details)

Dates, Fee Details and Application Procedure for BBAU Undergraduate Entrance Test (UG) 2021:

Name of the Examination	Undergraduate Entrance Test (UG) 2021
Online registration and submission of Application Form (complete in all respect) through NTA Website: bbbauet.nta.nic.in	14 August to 06 September, 2021 (upto 11:50 pm)
Last date for successful transaction of Examination fee	07 September, 2021 (upto 11:50 pm)

Fee Payable for BBAU-UG 2021 (through: Net-Banking/ Debit Card /Credit Card / UPI / Wallet)		
Name of Examination	**General(UR)/OBC NCL/EWS**	**SC/ST/PwD/Transgender/Women**
BBAU-UG 2021	**1000**	**500**
Note: Plus service charges of the concerned Bank/ Payment Gateway Integrator, as applicable (For details, Annexure -I may be referred to).		

Name of the Examination	BBAU-UG 2021
Correction/Editing in the Particulars of Application Form online only	**08.09.2021 to 12.09.2021**
Downloading of Admit Card by the Candidate from NTA Website	**To be announced later through website.**
Mode of Examination	**Computer Based Test (CBT)/ Hybrid (tablets)/ Pen and Paper (as required)**
Pattern of Examination	**MCQ**
Duration of Examination	**Refer to Chapter 4**
Date of Examination Schedule	**As indicated on the Admit Card**
Timing of Examination (Three slots per day)	**As indicated on the Admit Card**
Examination Centre	**As indicated on the Admit Card**
Display of Recorded Responses and Provisional Answer Keys on the Website for inviting challenge(s) from interested candidates	**To be announced after the exam through website.**
Declaration of Result on NTA Website	**To be announced after the exam through website.**
Website	bbauet.nta.nic.in / www.nta.ac.in

1. Candidate must read carefully the Instructions (including how to fill up Application Form online) given in the Information Bulletin available on the NTA Website. Candidates not complying with the Instructions shall be summarily disqualified.

2. Candidate can apply for **BBAU- UG 2021 through "Online" mode only**. **The Application Form in any other mode will not be accepted.**

3. In case a candidate prefers to be considered for more than one course for which there are separate/common entrance tests, he/ she shall apply for each such course separately (See schedule of Entrance Tests). However, in case the candidate makes application (fills up application form) for more than one course under BBAU-UG 2021, the Application

Processing Fee/Entrance Test Fee payable by him/her for each subsequent application* (after first application) shall be charged as per rates given below:

Fee Payable for BBAU-UG 2021 (through: Net-Banking/ Debit Card /Credit Card / UPI / Wallet)		
Name of Examination	General(UR)/OBC NCL/EWS	SC/ST/PwD/Transgender/Women
All courses (mentioned in this Bulletin)	1000	500

❖ Download Information Bulletin and read the same carefully regarding eligibility and procedure / documentation required for filling the Online Application Form.

❖ **Instructions for filling Online Application Form: Follow the steps given below to Apply Online:**

Step-1: Register for Online Registration using your own Email ID and Mobile No. and note down system generated Application Number.

Step-2: Complete the Online Application Form and note down the system generated Application Number.

Step-3: Upload legible scanned images of: (i) a recent photograph (in jpg/ jpeg file, size 10Kb – 200Kb) either in colour or black & white with 80% face (without mask) visible including ears against white background; (ii) candidate's signature (file size: 4kb - 30kb).

Step-4: Pay prescribed fee **through Net Banking / Debit Card / Credit Card / UPI / Wallet** and keep proof of fee paid for future reference.

All the 4 Steps can be done together or at separate timings.

4. After the submission of Online Application Form (i.e successful completion of Step-4), Confirmation Page of the Application Form, should be downloaded and a printout of the same may be retained for future reference. The Confirmation Page of the online Application Form will be generated **only after successful payment by the Candidate.**

In case the Confirmation Page is not generated after payment of Prescribed Fee, then the candidate should approach the concerned Bank/Payment Gateway integrator (in the helpline number and email given in Annexure- I of the Information Bulletin), for ensuring the successful payment.

In spite of above, if successful transaction is not reflected on the Portal, it means transaction is not complete and candidate may pay second time and ensure OK status. However, any duplicate payment received from the candidate by NTA in course of said transactions will be refunded (in the same payment mode through which the duplicate payment is received), after fee reconciliation by NTA.

5. Information such as his/ her name, contact details / address, category, PwD status, educational qualification details, date of birth, choice of exam cities, etc. provided by the candidate in the online Application Form will be treated as final. Any request for change in such particulars after the closure of correction period will not be considered by NTA.

6. *NTA does not edit/modify/alter any information entered by the candidate under any circumstances. Any request for change in information will not be entertained. Therefore, candidates are advised to exercise utmost caution for filling up correct details in the Application Form. Request for corrections made by any candidates through Post/ Fax/WhatsApp/Email/by hand will not be entertained by NTA.*

7. *Candidates must ensure that their email address and mobile number to be registered in their online Application Form are their own, as relevant/ important information/ communication will be sent by NTA through e-mail on the registered e-mail address and/or through SMS on registered mobile number only. NTA shall not be responsible for any non-communication/ mis-communication with a candidate in the email address or mobile number given by him/ her other than his/ her own.*

8. *NTA disclaims any liability that may arise to a candidate(s) due to incorrect information provided by him/her in his/her online Application Form.*

9. Candidates are advised to visit the NTA Website and check their e-mails regularly for latest updates.

10. Candidates shall appear in the exam at their own cost at the allotted Examination Centre on the Date / Shift and time indicated on their respective Admit Cards which would be issued by the NTA in due course through its Website.

   Notes:

   i. The final submission of Online Application Form will remain incomplete if Step-3 and step-4 are not completed. Such forms will stand rejected and no correspondence on this account will be entertained.
   ii. No request for refund of fee once remitted by the candidate will be entertained by NTA under any circumstances.
   iii. The entire application process for **BBAU-UG 2021** is online, including uploading of scanned images, payment of fees, and printing of Confirmation Page, Admit Card, etc.
   iv. Usage of Data and Information: NTA/Government of India can use the data provided by the End Users (test taker in this case) for internal purpose(s) including training, research and development, analysis and other permissible purpose(s). However, this information is not for use by any third party or private agency for any other use.

Brief Advisory regarding COVID-19 Pandemic: (Annexure –IV)

Candidates are advised to carry only the following with them into the Examination venue:
a) Admit Card along with Self Declaration (Undertaking) downloaded from the NTA Website (a clear printout on A4 size paper) duly filled in.
b) A simple transparent Ball Point Pen.
c) Additional photograph, to be pasted on Attendance Sheet
d) Personal hand sanitizer (50 ml).
e) Personal transparent water bottle.
f) ID Proof
g) Sugar tablets/fruits (like banana/apple/orange) in case the candidate is diabetic.

Notes:

1. In case it is found at any time in future that the Candidate has used / uploaded the photograph and signature of someone else in his/ her Application Form / Admit Card or he/she has tampered his/her Admit Card / result, these acts of the candidate shall be treated as Unfair Means (UFM) Practices on his/her part and he/she shall be proceeded with the actions as contemplated under the provisions of the Information Bulletin relating to Unfair Means Practices.

2. Candidates are NOT allowed to carry Instruments, Geometry or Pencil box, Handbag, Purse, any kind of Paper/ Stationery/ Textual material (printed or written material), Eatables (loose or packed), Mobile Phone/ Earphone/ Microphone/ Pager, Calculator, DocuPen, Slide Rules, Log Tables, Camera, Tape Recorder, Electronic Watches with facilities of calculator, any metallic item or electronic gadgets/ devices in the Examination Hall/Room. Smoking, chewing gutka, spitting etc. in the Examination Room/Hall is strictly prohibited.

3. Possession by a candidate of any of the above-mentioned items will be treated as an act of Unfair Means and may lead to cancellation of his/her candidature in the Examination & may also involve debarring the candidate for future Examination(s).

CHAPTER – 1: INTRODUCTION: ABOUT NTA AND BABASAHEB BHIMRAO AMBEDKAR UNIVERSITY

1.1.   About National Testing Agency (NTA)

The Ministry of Human Resource Development (MHRD), which is now known as Ministry of Education (MoE), Government of India (GOI) has established the National Testing Agency (NTA) as an independent, autonomous, and self-sustained premier testing organization under the Societies Registration Act (1860) for conducting efficient, transparent and international standards tests in order to assess the competency of candidates for admissions to premier higher education institutions.

The National Testing Agency (NTA) has been entrusted by the Babasaheb Bhimrao Ambedkar University (BBAU), with the task of conducting of Undergraduate Entrance Test (UG) 2021.

Role of NTA is confined to registration of candidates for the exam, admitting them to the exam, conducting the exam in the prescribed mode, display of answer keys and inviting challenges, finalizing the answer keys, processing the results and handing over the results to BBAU.

1.2.   About Babasaheb Bhimrao Ambedkar University

Babasaheb Bhimrao Ambedkar University was established by an act passed by the parliament (No. 58 of 1994). The University came into existence on 10.01.1996 vide GOI, MHRD, Notification No. 8-16/GOI/desk/U-1 dated 05.01.1996. The basic philosophy and policies of the University are spelt out and enshrined in the University Act and Statutes. The University offers graduate and postgraduate students the knowledge and skills needed to succeed as persons and professionals, and the values and sensitivity necessary to serve the society. The University distinguishes itself as a socially responsible learning community of high quality scholarship and academic rigor sustained by social justice and equity principles for which Babasaheb Bhimrao Ambedkar worked during his lifetime. The University draws from the cultural, intellectual and economic resources of Uttar Pradesh and other states to enrich and strengthen its educational programs. The University strives to fulfill the objectives of its inception. University provides 50 percent seats of the all courses reserved for the students of Schedule Caste and Schedule Tribes. Now with the government directives University also offers 10 percent seats reserved for the Economically Weaker Section. The University also provides fee exemption for the students of the Schedule Caste and Schedule Tribes in regular courses. University also provides financial assistance to the Schedule Caste and Schedule Tribe students for their dissertation and thesis preparation. University also have a satellite centre at Amethi, started in the year of 2016. The University has a fully air conditioned and well furnished Central Library namely Gautam Buddha Library having more than 50 thousand books and 10 thousand online journals along with Departmental Libraries in the respective departments to cater the demand of the students pursuing studies in the University.

CHAPTER – 2: About the Concerned Examination (BBAU-UG 2021)

2.1. Undergraduate Entrance Test (UG) 2021

2.1.1. Admission will be on merit in the BBAU-UG 2021 subject to fulfillment of eligibility requirements of the Course for which the candidate has applied. In addition to the courses being offered at Lucknow Campus, some of the Courses are also conducted at Its Amethi Center, Tikarmafi, Amethi. The reservation policy to be followed for admission in Academic Session 2021-22 as per the provisions of the academic ordinance Chapter- VII (clause 9) "for the purposes of admission to all courses of study in the university, 50% of the seats shall be reserved for Scheduled caste/Scheduled tribes (SC/ST) students" and 10% seats shall be reserved for Economically Weaker Sections (EWSs) for admissions in the University as per the letter of MHRD, F.No.19-4/2019-CU.Cdn dated 23.01.2019. Fee structure, details of the paid seats and bifurcation of seats as per reservation policy is available in the Admission Prospectus 2021-22. Admission Prospectus is available at www.bbau.ac.in.

2.1.2. **Number of Courses/ Subjects covered under BBAU-UG 2021**

Name of Examination	BBAU-UG 2021
Courses	27
Subjects	23

[Disclaimer: NTA will have no role in the selection process - transfer / cancellation / conversion of seats and admission of BBAU-UG 2021 appeared candidates in the BBAU courses and refund of fees paid by them to Counselling Authorities/ Admission, etc.].

CHAPTER – 3: ELIGIBILITY CRITERIA

3.1. For Undergraduate Entrance Test (UG) 2021 Courses

S. No.	Name of course	Duration of course	Eligibility	Total Seats
	**Undergraduate Programmes at Lucknow Campus**			
1	B.A.(Hons.) Public Administration	03 years (6 Semesters)	Intermediate in any subject with 50% with 50% marks (45% for SC/ST/PwD) from recognized board	60
2	B.Com. (Hons.)	3 Years (6 Semesters)	Intermediate in any subject with 50% marks (45% for SC/ST/PwD) from recognized university	165
3	B.B.A.	03 Years (6 Semesters)	Intermediate in any subject with 50% marks (45% for SC/ST/PwD) from recognized board	60
4	B.B.A. LL.B. (Hons.)	5 Years (10 Semesters)	Candidate should have passed Intermediate Examination or equivalent examination with not less than 50% marks (45% for SC/ST/PwD) from recognized University	60
5	Bachelor of Library & Information Science (BLISc.)	1 Year (2 Semesters)	Graduation in any discipline with 50% marks (45% for SC/ST/PwD) from recognized board	50
6	B. Voc. (Livestock Production And Management) (with combination of Aquaculture, Aviary and Miniature Cattle Farming)	03 Years/ 06 Semesters	Intermediate in any discipline with 50% marks (45% for SC/ST/PwD) from recognized board	20
7	B. Voc. (Floriculture & Landscape Gardening)	3 Years (6 Semester)	(Intermediate in any discipline with 50% marks (45% for SC/ST/PwD) from recognized board	20
8	B.Ed.	02 Years (4 Semester)	Candidates with at least 50% marks either in the Bachelor's Degree and/ or in the Master's Degree in Sciences/ Social Sciences/Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent there to are eligible for admission to the programme.	124
9	B.Sc.(Hons.) Geology	03	Intermediate in Science with 50% marks (45% for SC/ST/PwD) from recognized board	74
10	B.Sc. Life Sciences* (With combination of Zoology, Botany and Biotechnology)	03 Years/ 06 Semesters	Intermediate with Physics, Chemistry, Biology with 50% marks (45% for SC/ST/ PwD) from recognized board	50

S. No.	Name of course	Duration of course	Eligibility	Total Seats
11	B.Tech (Civil Engineering)	4 Years (8 Semesters)	Intermediate in any subject with 50% with 50% marks (45% for SC/ST/PwD) from recognized board	30
12	B.Tech (Computer Engineering)	4 Years (8 Semesters)	Intermediate in any subject with 50% with 50% marks (45% for SC/ST/PwD) from recognized board	30
13	B.Tech (Electrical Engineering)	4 Years (8 Semesters)	Intermediate in any subject with 50% with 50% marks (45% for SC/ST/PwD) from recognized board	30
14	B.Tech (Electronics and Communication Engineering)	4 Years (8 Semesters)	Intermediate in any subject with 50% with 50% marks (45% for SC/ST/PwD) from recognized board	30
15	B.Tech (Mechanical and Automobile Engineering)	4 Years (8 Semesters)	Intermediate in any subject with 50% with 50% marks (45% for SC/ST/PwD) from recognized board	30
16	B. Tech.* (Civil Engineering) (Lateral Entry)	03 Years (Admitted to the second year)	1. Passed Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) in ANY branch of Engineering and Technology. 2. Passed B.Sc. Degree from a recognized University as defined by UGC, with at least 45% marks (40% marks in case of candidates belonging to reserved category) and passed 10+2 examination with Mathematics as a subject. Provided that the students belonging to B.Sc. Stream, shall clear the subjects Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the First Year Engineering Programme along with the Second year subjects. 3. Provided that the students belonging to B.Sc. Stream shall be considered only after filling the supernumerary seats in this category with students belonging to the Diploma stream. 4. Passed D.Voc. Stream in the same or allied sector.	4
17	B. Tech.* (Computer Engineering) (Lateral Entry)			4
18	B. Tech.* (Electrical Engineering) (Lateral Entry)			4
19	B. Tech.* (Electronics & Communication Engineering) (Lateral Entry)			4
20	B. Tech.* (Mechanical & Automobile Engineering) (Lateral Entry)			4
Five Years Integrated Program				
1	B.Sc.-M.Sc. Integrated (Basic Science)	3 Years+ 2 Years (10 Semester)	Intermediate in PCM/PCB with with 50% marks (45% for SC/ST/PWD) from recognized Board	50
Undergraduate Programmes at Amethi Centre				
1	B.A. (Histoy, Political Science, Public Administration, English,	03 Years (06 Semester)	Intermediate in any subject with 50% marks (45% for SC/ST/PwD) from recognized Board.	74

S. No.	Name of course	Duration of course	Eligibility	Total Seats
	Sociology, Economics)			
2	B.Sc. (Food Science and Technology)	03 Years (06 Semester)	Intermediate with Physics, Chemistry and Biology with 50% marks (45% for SC/ST/PwD) from recognized Board.	74
3	B.Sc. (Information Technology)	03 Years (06 Semester)	Intermediate with Physics, Chemistry and Maths with 50% marks (45% for SC/ST/PwD) from recognized Board.	74
4	B. Com	03 Years (06 Semesters)	Intermediate in Commerce/ Mathematics with 50%for SC/ST/ PwD/from recognized Board.	74
5	B.C.A.	03 Years (06 Semester)	Intermediate with a combination of Physics, Chemistry and Maths or Computer Science or equivalent as one of the subject with 50% marks (45% for SC/ST/ PwD) from recognized Board.	74
Diploma Programme At Amethi Centre				
1	Diploma in Pharmacy (D. Pharm.)*	02 Year	Intermediate with Physics, Chemistry and Biology or Mathematics(regular science academic with 50% marks *(45% for SC/ST/PwD) from recognized board.	60

CHAPTER – 4: DETAILS OF EXAMINATIONS

4.1. Mode of Examinations

The Examinations will be conducted in Computer Based Test (CBT) mode. However, if a need arises due to logistic and administrative reasons, the examinations may be conducted in hybrid (tablets) / pen and paper mode also.

4.2. Pattern of Question Papers

The pattern of question papers will comprise Multiple Choice Questions in the following areas as given below.

S. No.	Name of course	Duration of course	Syllabus for Entrance Test 2021-22 for BBAU
**Undergraduate Courses at Lucknow Campus**		
1	B.A. (Hons.) Public Administration	03 years (6 Semesters)	**There shall be one Paper of 120 minutes (Two hours) duration carrying 480 marks containing 120 multiple-choice questions. These questions shall be based on General knowledge and Current Affairs (60 MCQs), General Mental Ability/Reasoning (15 MCQs), Numerical Ability (15 MCQs) and Language Comprehension (30 MCQs). The Language Comprehension section will have two sets of multiple-choice questions, one each in Hindi and English, where the candidate is required to answer either the Hindi Language set or the English language set but not both. The standard will be of +2 Examinations or equivalent.**
2	B.Com. (Hons.)	3 Years (6 Semesters)	**There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple-choice questions, 15 each from (i) Accountancy, (ii) Financial Statement Analysis, (iii) Financial Markets, (iv) Economics, (v) Money and Banking, (vi) Basic Mathematics, (vii) Business Organization (viii) Business Management (ix) Business Environment (x) 06 questions from computer basics and (xi) 09 questions from Current Economic Affairs.**

S. No.	Name of course	Duration of course	Syllabus for Entrance Test 2021-22 for BBAU
3	B.B.A.	03 Years (6 Semesters)	There shall be one Paper of 120 minutes (Two hours) duration carrying 480 marks containing 120 multiple-choice questions. These questions shall be based on General knowledge and Current Affairs (60 MCQs), General Mental Ability/Reasoning (15 MCQs), Numerical Ability (15 MCQs) and Language Comprehension (30 MCQs). The Language Comprehension section will have two sets of multiple-choice questions, one each in Hindi and English, where the candidate is required to answer either the Hindi Language set or the English language set but not both. The standard will be of +2 Examinations or equivalent.
4	B.A. LL.B. (Hons.)	5 Years (10 Semesters)	There shall be one Paper of 120 minutes (Two hours) duration carrying 600 marks containing 150 multiple-choice questions. These questions shall be based on General Awareness and Current Affairs, Legal Aptitude and Mental Ability. The Paper will also include multiple choice questions on English comprehension
5	Bachelor of Library & Information Science (BLISc.)	1 Year (2 Semesters)	There shall be one Paper of 120 minutes (Two hours) duration carrying 480 marks containing 120 multiple-choice questions. These questions shall be based on General knowledge and Current Affairs (60 MCQs), General Mental Ability/Reasoning (15 MCQs), Numerical Ability (15 MCQs) and Language Comprehension (30 MCQs). The Language Comprehension section will have two sets of multiple-choice questions, one each in Hindi and English, where the candidate is required to answer either the Hindi Language set or the English language set but not both. The standard will be of +2 Examinations or equivalent.
6	B. Voc. (Livestock Production and Management) (with combination of Aquaculture, Aviary and Miniature	03 Years/ 06 Semesters	There shall be one paper containing 150 multiple-choice questions of 120 minutes duration (Two Hours) carrying 600 marks. Questions shall be from (i) Mental Ability, (ii) Quantitative Aptitude (iii) General Knowledge and Current Affairs and (iv) Language – English or Hindi. The "Language" part shall consist of two sets of multiple choice questions on Language comprehension, one each in Hindi and English, where the candidate is required to

S. No.	Name of course	Duration of course	Syllabus for Entrance Test 2021-22 for BBAU
	Cattle Farming)		answer either in High language set or the English Language set but not both. The standard will be of +2 Examinations or equivalent.
7	B. Voc. (Floriculture & Landscape Gardening)	3 Years (6 Semester)	There shall be one paper containing 150 multiple-choice questions of 120 minutes duration (Two Hours) carrying 600 marks. Questions shall be from (i) Mental Ability, (ii) Quantitative Aptitude (iii) General Knowledge and Current Affairs and (iv) Language – English or Hindi. The "Language" part shall consist of two sets of multiple choice questions on Language comprehension, one each in Hindi and English, where the candidate is required to answer either in High language set or the English Language set but not both. The standard will be of +2 Examinations or equivalent.
8	B.Ed.	02 Years (4 Semester)	There shall be a written test of 120 minutes duration carrying 480 marks with 120 multiple choice questions based on General Knowledge and Current Affairs, Quantitative ability, Data interpretation and Logical reasoning, Verbal ability (knowledge of Language) and Reading Comprehension.
9	B.Sc. (Hons.) Geology	03	There shall be one Paper of 120 minutes (Two hours) duration carrying 360 marks containing 120 multiple-choice questions. These questions shall be based on General knowledge and Current Affairs (60 MCQs), General Mental Ability/Reasoning (15 MCQs), Numerical Ability (15 MCQs) and Language Comprehension (30 MCQs). The Language Comprehension section will have two sets of multiple-choice questions, one each in Hindi and English, where the candidate is required to answer either the Hindi Language set or the English language set but not both. The standard will be of +2 Examinations or equivalent.
10	B.Sc. Life Sciences* (With combination of Zoology, Botany and Biotechnology)	03 Years/ 06 Semesters	There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple-choice questions based on +2 examination or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Biology, each containing 50 questions.

S. No.	Name of course	Duration of course	Syllabus for Entrance Test 2021-22 for BBAU
11	B.Tech (Civil Engineering)	4 Years (8 Semesters)	There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple choice questions based on +2 examinations or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Mathematics, each containing 50 questions.
12	B.Tech (Computer Engineering)	4 Years (8 Semesters)	There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple choice questions based on +2 examinations or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Mathematics, each containing 50 questions.
13	B.Tech (Electrical Engineeing)	4 Years (8 Semesters)	There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple choice questions based on +2 examinations or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Mathematics, each containing 50 questions.
14	B.Tech (Electronics and Communication Engineering)	4 Years (8 Semesters)	There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple choice questions based on +2 examinations or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Mathematics, each containing 50 questions.
15	B.Tech (Mechanical and Automobile Engineering)	4 Years (8 Semesters)	There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple choice questions based on +2 examinations or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Mathematics, each containing 50 questions.
16	B. Tech.* (Civil Engineering) (Lateral Entry)	03 Years (Admitted to the second year)	There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple choice questions based on +2 examinations or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Mathematics, each containing 50 questions.

S. No.	Name of course	Duration of course	Syllabus for Entrance Test 2021-22 for BBAU
17	B. Tech.* (Computer Engineering) (Lateral Entry)		There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple choice questions based on +2 examinations or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Mathematics, each containing 50 questions.
18	B. Tech.* (Electrical Engineering) (Lateral Entry)		There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple choice questions based on +2 examinations or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Mathematics, each containing 50 questions.
19	B. Tech.* (Electronics & Communication Engineering) (Lateral Entry)		There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple choice questions based on +2 examinations or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Mathematics, each containing 50 questions.
20	B. Tech.* (Mechanical & Automobile Engineering) (Lateral Entry)		There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple choice questions based on +2 examinations or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Mathematics, each containing 50 questions.
Five Years Integrated Courses at Lucknow Campus			
1	B.Sc.-M.Sc. Integrated (Basic Science)	3 Years + 2 Years (10 Semester)	There shall be one Paper of 120 minutes (Two hours) duration carrying 480 marks containing 120 multiple-choice questions. These questions shall be based on General knowledge and Current Affairs (60 MCQs), General Mental Ability/Reasoning (15 MCQs), Numerical Ability (15 MCQs) and Language Comprehension (30 MCQs). The Language Comprehension section will have two sets of multiple-choice questions, one each in Hindi and English, where the candidate is required to answer either the Hindi Language set or the English language set but not both. The standard will be of +2 Examinations or equivalent.

S. No.	Name of course	Duration of course	Syllabus for Entrance Test 2021-22 for BBAU
Undergraduate Courses at Amethi Campus			
1	B.A. (History, Political Science, Public Administration, English, Sociology, Economics)	03 Years (06 Semester)	There shall be one Paper of 120 minutes (Two hours) duration carrying 480 marks containing 120 multiple-choice questions. These questions shall be based on General knowledge and Current Affairs (60 MCQs), General Mental Ability/Reasoning (15 MCQs), Numerical Ability (15 MCQs) and Language Comprehension (30 MCQs). The Language Comprehension section will have two sets of multiple-choice questions, one each in Hindi and English, where the candidate is required to answer either the Hindi Language set or the English language set but not both. The standard will be of +2 Examinations or equivalent.
2	B.Sc. (Food Science and Technology)	03 Years (06 Semester)	There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple-choice questions based on +2 examination or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Biology, each containing 50 questions.
3	B.Sc. (Information Technology)	03 Years (06 Semester)	There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple choice questions based on +2 examinations or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Mathematics, each containing 50 questions.
4	B. Com	03 Years (06 Semester)	There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple-choice questions, 15 each from (i) Accountancy, (ii) Financial Statement Analysis, (iii) Financial Markets,(iv) Economics, (v) Money and Banking, (vi) Basic Mathematics, (vii) Business Organization (viii) Business Management (ix) Business Environment (x) 06 questions from computer basics and (xi) 09 questions from Current Economic Affairs.

S. No.	Name of course	Duration of course	Syllabus for Entrance Test 2021-22 for BBAU
5	B.C.A.	03 Years (06 Semester)	There shall be one Paper of 150 minutes (Two and half hours) duration carrying 600 marks containing 150 multiple choice questions based on +2 examinations or equivalent. The Paper shall comprise three sections: Physics, Chemistry and Mathematics, each containing 50 questions.
Diploma Courses at Amethi Campus			
1	Diploma in Pharmacy (D. Pharm.)*	02 Year	There shall be one Paper of 120 minutes (Two hours) duration carrying 480 marks containing 120 multiple-choice questions. These questions shall be based on General knowledge and Current Affairs (60 MCQs), General Mental Ability/Reasoning (15 MCQs), Numerical Ability (15 MCQs) and Language Comprehension (30 MCQs). The Language Comprehension section will have two sets of multiple-choice questions, one each in Hindi and English, where the candidate is required to answer either the Hindi Language set or the English language set but not both. The standard will be of +2 Examinations or equivalent.

4.3. Medium of Examination

The medium of Question Papers for all the Examinations shall be English and Hindi except for those that have been identified to be using only/ either English or Hindi.

4.4. Marking Scheme of Examinations

Each question would carry FOUR marks for correct answer and there is NEGATIVE MARKING. For each wrong answer ONE mark would be deducted.

4.4.1. Undergraduate Entrance Test (UG) 2021

For the **BBAU-UG 2021** Entrance Examination Question Paper will have **Multiple Choice Questions**. For details refer to section 4.2.

4.4.2. Evaluation And Merit Lists

> Notes:
> - Un-answered/un-attempted questions will be given no marks.
> - To answer a question, the candidate needs to choose one option as most appropriate.
> - However, after the process of Challenges of the Answer Key, in case there are multiple correct options or change in key, only those candidates who have attempted it correctly as per the revised Answer key will be awarded marks.
> - In case a Question is dropped due to a technical error, full marks shall be given to all the candidates who have attempted it.

4.5. Timings of Examinations

The Examinations will be conducted in a single shift for a duration as mentioned on the paper

Name of Examination	BBAU-UG 2021
Duration of Examination	As specified on the question Paper
Starting date Exam Schedule	As mentioned on the Admit Card
Timing of Examination (Three slots per day)	As mentioned on the Admit Card

CHAPTER – 5: Facility for PwD Candidates

5.1. Provisions relating to Persons with Disability (PwD)

- ❖ *As per Section 2(s) of the RPwD Act, "Persons with Disability (PwD)" means a person with long term physical, mental, intellectual, or sensory impairment which, in interaction with barriers, hinders his full and effective participation in society equally with others.*
- ❖ *According to Section 2(r) of the RPwD Act, 2016, "persons with benchmark disabilities" means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.*

5.2. Facilities for PwD Candidates for Examinations

As per the Guidelines issued by the Department of Empowerment of Persons with Disabilities (Divyangjan) under Ministry of Social Justice & Empowerment issued from time to time on the subject: "Written Examination for Persons with Benchmark Disabilities", a candidate with one of the benchmark disabilities [as defined in Section 2(r) of RPwD Act, 2016], holding a Disability Certificate in the format prescribed in **Annexure-V,** is entitled to the following facilities:

- ❖ *The facility of Scribe*, in case he/she has a physical limitation, and a scribe is essential to write the Examination on his/her behalf, being so certified in the aforesaid format by a CMO/Civil Surgeon/ Medical Superintendent of a Govt. Health Care Institution. However, as a measure of caution and due to the prevailing circumstances of COVID-19 Pandemic, such candidate is required **to bring his/her own Scribe** along with an undertaking in the format given at **Annexure-VI.**

- ❖ **Compensatory time** of 20 minutes per hour for Examination would be provided to all candidates with benchmark disability (PwD candidates), whether such candidate availing the facility of Scribe or not.

- ❖ The Candidate cannot change the category or sub-category (PwD status) after the submission of the Online Application Form, and in any case, no change will be entertained by NTA after the declaration of NTA Scores. Therefore, the candidates are advised to fill the category / sub-category column very carefully.

CHAPTER – 6: REGISTRATION AND APPLICATION PROCESS

6.1. Instructions for filling Online Application Form

6.1.1. Candidates have to apply "Online" only for BBAU-UG 2021 by accessing the website: bbbauet.nta.nic.in (The Application other than online mode would not be accepted in any case.)

6.1.2. If a candidate submits more than one Application Form for the same course, all his/her Application Forms shall summarily be rejected.

6.1.3. Replica of Application Form is given at **Annexure- XII**

6.1.4. It is suggested that the candidate should keep the following ready before filling of the online Application Form:
   o A computer with proper internet connectivity,
   o The particulars of a valid Government ID proof,
   o The Date of Birth (as mentioned in Class X Board Certificate),
   o Govt. Identity Details like Aadhar Number (last 4 digits) / Election Card (EPIC No.) / Passport number/Ration Card Number / Bank Account Number / PAN Number / Other valid Govt. IDs,
   o Educational Qualification details,
   o Actual category viz General (UR) / EWS / OBC (Non-Creamy Layer) / SC / ST, as the case may be, correctly mentioned in the relevant column
   o Scanned clear passport photograph in JPG/JPEG format (size between 10 kb–200 kb) either in colour or black & white with 80% face (without mask) visible including ears against white background,
   o Scanned clear signature in JPG/JPEG format (size between 4 kb–30 kb)
   o Four (04) Cities of your Choice,
   o Bank account details for payment of fee,
   o A valid e-mail ID as important communications will be made in this e-mail ID,
   o A valid mobile number as important information via SMS will be sent to this number.

6.1.5. Information Bulletin and Replica of Application Form given therein may be downloaded and read carefully by the candidate to be sure about his/her eligibility and acquaint with requirements for submission of Online Application Form.

6.1.6. Whether they fulfil the eligibility conditions for the Exam as prescribed.

6.1.7. In order to avoid correction in the particulars at a later stage, the candidate should *exercise utmost caution while filling up the details in the Application Form.*

6.1.8.   Following Steps may be followed to Apply Online:

Step-1: Register for Online Registration using your own Email ID and Mobile No. and note down system generated Application Number.

Step-2: Complete the Online Application Form and note down the system generated Application Number.

Step-3: Upload legible scanned images of: (i) a recent photograph (in jpg/ jpeg file, size 10Kb – 200Kb) either in colour or black & white with 80% face (without mask) visible including ears against white background; (ii) candidate's signature (file size: 4kb - 30kb.

Step-4: Pay prescribed fee **through Net Banking / Debit Card / Credit Card / UPI / Wallet** and keep proof of fee paid for future reference.

All the 4 Steps can be done together or at separate timings.

After the submission of Online Application Form (i.e successful completion of Step-4), Confirmation Page of the Application Form, should be downloaded and a printout of the same may be retained for future reference. The Confirmation Page of the online Application Form could be generated **only after successful payment by the Candidate.**

In case the Confirmation Page is not generated after payment of Prescribed Fee, then the candidate should approach the concerned Bank/Payment Gateway integrator (in the helpline number and email given in Annexure- I of the Information Bulletin), for ensuring the successful payment.

In spite of above, if successful transaction is not reflected on the Portal, it means transaction is not complete and candidate may pay second time and ensure OK status. However, any duplicate payment received from the candidate by NTA in course of said transactions will be refunded (in the same payment mode through which the duplicate payment is received), after fee reconciliation by NTA.

However, any duplicate payment received from the candidate by NTA in course of said transactions will be refunded (in the same payment mode through which the duplicate payment is received), after fee reconciliation by NTA.

Notes:
  i.   The final submission of Online Application Form will remain incomplete if Step - 2 Step–3 and Step-4 are not completed, such Application Forms will stand rejected and no correspondence on this account will be entertained.
  ii.   No request for refund of fee once remitted by the candidate will be entertained.
  iii. The entire application process of BBAU-UG 2021 is online, including uploading of scanned images, Payment of Fees and Printing of Confirmation page. Therefore, candidates are not required to send/submit any document(s) including Confirmation page to NTA through Post/Fax/By Hand/E-mail.
  iv.   Candidates are advised to keep visiting the NTA's website regularly for latest updates and to check their e-mails.
  v.   The NTA can make use of the data generated for the purpose of research and

analysis.

vi. All the candidates who have submitted the online Application and paid the Examination fee till last date will be allowed to appear in BBAU-UG 2021 and their admit cards will be uploaded on the website as per schedule.

vii. NTA verifies neither the information filled by the candidates in the Application Form nor any certificate of Category/Educational Qualification for deciding the eligibility of candidates.

viii. The certificates of educational qualification and category (if applied under reserved category) will be verified by the concerned institution. The candidates are, therefore, advised to ensure their eligibility and the category (if applying under reserved category).

ix. NTA will, in no way, be responsible for any wrong/incorrect information furnished by the candidate(s) in his/her Online Application Form. The letter/e-mails/WhatsApp Message/Public Grievance in this regard will not be entertained by the NTA.

6.2. Choice of Cities for Examination Centre

6.2.1. List of Cities for Examination Centres for BBAU-UG 2021 are given at Annexure II respectively. **It is mandatory for candidates to select four cities of their choice while filling Online Application Form.**

6.2.2. Effort will be made to allot a Centre of Examination to a candidate in a City of his/her Choice. However, due to logistic & administrative reasons, exam centre may be allotted to him/her in a different city of nearby area.

6.2.3. The City for Examination Centre once chosen and allotted cannot be changed (after the closing of the correction window) and any request in this regard will not be entertained.

6.3. Procedure for Filling Application Form

Part I: Registration Page

Fill in the basic information and note down the system generated Application No.

(i) Candidate's Name/ Mother's Name/ Father's Name:
Provide Candidate's Name, Mother's Name, and Father's Name as given in the Secondary School Examination or equivalent Board / University Certificate in capital letters. No prefix in the name of the candidate is allowed.

(ii) Date of Birth: dd/mm/yyyy
Provide Candidate's date of birth as recorded in Secondary School Examination or equivalent Board/ University Certificate.

(iii) Mobile Number and e-mail Address:
Candidates must provide own Mobile Number and e-mail address.

Note: Only one e-mail address and one Mobile Number are valid for one application

PART II: Fill in the complete Application Form

Fill in the complete Application

Notes:
  i. The NTA shall not be responsible for any delay/loss in postal transit or for an incorrect Correspondence address given by the Applicant in the Application Form. Therefore, the candidate has to ensure that he/she mentions his/her complete correspondence address, including pin code, in his/her Online Application Form.
  ii. The Candidate must ensure that e-mail address and Mobile Number provided in **the Online Application Form are their own (which cannot be changed later)** as communication may be sent by NTA through **e-mail or SMS.**
  iii. The Candidate should not give the postal address, Mobile Number or e-mail ID of Coaching Centre in the Online Application Form.

Choice of Cities for Examination Centres: The City of Examination Centres where the test shall be conducted are given at Annexure-II. It is mandatory for candidates to select four cities of their **choice while filling Online Application Form of BBAU-UG 2021.**

PART III: Uploading of scanned images

(i) Candidate's Photograph: to be uploaded

- Photograph should not be with cap or goggles. Photograph should cover 80% face (without mask) visible including ears against white background.
- Spectacles are allowed if being used regularly.
- **Polaroid and Computer generated photos are not acceptable.**
- **Applications not complying with these instructions or with unclear photographs are liable to be rejected.**
- **Candidates may please note that if it is found that photograph uploaded is fabricated i.e. de- shaped or seems to be hand-made or computer made, the form of the candidate will be rejected and the same would be considered as using unfair means and the candidate would be dealt with accordingly.**
- Application without photograph shall be rejected. The photograph need not be attested. Candidates are advised to take 6 to 8 passport size colored photographs with white background.

   Note: Passport size photograph is to be used for uploading on Online Application Form and also for pasting on Attendance Sheet at the Examination Centre.

- The candidate should scan his/her passport size photograph for uploading. File size must be between **10 kb to 200 kb**.

(ii) Candidate's Signature: to be uploaded

The candidates are required to upload the full signature in running hand writing in the appropriate box given in the Online Application Form. Writing full name in the Box in Capital letters would not be accepted as signature and the Application Form would be rejected. Further, unsigned Online Application Forms will also be rejected.

- The candidate should put his full signature on white paper with Blue/Black Ink pen and scan for uploading.
- File size must be between **04 kb to 30 kb.**

Note: Candidate must ensure that the uploaded images are clear and proper.

PART IV: Payment of Examination Fee

Pay prescribed fee **through Net Banking / Debit Card / Credit Card / UPI / Wallet** and keep proof of fee paid for future reference. Please see Annexure – I for details.

6.4. Important Points to Note:

6.4.1. The Candidates should fill their complete postal address with PIN Code for further correspondence.

6.4.2. **The Candidate must ensure that e-mail address and Mobile Number provided in the Online Application Form is his/her own (which cannot be changed later) as communication would be sent by NTA through e-mail or SMS.**

6.4.3. The Candidate should not give the postal address, Mobile Number or e-mail ID of Coaching Centre in the Online Application Form.

6.4.4. **Online Application Form cannot be withdrawn once it is submitted successfully.**

6.4.5. Application Form of candidates who do not fulfil the eligibility criteria shall be rejected.

6.4.6. In case a candidate is found providing incorrect information or the identity is proved to be false at any time in the future, the candidate shall face penal action as per the law.

6.4.7. The Candidates are not required to send/ submit the confirmation page of Online Application Form to the NTA. However, he/she is advised to retain the following documents with them as reference for future correspondence:

> ❖ **At least four printouts of the Confirmation Page of Online Application Form.**
> ❖ **Proof of fee paid**
> ❖ **Photographs (same as uploaded on the Online Application Form) – 6 to 8 passport size photographs need to be kept aside.**
> ❖ **The name on the photo identification must match with the name as shown on the Admit Card. If the name has been changed due to events such as marriage, candidate must show the relevant document at the time of exam. Marriage Certificate / Divorce / Decree / Legal Name Change Document.**

6.4.8. In case of any technical issue or due to a natural disaster, if an exam in a particular shift/subject has to be rescheduled, NTA may follow the process of normalization of the two test forms as per policy (Annexure-XIII).

6.4.9. The Aadhaar number is only one of the types of identification and is not mandatory. Candidates may also enter Passport number, Ration Card number, Bank Account number or any other valid Government identity number.

CHAPTER – 7: ADMIT CARD, INSTRUCTIONS AND PROHIBITED MATERIALS

7.1. Admit Card for the Examinations

7.1.1. The Admit Card will be issued provisionally to the candidates, subject to their satisfying the eligibility conditions.

7.1.2. The candidate has to download the Admit Card from the NTA website and appear for the Examination at the given Centre on Date, timing and Examination as indicated in their Admit Card.

7.1.3. No candidate will be allowed to appear at the Examination centre, on Date and timing other than that allotted to them in their Admit Card.

7.1.4. In case candidates are unable to download Admit Cards from the website, they may approach the Help Line between 10:00 am and 5:00 pm or write to NTA at bbau@nta.ac.in for BBAU-UG 2021.

7.1.5. The candidates are advised to read the instructions on the Admit Card carefully and follow them during the conduct of the Examination.

7.1.6. **In case of any discrepancy in the particulars of the candidate or his/her photograph and signatures shown in the Admit Card and Confirmation Page, the candidate may immediately approach the Helpline between 10:00 am and 5:00 pm. In such cases, candidates would appear in the Examination with the already downloaded Admit Card. However, NTA will take necessary action to make correction in the record later.**

Notes:
a. Candidate may please note that Admit Cards will not be sent by post.
b. In no case, a duplicate Admit Card for BBAU-UG 2021 would be issued at the Examination Centres.
c. Candidate must not mutilate the Admit Card or change any entry made therein.
d. Candidates are advised to preserve their Admit Cards in good condition for future reference.
e. No Admit Card shall be issued to the candidates whose Applications are found to be incomplete for any reasons (including indistinct/ doubtful photographs/unsigned Applications) or who do not fulfill the eligibility criteria for the examination.
f. Issue of Admit Cards, however, shall not necessarily mean acceptance of eligibility which shall be further scrutinized at subsequent stages of admission process.

7.2. Important Instructions for Candidates

Candidates are advised to go through instruction printed on Admit Card carefully before going for the Examination and follow them strictly

7.2.1. The candidates are advised to read the instructions on the Admit Card carefully and follow them strictly. They are also advised to read and follow, relevant instructions relating COVID-19 preventive/safety measures given at Annexure-IV.

7.2.2. Candidates MUST bring the following documents on the day of Examination at the test centre. Candidates who do not bring these will not be allowed to appear in the Examination.

    i. Print copy of Admit Card downloaded from NTA website.

    ii. One passport size photograph (same as uploaded on the Online Application Form) for pasting on the specific space in the attendance sheet at the Centre during the Examination.

    iii. Any one of the authorized Govt. photo IDs (must be original, valid and non-expired), viz. School Identity Card/ PAN card/ Driving Licence/ Voter ID/ Passport/ Aadhar Card (With photograph)/ Aadhar Enrolment No/ Ration Card

    iv. PwD certificate issued by the Competent Authority, if claiming the relaxation under PwD category.

> If the name has been changed due to events such as marriage, candidate must show the relevant document at the time of exam. Marriage Certificate / Divorce / Decree / Legal Name Change Document.

7.2.3. Candidates should not be in possession of any material listed in the list of prohibited material.

7.2.4. Candidates are not allowed to carry any baggage inside the Examination Centre. NTA will not be responsible for any belongings stolen or lost at the premises.

7.2.5. The candidates shall report at the Examination Centre at the time mentioned on the Admit Card so as to avoid crowding at the Examination Centre.

7.2.6. Candidates must reach the test centres on or before the reporting time. Candidates shall not be permitted to enter the Examination centre 30 mins before the start of the Examination

7.2.7. Candidates may note that late entry to the Examination premises is not permitted under any circumstances. NTA shall not be responsible for any delayed arrival of the candidate in reaching the centre due to any reason. Candidates are advised to familiarize themselves with the location of test centre and plan travel time accordingly.

7.2.8. Biometric information of all the candidates shall be captured. Identity checks will be made upon arrival at the test centre to ensure that there are no unauthorized candidates appearing for the test. Candidates are required to cooperate with the security personnel for security checks.

7.2.9. The candidate must show, on demand, the Admit Card for entry in the Examination room/hall. A candidate who does not possess the valid Admit Card shall not be allowed to enter the Examination Centre.

7.2.10. Candidates should take their seat immediately after opening of the Examination hall on their allotted seat. If not they are likely to miss some of the general instructions to be announced in the Examination Rooms/Halls. The NTA shall not be responsible for any delay.

7.2.11. Any candidate found to have changed room/hall or the seat on his/her own other than allotted would be considered as a case of unfair means and the candidature shall be cancelled and no plea would be accepted.

7.2.12. The candidate must sign and paste the photograph on the Attendance Sheet at the appropriate place.

7.2.13. The candidate should ensure that the question paper available on the computer is as per the opted Examination indicated in the Admit Card. In case, the subject of question paper is other than the opted Examination, the same may be brought to the notice of the Invigilator concerned.

7.2.14. All calculations/writing work are to be done only in the rough sheet provided at the centre in the Examination Room/Hall and on completion of the test candidates must hand over the rough sheets to the invigilator on duty in the Room/Hall.

7.2.15. No candidate, without the special permission of the Centre Superintendent or the Invigilator concerned, will leave his/her seat or Examination Room/Hall until the full duration of the paper is over. Candidates must follow the instructions strictly as instructed by the Centre Superintendent/Invigilators.

7.2.16. Please note that only registered candidates will be allowed at the Examination Centre. Friends or relatives accompanying the candidates shall not be allowed entry in the test centre under any circumstances and will not be allowed to contact the candidate while the Examination process is going on.

7.2.17. Candidate shall appear at their own cost at the Centre on Date and time as indicated on their Admit Card issued by the NTA. No TA, DA or any accommodation facility will be admissible for appearing in BBAU-UG 2021

7.2.18. The candidates are to be governed by the Rules and Regulations/Instruction of the NTA with regard to their conduct in the Examination Hall. All cases of unfair means will be dealt with as per rules.

7.2.19. Applications of candidates submitting false and fabricated information will be rejected and such candidates will be further debarred from appearing in Examinations conducted by NTA.

7.2.20. NTA reserves the right to withdraw permission, granted inadvertently if any, to any candidate who is not eligible to appear in the BBAU-UG 2021 even though the Admit Card had been issued by the NTA.

7.2.21. In case of any ambiguity in interpretation of any of the instructions/ terms/ rules/criteria regarding determination of Eligibility/Conduct of Examination/ Registration of Candidates/Information contained therein, the interpretation of the RCB/NTA shall be final and binding.

7.3. Centres for UG 2021

7.3.1. The list of cities where Examination Centers are located is given at **Annexure – II.** Candidates shall appear at the centre as shown on their Admit Cards at their own cost. No TA, DA or any accommodation facility will be admissible for appearing in BBAU-UG 2021.

7.3.2. Candidate has the option of choosing four cities for the Examination during the Online Application.

7.3.3. Candidates are advised to familiarize themselves with the location of test centre and plan travel time accordingly. Candidates have to reach the test centers on or before the reporting time. Candidates may note that late entry to the Examination premises is not permitted under any circumstances. NTA shall not be responsible for any delayed arrival of the candidate in reaching the centre due to any reason.

7.3.4. Biometric information of all the candidates shall be captured.

7.3.5. Identity checks will be made upon arrival at the test centre to ensure that there are no unauthorized candidates appearing for the test. Candidates are required to cooperate with the security personnel for security checks.

7.3.6. Please note that only registered candidates will be allowed at the Examination Centre.

7.3.7. Friends or relatives accompanying the candidates shall not be allowed entry in the test centre under any circumstances and will not be allowed to contact the candidate while the Examination process is going on.

7.4. Prohibited Materials

Candidates are not allowed to carry any textual material, Calculators, Docu Pen, Slide Rules, Log Tables and Electronic Watches with facilities of calculator, printed or written material, bits of papers, mobile phone, Blue-tooth devices, pager or any other electronic gadget/ device etc.

- The candidates are prohibited to bring any kind of electronic gadgets/device in the Examination room/hall.
- If any candidate is in possession of any of the above item, his/ her candidature will be treated as unfair means and lead to cancellation of the current Examination and also debar the candidate for future Examination(s) & the material will be seized.
- Smoking, chewing gutka, spitting etc. in the Examination Room/Hall is strictly prohibited.
- Instrument / Geometry / Pencil box, Handbag, Purse or Any kind of Paper/ Stationery, Eatables / Snacks and Tea / Coffee / Cold drinks / Water (loose or packed), Mobile Phone / Ear Phone / Microphone / Pager / Calculator/ Camera / Tape Recorder, any metallic item or electronic gadgets etc. are NOT allowed in the Examination Room / Hall.

Note: Diabetic students will be allowed to carry eatables like sugar tablets / fruits (like banana / apple / orange) and transparent water bottle to the Examination hall. However, they will not be allowed to carry packed foods like chocolate / candy / sandwich etc.

CHAPTER – 8: UNFAIR MEANS PRACTICES

8.1. Unfair Means Practices and Breach of Examination Rules

8.1.1. Definition: Unfair Means practice is an activity that allows a candidate to gain an unfair advantage over other candidates. It includes, but is not limited to:

a. Being in possession of any item or article which has been prohibited or can be used for unfair practices including any stationery item, communication device, accessories, eatable items, ornaments or any other material or information relevant or not relevant to the Examination in the paper concerned;

b. Using someone to write Examination on his / her behalf (impersonation) or preparing material for copying;

c. Writing the Exam at an Exam Centre other than the one allotted to him / her.

d. Violating Examination rules or any direction issued by NTA in connection with BBAU-UG 2021 Examination;

e. Assisting other candidate to engage in malpractices, giving or receiving assistance directly or indirectly of any kind or attempting to do so;

f. Contacting or communicating or trying to do so with any person, other than the Examination Staff, during the Examination time in the Examination Centre;

g. Threatening any of the officials connected with the conduct of the Examination or threatening any of the candidates;

h. Using or attempting to use any other undesirable method or means in connection with the Examination;

i. Manipulation and fabrication of online documents viz. Admit Card, Rank Letter, Self-Declaration, etc.;

j. Forceful entry in /exit from Examination Centre/Hall;

k. Use or attempted use of any electronic device after entering the Examination Centre;

l. Affixing/uploading of wrong/morphed photographs/signatures on the Application Form/Admit Card/Proforma;

m. Creating obstacles in smooth and fair conduct of Examination.

n. Any other malpractices declared as Unfair Means by the NTA.

Disclaimer- The decision of NTA shall be final and binding for declaration of any person / candidate guilty of foregoing or such offence as shall be classified as Unfair Means Case (UMC).

8.1.2. Cancellation of Result

The Result of BBAU-UG 2021 of the candidates who indulge in Unfair means Practices will not be declared (and may be cancelled).

8.1.3. Punishment for using Unfair means practices

During the course of or before or after the Examination, if a candidate is found indulged in any of the practices as defined above, he/she shall be deemed to have used Unfair means practice(s) and booked under UNFAIRMEANS (U.F.M.) Case. The candidate could be debarred for 3 years in future and shall also be liable for criminal action and /or any other action as deemed fit.

CHAPTER – 9: Procedure of Declaration of Result

9.1. Display of Recorded Responses

The NTA will display the Recorded Responses and Question Paper attempted by the candidates on the NTA website bbauet.nta.nic.in prior to declaration of result. The recorded responses are likely to be displayed for two to three days.

9.2. Display of Provisional Answer Key for Challenges

The NTA will display Provisional Answer Key of the questions on the NTA website bbauet.nta.nic.in with a Public Notice issued to this effect on the said website, to provide an opportunity to the candidates to challenge the Provisional Answer Keys with online payment of Rs. 200/- per "Non-refundable" question challenged as processing charges.

Only paid challenges made during stipulated time through key challenge link will be considered. The subject experts will examine all the challenges received and then a final answer key will be displayed and declared.

The NTA decision on the challenges shall be final and no further communication will be entertained. NTA will not inform the candidates individually about their challenges. The result will be compiled on the basis of the Final Answer Key declared. No grievance with regard to Answer Key(s) after Declaration of Result of BBAU-UG 2021 will be entertained.

9.3. Declaration of Results

The result for BBAU-UG 2021 will be processed based on Final Answer Keys. No grievance with regard to Answer Key(s) after Declaration of Result of BBAU-UG 2021 will be entertained. The marks obtained by a candidate will be considered further for computation of the result of BBAU-UG 2021. No Score Card will be dispatched to the candidates and the candidates are advised to download their Score Cards for BBAU-UG 2021 from the website: bbauet.nta.nic.in only.

There shall be no re-evaluation/re-checking of result. No correspondence in this regard shall be entertained

Merely appearing in BBAU-UG 2021 does not confer any right to the candidate for admission to the participating Course.

The selection and admission is subject to fulfilling the admission criteria, eligibility, rank in merit list, medical fitness, verification of original documents and such other criteria as may be prescribed by BBAU.

9.4. Percentile And Normalization Procedure

a. For multi-shift papers, raw marks obtained by the candidates in different shifts/sessions will be converted to NTA Score (percentile).

b. The detailed procedure on NTA Score being adopted is available on Annexure-XIII under Normalization procedure based on Percentile Score.

c. In case a subject test is conducted in multi-shifts, NTA Score will be calculated corresponding to the raw marks obtained by a candidate. The calculated NTA Score for the Raw Marks for all the shifts/sessions will be merged for further processing for deciding the allocation.

d. In the events of the percentiles for the multi-shifts being dissimilar / unequal, the lowest will be the eligibility cut-off for that category for all candidates (i.e. all shifts).

e. For Example: In the Examination held in two shifts, if the 40% marks correspond to a Percentile score of 78 in Shift 1 and 79 in Shift 2, then all those equal to or above 78 percentiles (Percentile score of 100 to 78) in both shifts will become eligible in General

f. Category. Similar method will be adopted for the other categories to determine eligibility cut-offs. In case the Examination is held in more number of shifts the same principle shall apply.

CHAPTER – 10: GENERAL / MISCELLANEOUS PROVISIONS

10.1. Procedure for appearing in Computer Based Test (CBT)

Please read the detailed procedures for Computer Based Test (CBT) provided at Annexure-III.

10.2. Test Practice Centres (TPCs)

As per the guidelines of the Ministry of Education, NTA has set up, established and created a network of Test Practice Centres for candidates, especially in remote and rural areas to enable them to practice and be comfortable in taking a Computer Based Test (CBT). Details mentioned in the Annexure-X.

10.3. Caution Notice & Non-Disclosure Agreement

10.3.1. Caution Notice

a. Candidates are advised to refer to BBAU-UG 2021 website bbauet.nta.nic.in for authentic information and periodic updates about BBAU-UG 2021;

b. Candidates are advised not to be allured by various claims of any party or person or institute for qualifying BBAU-UG 2021 securing seat;

c. Candidates are advised to bring any such information to the notice to NTA by e-mail on bbau@nta.ac.in.

10.3.2. Non-Disclosure Agreement (NDA)

a. **BBAU-UG 2021** is a proprietary Examination and is conducted by NTA on behalf of Babasaheb Bhimrao Ambedkar University (BBAU). The contents of this exam are confidential, proprietary and are owned by NTA/BBAU and explicitly prohibits the candidate from publishing, reproducing or transmitting any or some contents of this test, in whole or in part, in any form or by any means, verbal or written, electronic or mechanical or through Hangouts, Blogs etc. using either one's own account or proxy account(s), for any purpose;

b. By registering for the BBAU-UG 2021, candidates are covered by Non-Disclosure Agreement (NDA). As per NDA, candidates cannot disclose any question or contents of question paper in part or otherwise with any person or party or website or such other media/publication. Any act in breach of the NDA shall be liable for penal action as per law. Kindly note that this is a punishable offence and shall lead to cancellation of candidature.

c. Violation of any act or breach of the same shall be liable for penal action and cancellation of the candidature at the bare threshold.

10.4. Common Services Centres/Facilitation Centres

Candidates, who are not well conversant with the processes of submitting the online application due to various constraints, can use the services of Common Services Centre, Ministry of Electronics and Information Technology, Government of India under the Digital India initiatives of Hon'ble Prime Minister. The Common Services Centre (CSC) scheme is a part of the ambitious National e-Governance Plan (NeGP) of Government of India and is managed at each village panchayat level by a Village level Entrepreneur (VLE).

There are more than 1.5 lakhs Common Services Centres (CSC) across the country which will provide the desired support to candidates from urban as well as rural areas in online submission of Application Form and payment of fee through e-wallet. The list of the Common Services Centre is available on website: www.csc.gov.in. Detailed information is given at Annexure-XI.

CHAPTER – 11: QUERY REDRESSAL SYSTEM / CORRESPONDENCE WITH NTA

11.1. Query Redressal System

National Testing Agency (NTA) has established a Query Redressal System (QRS), an online web-enabled system developed by NTA. QRS is the platform based on web technology which primarily aims to enable submission of queries/grievances by the Registered Candidate(s) of BBAU-UG 2021 Examination with (24x7) facility for speedy redressal of the queries/grievances. A Unique Registration Number will be generated for tracking the status of the queries/grievances.

The Registered Candidate(s) are advised to use the online facility for speedy response before mailing their queries on the official email id of BBAU-UG 2021 i.e. bbau@nta.ac.in.

11.2. Correspondence with NTA

All the correspondence should be addressed by e-mail to NTA on bbau@nta.ac.in. The email query shall be addressed only if it is not anonymous and contains the name, Registration / Application No, postal address and contact number of the sender. An email containing vague or general queries and other queries as contained in the Information Bulletin shall not be entertained. Queries shall not be entertained from person claiming to be representatives, associates or officiates of the applicant candidate. The following information shall not be revealed by phone or email:

a.   Internal documentation/status.

b.   Internal decision making process of NTA. Any claim/counter claim thereof.

c.   Dates & venue of internal meetings or name of the staff/officers dealing with it.

d.   Any information which in the opinion of NTA cannot be revealed.

11.3. NTA Weeding Out Rules

The record of BBAU-UG 2021 will be preserved up-to 90 days from the date of declaration of result.

11.4. Legal Jurisdiction

All disputes pertaining to the conduct of **BBAU-UG 2021** Examinations including results shall fall within the **jurisdiction of Delhi/New Delhi** only. Further, any legal question arising out of the Examination shall be entertained only when raised within 30 days from the declaration of result.

The Director (Administration) of the NTA shall be the official by whose designation the NTA may sue or be sued.

ANNEXURE-I: PAYMENT OF EXAM FEE - PROCEDURE/ MODE / SERVICE PROVIDER(S), SERVICES CHARGES AND HELPDESK

After completing Step-3 of Online Application Form, candidates may remit the examination fee (Step - 4) by choosing the following options:

Online Mode i.e. Debit/ Credit card, Net Banking and Unified Payment Interface (UPI) in ICICI Bank or SBI or Paytm:

- Check the validity of the Debit/ Credit Card and keep it ready with you while logging on to website for submitting application form. Candidate should enter the information asked for and make payment through Debit/ Credit Card.
- Through Net Banking, check the balance in your account and keep all credentials ready with you while logging on to website for submitting application form. Candidate should Login with his/her credentials of net banking and make payment through Net Banking.

Please select any Mode of Payment/Service Provider (Service & other charges as applicable per transaction to be paid by the candidate to the concerned Bank / Payment Gateway Integrator) : -

S.No	Mode of Payment	ICICI BANK		STATE BANK OF INDIA		PAYTM	
1	Net Banking	ICICI	NIL Charge	SBI	Rs 5.00+GST	Rs 4 +GST	
		Other Banks	4.00 + GST	Other Banks			
2	All Debit Card	ICICI or Other Banks	Transaction upto Rs 2000/- — 0 %	Only Rupay Card, No charge		Only Rupay Card, No charge.	
			Transaction above Rs 2000/- — 0 %				
3	Credit Card	Domestic	0.40% of Transaction value	Domestic	0.80% of Fee+ GST (Minimum Rs 11/-)	Domestic (Minimum Rs. 12)	0.4%+GST
		International	2.35% of Transaction value	International	3.50% of Fee+ GST (Minimum Rs 11/-)	International	3.5%+GST
4	Unified Payment Interface (UPI)	ICICI or other banks	Transaction upto Rs 2000/- — 0 %			NIL	
			Transaction above Rs 2000/- — 5.0 % + GST				
						PAYTM Wallet Charge	1.1%+ GST

Note: In case, the fee payment status is not 'OK' the candidates are advised as following:-

(i) If the fee is paid through credit/debit card and status is not OK, it means the transaction is cancelled. Therefore, such candidates have to pay the fee once again and ensure the OK fee status.

(ii) For cancelled transactions, the amount will, automatically, be refunded by the concerned Bank to concerned credit/debit card within **15 days of last date of submission of Application Form.**

2. Helplines:

(a)   If Paying through State Bank of India (SBI):

Sl.	Name	Email ID	Contact Number
1	CMS Team	merchant@sbi.co.in	
2	Helpdesk1	dgmcs.cc@sbi.co.in	18004253800
3	Customer Care	agmcustomer.lhodel@sbi.co.in	1800112211
4	Helpdesk2	sbi.05222@sbi.co.in	08026599990/ 0120-2497771
5	Through SMS	UNHAPPY (add text)	8008202020

(b) If Paying through ICICI Bank:

Sl.	Name	Email ID	Contact Number
1	Aiysha Khatun	support.nta@ingenico.com	01204728426
2	Vishal Kumar	vishal.kumar5@icicibank.com	7428928047

(c) If Paying through PAYTM:

Sl.	Name	Email ID	Contact Number
1	Helpdesk	education.support@paytm.com	0120 4789525
2	Ankush	education.support@paytm.com	0120 4789526

(d) **NTA Helpdesk Contact details (incase the payment related issues are not resolved through the above mentioned Helplines of the concerned Bank/Payment Gateway Integrator):**

Email: bbau@nta.ac.in
Phone No.: 011-40759000

3. Procedure to raise payment related Grievance:

After (successful completion of Step-4, Confirmation Page of the Application Form, should be downloaded and a printout of the same may be retained for future reference. The Confirmation Page of the online Application Form could be generated **only after successful payment by the Candidate.**

In case the Confirmation Page is not generated after payment of prescribed Fee, then the candidate should approach the concerned Bank/Payment Gateway integrator (in the helpline number and email given in Annexure- I of the Information Bulletin), for ensuring the successful payment.

Inspite of above, if successful transaction is not reflected on the Portal, the candidate may contact NTA Helpline. If the payment issue is still not resolved, the candidate may pay second time.

However, any duplicate payment received from the candidate by NTA in course of said transactions will be refunded through the same payment mode through which the duplicate payment is received, after fee reconciliation by NTA.

Information to be provided by the Candidate while raising any payment related query/grievance through QRS/email/Helplines: -

    a. Name of the Bank and /or payment Gateway.
    b. Date and time of the transaction
    c. Transaction Number
    d. Bank Reference Number
    e. Proof of transaction
    f. Screenshot from the payment portal (in case of payment failure).

ANNEXURE-II: LIST OF EXAM CITIES FOR BBAU-UG 2021

Sr. No.	State	City	CITY_CODE
1	Andaman and Nicobar	Port Blair	AN01
2	Andhra Pradesh	Anantapur	AP01
3	Andhra Pradesh	Chirala	AP04
4	Andhra Pradesh	Chittoor	AP05
5	Andhra Pradesh	Guntur	AP07
6	Andhra Pradesh	Kadapa	AP08
7	Andhra Pradesh	Kakinada	AP09
8	Andhra Pradesh	Kurnool	AP10
9	Andhra Pradesh	Nellore	AP11
10	Andhra Pradesh	Ongole	AP12
11	Andhra Pradesh	Rajahmundry	AP13
12	Andhra Pradesh	Srikakulam	AP14
13	Andhra Pradesh	Tirupathi	AP16
14	Andhra Pradesh	Vijayawada	AP17
15	Andhra Pradesh	Visakhapatnam	AP18
16	Andhra Pradesh	Vizianagaram	AP19
17	Assam	Dibrugarh	AM01
18	Assam	Guwahati	AM02
19	Assam	Jorhat	AM03
20	Assam	Kokrajhar	AM04
21	Bihar	Arrah	BR09
22	Bihar	Bhagalpur	BR02
23	Bihar	Bihar Sharif	BR13
24	Bihar	Chhapra	BR14
25	Bihar	Darbhanga	BR04
26	Bihar	Gaya	BR05
27	Bihar	Muzaffarpur	BR06
28	Bihar	Patna	BR07
29	Bihar	Samastipur	BR12
30	Chandigarh	Chandigarh/Mohali	CH01
31	Chhattisgarh	Bilaspur	CG02
32	Chhattisgarh	Durg	CG01
33	Chhattisgarh	Raipur	CG03
34	Goa	Panaji	GO01
35	Gujarat	Ahmedabad/Gandhi Nagar	GJ01
36	Gujarat	Anand	GJ02
37	Gujarat	Mehsana	GJ08
38	Gujarat	Rajkot	GJ10
39	Gujarat	Surat	GJ11
40	Gujarat	Vadodara	GJ12
41	Haryana	Ambala	HR01
42	Haryana	Faridabad	HR03
43	Haryana	Gurugram	HR04
44	Haryana	Hisar	HR05
45	Haryana	Karnal	HR06
46	Haryana	Kurukshetra	HR07

47	Haryana	Panipat	HR08
48	Haryana	Rohtak	HR12
49	Haryana	Sonipat	HR09
50	Haryana	Yamuna Nagar	HR10
51	Himachal Pradesh	Bilaspur	HP01
52	Himachal Pradesh	Hamirpur	HP03
53	Himachal Pradesh	Kangra	HP04
54	Himachal Pradesh	Shimla	HP06
55	Himachal Pradesh	Solan	HP07
56	Jammu & Kashmir	Jammu	JK02
57	Jammu & Kashmir	Leh	LL01
58	Jammu & Kashmir	Srinagar	JK04
59	Jharkhand	Bokaro Steel City	JH01
60	Jharkhand	Daltonganj	JH05
61	Jharkhand	Dhanbad	JH02
62	Jharkhand	Jamshedpur	JH03
63	Jharkhand	Ranchi	JH04
64	Karnataka	Belagavi (Belgaum)	KK02
65	Karnataka	Bellary	KK03
66	Karnataka	Bengaluru(Bangalore)	KK04
67	Karnataka	Bidar	KK05
68	Karnataka	Dharward/Hubballi (Hubli)	KK10
69	Karnataka	Hassan	KK09
70	Karnataka	Kalaburgi (Gulbarga)	KK08
71	Karnataka	Mangaluru	KK12
72	Karnataka	Shivamogga (Shimoga)	KK15
73	Karnataka	Udupi	KK17
74	Kerala	Ernakulam	KL04
75	Kerala	Kannur	KL07
76	Kerala	Kollam	KL09
77	Kerala	Kottayam	KL11
78	Kerala	Kozhikode	KL12
79	Kerala	Palakkad	KL15
80	Kerala	Thiruvananthapuram	KL17
81	Kerala	Thrissur	KL18
82	Lakshadweep Islands	Kavaratti	LD01
83	Madhya Pradesh	Bhopal	MP03
84	Madhya Pradesh	Chindwara	MP05
85	Madhya Pradesh	Gwalior	MP06
86	Madhya Pradesh	Indore	MP07
87	Madhya Pradesh	Jabalpur	MP08
88	Madhya Pradesh	Rewa	MP11
89	Madhya Pradesh	Sagar	MP12
90	Madhya Pradesh	Satna	MP13
91	Madhya Pradesh	Ujjain	MP15
92	Madhya Pradesh	Sidhi	MP16
93	Maharashtra	Ahmednagar	MR01
94	Maharashtra	Amravati	MR03
95	Maharashtra	Aurangabad	MR04
96	Maharashtra	Chandrapur	MR09
97	Maharashtra	Dhule	MR10

98	Maharashtra	Jalgaon	MR13
99	Maharashtra	Kolhapur	MR14
100	Maharashtra	Latur	MR15
101	Maharashtra	Mumbai/Navi Mumbai	MR16
102	Maharashtra	Nagpur	MR17
103	Maharashtra	Nanded	MR18
104	Maharashtra	Nashik	MR19
105	Maharashtra	Pune	MR22
106	Maharashtra	Raigad	MR23
107	Maharashtra	Ratnagiri	MR24
108	Maharashtra	Sangli	MR25
109	Maharashtra	Satara	MR26
110	Maharashtra	Solapur	MR27
111	Maharashtra	Thane	MR28
112	Manipur	Imphal	MN01
113	Meghalaya	Ribhoi	MG02
114	Meghalaya	Shillong	MG01
115	Mizoram	Aizawl	MZ01
116	Nagaland	Kohima	NL02
117	New Delhi	New Delhi	DL01
118	Odisha	Berhampur-Ganjam	OR03
119	Odisha	Bhubaneswar	OR04
120	Odisha	Cuttack	OR05
121	Odisha	Dhenkanal	OR06
122	Odisha	Rourkela	OR08
123	Odisha	Sambalpur	OR09
124	Puducherry	Puducherry (Pondicherry)	PO01
125	Punjab	Amritsar	PB01
126	Punjab	Bhatinda	PB02
127	Punjab	Jalandhar	PB04
128	Punjab	Ludhiana	PB05
129	Punjab	Pathankot	PB07
130	Punjab	Patiala	PB08
131	Rajasthan	Ajmer	RJ01
132	Rajasthan	Alwar	RJ02
133	Rajasthan	Bikaner	RJ05
134	Rajasthan	Jaipur	RJ06
135	Rajasthan	Jodhpur	RJ07
136	Rajasthan	Kota	RJ08
137	Rajasthan	Sikar	RJ09
138	Rajasthan	Sriganganagar	RJ10
139	Rajasthan	Udaipur	RJ11
140	Sikkim	Gangtok	SM01
141	Tamil Nadu	Chennai	TN01
142	Tamil Nadu	Coimbatore	TN02
143	Tamil Nadu	Erode	TN19
144	Tamil Nadu	Madurai	TN08
145	Tamil Nadu	Nagercoil	TN06
146	Tamil Nadu	Salem	TN11
147	Tamil Nadu	Thanjavur	TN12
148	Tamil Nadu	Vellore	TN18

149	Telangana	Hyderabad	TL01
150	Telangana	Karimnagar	TL02
151	Telangana	Warangal	TL07
152	Tripura	Agartala	TA01
153	Uttar Pradesh	Agra	UP01
154	Uttar Pradesh	Aligarh	UP02
155	Uttar Pradesh	Ayodhya (Faizabad)	UP06
156	Uttar Pradesh	Balia	UP20
157	Uttar Pradesh	Bareilly	UP04
158	Uttar Pradesh	Basti	UP28
159	Uttar Pradesh	Deoria	UP30
160	Uttar Pradesh	Ghaziabad	UP07
161	Uttar Pradesh	Ghazipur	UP23
162	Uttar Pradesh	Gorakhpur	UP08
163	Uttar Pradesh	Greater Noida	UP09
164	Uttar Pradesh	Jaunpur	UP24
165	Uttar Pradesh	Jhansi	UP10
166	Uttar Pradesh	Kanpur	UP11
167	Uttar Pradesh	Khalilabad	UP19
168	Uttar Pradesh	Lucknow	UP12
169	Uttar Pradesh	Mathura	UP13
170	Uttar Pradesh	Meerut	UP14
171	Uttar Pradesh	Moradabad	UP15
172	Uttar Pradesh	Muzaffarnagar	UP16
173	Uttar Pradesh	Prayagraj (Allahabad)	UP03
174	Uttar Pradesh	Sitapur	UP17
175	Uttar Pradesh	Varanasi	UP18
176	Uttarakhand	Dehradun	UK01
177	Uttarakhand	Haldwani	UK02
178	Uttarakhand	Haridwar	UK03
179	Uttarakhand	Roorkee	UK06
180	West Bengal	Burdwan	WB02
181	West Bengal	Durgapur	WB04
182	West Bengal	Hooghly	WB06
183	West Bengal	Kolkata	WB10
184	West Bengal	Siliguri	WB11
185	West Bengal	Bankura	WB16

ANNEXURE- III: PROCEDURE FOR APPEARING IN COMPUTER BASED TEST (CBT)

1. A computer terminal (node) indicating Roll Number will be allocated to each candidate. Candidates should find and sit on their allocated computers only. Any candidate found to have changed room/hall or the computer on their own rather than the one allotted would be liable to cancellation of candidature and no plea in this regard would be entertained.

2. The computer terminal allotted to the candidate will display Welcome login screen, Candidate's photograph and name of the examination. For login, the candidate will have to enter login-ID and password.

3. After logging in, the candidate shall be able to see the detailed instructions for the examination. Candidates are advised to go through the instructions carefully regarding the type of questions and Marking Scheme. At the designated time of start of the examination, the candidates will be able to proceed and see the questions on the computer screen.

4. The keyboard attached to the computer in Part- I of the Examinations, if any, will be disabled during the entire duration of the examination. Depending on the type of question, the answers to questions can either be entered by clicking on the virtual on-screen keyboard (numeric or otherwise) using the computer mouse or by clicking the chosen option(s) using the computer mouse.

   Candidates will have the option to change/modify answers already entered anytime during the entire duration of the examination.

   In case the computer/mouse allotted to any candidate malfunctions anytime during the test, the candidate will be immediately allotted another computer system and the time lost due to this will be adjusted in the server so as to give the candidate the full allotted time.

5. The on-screen computer clock counter of every candidate will be set at the server. The countdown timer in the top right side of computer screen will display the time remaining (in minutes) available for the candidate to complete the examination. When the timer reaches zero, the examination will end by itself. Candidate will not be required to end or submit the Examination.

6. The Question Palette displayed on the right side of screen will show the status of each question using one of the following text/color codes/symbols.

1 You have not visited the question yet.

2 You have not answered the question.

3 You have answered the question.

4 You have NOT answered the question, but have marked the question for review.

5 You have answered the question and marked for review. This will be considered for evaluation.

The question(s) "Answered and Marked for Review" status for a question indicates that candidate would like to have a relook at that question again. A candidate has the option of answering a question and simultaneously placing it under "Marked for Review", these answers will be considered for evaluation. However, if a candidate has simply put "Marked for Review" for a question without answering it, the corresponding question 'Marked for Review' without an answer will not be considered for evaluation. It may be noted that a candidate can return to any "Marked for Review" question any time during the examination by clicking on the corresponding question number icon displayed on the Question Palette of the corresponding section.

7. Candidate can click on an arrow/symbol which appears to the left of question palette to collapse the question palette thereby maximizing the question viewing window. To view the question palette again, candidate can click on arrow/symbol which appears on the right side of question window.

8. Candidate can click to navigate to the bottom and to navigate to the top of the question area, without scrolling. Using the computer mouse the candidate can scroll up and down the question viewing area for viewing the entire question.

9. The full paper can be viewed by clicking the "Question Paper" icon on the top right corner of the screen.

10. Blank Sheets for doing rough work/calculations shall be provided to the candidates. The Blanks Sheets would have a Header page for the candidates to write down his/her Name and Roll Number. All calculations/writing work are to be done only in the Blank Sheets provided at the Centre in the Examination Room/Hall and on completion of the test, candidates must hand over the rough sheets to the invigilator on duty in the Room/Hall.

10. **Navigating to a Question**

   11.1 To navigate between questions within a Paper, candidate needs to do the following:

   Click on the question number in the Question Palette at the right of the screen to go to that numbered question directly. Note that using this option does NOT save the answer to the currently displayed question.

   11.2 Click on "Save and Next" to save the answer of any question. Clicking on "Save and Next" will save the answer for the current question and the next question will be displayed on the candidate's computer screen.

   11.3 Click on "Mark for Review and Next" to mark a question for review (without answering it) and proceed to the next question.

12. **Answering a Question**

   To navigate between questions within a Paper, candidate needs to do the following:

   12.1. Procedure for answering a multiple choice type question**:**

   i. To select the option(s), click on the corresponding button(s) of the option(s).
   ii. To deselect the chosen answer, click on the button of the chosen option again

or click on the "Clear Response" button.

    iii.   To save the answer, the candidate MUST click on the "Save and Next" button.

    iv.   To mark the question for review (without answering it), click on the "Mark for Review and Next" button.

13.   Navigating through sections:

13.1   Sections in the question paper are displayed on the top bar of the screen. Questions in a section can be viewed by clicking on the section name. The section in which candidate is currently viewing will be highlighted.

13.2   After clicking the "Save and Next" button on the last question for a section, candidate will automatically be taken to the first question of the next section.

13.3   Candidate can shuffle between sections and questions within sections any time during the examination as per the convenience only during the time stipulated.

13.4   Candidate can view the corresponding section summary as part of the legend that appears in every section above the question palette.

14.   Procedure for answering questions that require inputs from on-screen virtual key board (numeric or otherwise):

Candidate will have to use the on-screen virtual keyboard (that would be displayed just below the question statement of these type of questions) and the attached computer mouse to enter his/her answer in the space provided for answer.

➢   The answer can be changed, if required, anytime during the test. To save the answer, the candidate MUST click on the "Save and Next" button.

➢   To mark the question for review (without answering it), click on the "Mark for Review and Next" button.

➢   **Candidate will have the option to change previously saved answer of any question, anytime during the entire duration of the test. To change the answer to a question that has already been answered, first select the corresponding question from the Question Palette, then click on "Clear Response" to clear the previously entered answer and subsequently follow the procedure for answering that type of question.**

15.   Rough Work:

All calculations/writing work is to be done only in the rough sheet provided at the Centre in the examination Room/Hall and on completion of the test candidates must hand over the rough sheets to the invigilator on duty in the Room/Hall

ANNEXURE- IV: INSTRUCTIONS REGARDING COVID-19

NTA will implement Social Distancing measures as per Government of India Guidelines in current scenario of COVID-19 to ensure health & safety of the candidates. Adequate measures are implemented for safety of all without compromising the high standards, sanctity, and fairness in conduct of the Examination. Candidates are also required to adhere to Guidelines and new process for Social Distancing and hygiene to ensure safety & health of their own and fellow candidates.

For safety purposes, candidates are advised not to bring anything other than permitted items.

PREPARATION AT CENTRE

a) Standard Operating Procedures for implementing safety precautions and for maintaining required standard of hygiene will be implemented. Before the exam starts, Seating Area will be thoroughly sanitized- exam rooms, desk, chair etc. All door handles, staircase railing, lift buttons, etc will be disinfected.

b) Gap between 2 seats will be maintained as per GOI guidelines.

c) Hand Sanitizer will be available at entry and inside the exam venue at various places for candidates and Centre staff to use.

d) Thermo guns will be available to check body temperature of candidates.

e) The room/hall number will be informed to the candidates at the registration room.

f) It is ensured that all the processes are touch free, to the maximum possible extent, to ensure Social Distancing norms.

g) Candidate is required to reach Centre as per the Reporting/Entry time at Centre given in the Admit Card to avoid any crowding at the Centre at the time of entry and to maintain social distancing.

h) All exam functionaries will wear mask and gloves at all points of time.

i) 5 sheets of paper are to be placed on the desk of each candidate for doing rough work.

PRE-EXAM PREPARATION

a) Candidate to check Reporting/ Entry time at Centre given in the Admit Card and to reach Centre as per Reporting Time only to avoid any crowding at the Centre at the time of entry and to maintain social distancing.

b) Candidate should fill Admit card and Undertaking thereon as per instructions contained in the admit card, completely and properly.

c) Candidates will be permitted to carry only the permitted items with them into the venue.

AT TIME OF ENTRY

a) Candidates should avoid coming with more than one escort (parent/guardian).

b) Candidates need to maintain a space of at least 6 feet from each other at all times. Queue manager / ropes and Floor Marks will be arranged outside the Centre.

c) Room number will not be displayed outside the Centre to avoid any crowding at any one place in any situation.

d) Candidates will be required to sanitize hands by washing with soap and with Hand Sanitizer before entry in Centre. Hand sanitizer will be available at various locations in the Centre

e) Candidate should bring duly filled in Admit Card and Undertaking thereon as per instructions contained in the admit card.

f) They should not bring prohibited items to exam Centre as there are no arrangements available for their safe keeping.

g) Candidates are permitted to carry drinking water in a transparent water bottle, a small bottle of sanitizer (50 mg), face masks and gloves.

h) Candidates will be ushered in batches of 10 Candidates.

i) Thermal scanning will be carried out at the entry.

j) If the body temperature is higher than the COVID-19 norms, candidate would be required to take the exam in a separate room. Candidates are required to strictly adhere to instructions provided by Centre staff.

k) Contact free frisking will be carried out using Hand Held Metal Detectors.

l) Candidate will display the following documents for verification to the exam functionary (invigilator on duty) standing across the table.

- Admit card along with the undertaking with passport size photograph and thumb impression affixed thereon
- Original and valid Identity proof
- One additional photograph for affixing on the attendance register

m) Candidate will be offered a fresh 3 Ply mask before entry. In order to stop chances of any UFM being used in the Examination, the candidate is expected to wear the

freshly provided mask at the Centre. The candidate will be required to remove the mask worn by him/ her from home and use only the mask provided at Centre, in the exam hall. He/she may keep his/her mask worn from home, in their pocket or dispose them off as per their convenience.

n) Invigilator on duty insider at the registration desk would check the admit card, ID proof etc. and direct the candidate to his exam room in batches of 5 each to maintain safe distance as per the social distancing norms.

o) A candidate will be denied permission to appear in the Examination, if he/ she violate the COVID-19 directives/advisories of Government (Central/State) applicable on the day of exam and instructions mentioned in the Admit Card.

DURING EXAMINATION

a) Before the exam starts, Seating Area will be thoroughly sanitized –exam rooms, desk, chair etc. Candidates can further sanitize the same with sanitizers that will be made available in the Examination lab/room/hall.

b) Candidates are required to paste passport size photograph and sign on the Attendance Sheet after sanitizing hands with sanitizer.

c) They are required to use only the sheets provided in the exam centre for any rough work and are not allowed to do the rough work on any other material. They should write their roll number and their name on the rough sheets.

AFTER EXAMINATION

a) On completion of the exam, the candidates will be permitted to move out in an orderly manner, one candidate at a time maintaining a safe distance from each other. They are required to wait for instructions from invigilator and are not to get up from their respective seats until advised.

b) Candidate must drop the Admit Card and the rough sheets used by them in the drop box after the conclusion of the exam, while leaving. If any candidate fails to do so, action (which also includes disqualification from the exam) can be taken against him/her.

ANNEXURE- V: CERTIFICATE REGARDING PHYSICAL LIMITATION TO WRITE IN AN EXAMINATION

Certificate No. _____   **Dated** _____

This is to certify that Mr./Ms. _____

Aged_____   Years,   Son / Daughter of Mr. / Mrs.
_____R/o _____
_____,

with PG Application No. _____ **and PG 2021 Roll No.**
_____, **has the following Disability (name of the Specified Disability)**
_____ **in (percentage) of** _____

(in words) _____ **(in Figures).**

<table><tr><td>Affix Passport size Photograph of the candidate (same as uploaded on the Online Application Form) duly attested by the issuing authority</td></tr></table>

- **Please tick on the "Specified Disability"**
  (Assessment may be done on the basis of Gazette of India. Extraordinary, Part-II, Section 3 Subsection (ii), Ministry of Social Justice and Empowerment)

S. No.	Category	Type of Disability	Specified Disability
1.	Physical Disability	Locomotor Disability	a. Leprosy cured person, b. cerebral palsy, c. dwarfism, d. muscular dystrophy, e. acid attack victims.
		Visual Impairment	a. blindness, b. low vision
		Hearing Impairment	a. deaf, b. hard of hearing
		Speech & Language Disability	Permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.
2.	Intellectual Disability		a. specific learning disabilities/perceptual disabilities: Dyslexia, Dysgraphia, Dyscalculia, Dyspraxia & Developmental Aphasia) b. autism spectrum disorder
3.	Mental Behaviour		a. mental illness
4.	Disability caused due to	i. Chronic Neurological Conditions	a. multiple sclerosis b. Parkinson's disease
		ii. Blood disorder	a. Haemophilia, b. Thalassemia, c. Sickle cell disease
5.	Multiple Disabilities		More than one of the above specified disabilities including deaf blindness

This is to further certify that he/she has physical limitation which hampers his/her writing capabilities to write the Examination owing to his/her disability.

Signature

Name: _____

Chief Medical Officer/ Civil Surgeon/ Medical Superintendent
Government Health Care Institution with Seal

ANNEXURE- VI: LETTER OF UNDERTAKING FOR USING OWN SCRIBE

I _____, a candidate with _____ (name of the disability) appearing for the _____ (name of the Examination) bearing Roll No. _____ at _____ (name of the centre) in the District _____, _____ (name of the State). My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid Examination.

I do hereby undertake that his qualification is _____.

I further certify that the scribe whose photograph and particulars are mentioned below, is not COVID-19 + and a certificate to this effect from Competent Authority is enclosed to this letter.

<div align="right">(Signature of the candidate with Disability)</div>

Place:

Date:

<div align="right">

Photograph of scribe

(Self- Attested Photograph)
</div>

Name of Scribe	ID of the Scribe	ID Number

ANNEXURE- VII: FORMAT OF OBC CERTIFICATE

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS, UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kum. _____Son/Daughter of _____Shri/Smt_____of Village/Town_____ District/Division _____ in the State/Union Territory_____ belongs to the _____Community which is recognized as a backward class under:

(i)   Resolution No. 12011/68/93-BCCI dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.

(ii)   Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.

(iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.

(iv) Resolution No. 12011/96/94-BCC dated 9/03/96.

(v)   Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.

(vi) Resolution No. 12011/13/97-BCC dated 03/12/97.

(vii) Resolution No. 12011/99/94-BCC dated 11/12/97.

(viii) Resolution No. 12011/68/98-BCC dated 27/10/99.

(ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.

(x)   Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.

(xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.

(xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.

(xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.

(xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.

(xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

(xvi) Resolution No. 12011/14/2004-BCC dated 12/03/2007 published in the Gazette of India Extraordinary Part I Section I No. 67 dated 12/03/2007.

(xvii) Resolution No. 12015/2/2007-BCC dated 18/08/2010.

(xviii) Resolution No. 12015/13/2010-BCC dated 08/12/2011.

Shri/Smt./Kum. _____and/or _____his/her family ordinarily reside(s) in the _____District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM No.36033/3/2004-Estt.(Res.)dated 14/10/2008, again further modified vide OM No.36036/2/2013-Estt (Res) dated 30/5/2014 or the latest notification of the Government of India.

Dated: _____

District Magistrate / Deputy Commissioner /
Any other Competent Authority

Seal :

NOTE:

(a)   The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b)   The authorities competent to issue Caste Certificates are indicated below:

(i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

1.   Revenue Officer not below the rank of Tehsildar' and

2.   Sub-Divisional Officer of the area where the candidate and / or his family resides.

ANNEXURE- VIII: FORMAT OF SC/ST CERTIFICATE

1. This is to certify that Shri/Smt.*/Kumari* …………………………………………… Son/daughter* of …………………………………… Of village/town* ……………………………... in District/Division* ………………………………….. of the State/Union Territory* ………………………. Belong to the …………………………………………………Caste/Tribe* which is recognized as a **Scheduled Caste/Scheduled Tribe*** under:

*The Constitution (Scheduled Castes) Order, 1950
*The Constitution (Scheduled Tribes) Order, 1950
*The Constitution (Scheduled Castes) (Union Territories) Order, 1951
*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951
{As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganisation) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976}
*The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956;
*The Constitution (Andaman & Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 1976;
*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;
*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;
*The Constitution (Pondicherry) Scheduled Castes Order, 1964;
*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;
*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;
*The Constitution (Nagaland) Scheduled Tribes Order, 1970
*The Constitution (Sikkim) Scheduled Castes Order, 1978
*The Constitution (Sikkim) Scheduled Tribes Order, 1978
*The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989
*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990
*The Constitution (Scheduled Tribes) Order Amendment Act, 1991
*The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991

2. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Smt* ………………………………….father/mother* of Shri/Smt/Kumari …………………………… Of ……………………… Village/ town*…………………… in District/Division*……………………… of the State/Union Territory* …………………………….. who belongs to the …………………………..Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* ……………………… issued by the ………………………………………………. Dated ……………………

3. Shri/Smt*/Kumari* …………………………………………… and/or* his/her family ordinarily reside(s) in village/town* ……………………………………….. of ……………….………………… District/Division* of the State/Union Territory of …………………………………

<div align="right">
Signature …………………… ……
Designation………………………
(With seal of Office)
</div>

Place : … …………………   State
Date : ……………….   Union Territory

NOTE: The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.
*Please delete the words which are not applicable.

AUTHORITIES EMPOWERED TO ISSUE SCHEDULED CASTE/SCHEDULED TRIBE CERTIFICATES
{G.I. Dept. of Per. & Trg. O.M. No. 3012//88-Estt. (SCT), (SRD III) dated 24.04.1990}

The under mentioned authorities have been empowered to issue Caste Certificates of verification:

1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/First class Stipendiary Magistrate/Sub Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
3. Revenue Officer not below the rank of Tehsildar
4. Sub-Divisional Officer of the area where the candidate and/or his/her family normally resides

ANNEXURE- IX: FORMAT OF EWS CERTIFICATE

Government of India
(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No._____   Date _____

VALID FOR THE YEAR_____

1. This is to certify that Shri/Smt./Kumari_____ son / daughter / wife of _____permanent resident of_____, Village / Street _____ Post Office_____ District _____in the State / Union Territory _____Pin Code _____Whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/ her 'family'** is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year_____His/ her family does not own or possess any of the following assets ***:

   I.   5 acres of agricultural land and above;

   II.   Residential flat of 1000 sq. ft. and above;

   III   Residential plot of 100 sq. yards and above in notified municipalities;

   IV   Residential plot of 200 sq. yards and above in areas other than the notifiedmunicipalities.

2. Shri/Smt./Kumari _____ belongs to the_____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office _____

Name_____

Designation_____

Recent Passport size

attested photograph of the applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

** Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/ her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test todetermine EWS status.

ANNEXURE- X: TEST PRACTICE CENTRES (TPCS)

What is a Test Practice Centre (TPCs)?

The Ministry of Education has mandated the NTA to set up, establish and create a network of Test Practice Centres for candidates, especially in remote and rural areas to enable them to practice and be comfortable in taking a Computer Based Test (CBT). This facility is completely free of cost. Candidates can register online (on NTA website) where they are provided a convenient TPC near to their location to practice on a given computer node. This facilitates and eases the process of being able to take a Computer Based Test (CBT). The entire experience of using a computer is close to the actual experience of taking a CBT. All efforts are made to provide practice tests and questions so that candidates can familiarize themselves with logging into the system, go through the detailed instructions regarding the test, use the mouse or numeric keyboard on screen (virtual) for attempting each question, scroll down to the next question, navigate between questions, review and edit their options and submit questions.

The objective of TPCs is primarily to organize test practice for the upcoming NTA Examinations.

ANNEXURE- XI: COMMON SERVICES CENTRES/FACILITATION CENTRES

Candidates, who are not well conversant to submit the online application due to various constraints, can use the services of Common Services Centre, Ministry of Electronics and Information Technology, Government of India under the Digital India initiatives of Hon'ble Prime Minister. The Common Services Centre (CSC) scheme is a part of the ambitious national e-Governance Plan (NeGP) of Government of India and is managed at each village panchayat level by a Village level Entrepreneur (VLE)

There are more than 1.5 lakhs Common Services Centres (CSC) across the country which will provide the desired support to candidates from urban as well as rural areas in online submission of Application Form and payment of fee through e-wallet. The list of the Common Services Centre is available on website: www.csc.gov.in.

Note: *To know nearest Common Services Centre, please open link*
http://gis.csc.gov.in/locator/csc.aspx

ANNEXURE- XII: REPLICA OF APPLICATION FORM

Click on 'New Registration tab' to register as a new candidate. Once registered, candidates can sign in using the credentials registered with.

On registering this page opens up. Please go through the details carefully before proceeding to the next step.

Ministry of Education
Government of India

Babasaheb Bhimrao Ambedkar University
Entrance Test for admission to Undergraduate (UG) Courses
(UET)-2021

राष्ट्रीय परीक्षा एजेंसी
National Testing Agency

बाबासाहेब भीमराव अम्बेडकर विश्वविद्यालय
Babasaheb Bhimrao Ambedkar
University

🏠 Home

Registration ➤ Application Form ➤ Image Upload ➤ Fee Payment

Instructions and Procedure for online submission of Application Form

Download Information Bulletin

1. Please read the instructions, procedure and Information Bulletin carefully before you start filling the Application Form Online.

अभ्यर्थी आवेदन पत्र भरने से पूर्व कृपया दिए गए निर्देशों, प्रक्रियाओं एवं सूचना विवरणिका की ध्यानपूर्वक पढ़े।

2. You can apply for BBAU Entrance Test-2021 (UG) 'ON-LINE' only through the official website of BBAU Entrance Test (https://bbauet.nta.nic.in).

अभ्यर्थी बीबीएयू प्रवेश परीक्षा-2021 (यूजी) के लिए 'ऑन-लाइन' आवेदन केवल बीबीएयू प्रवेश परीक्षा की आधिकारिक वेबसाइट: https://bbauet.nta.nic.in के माध्यम से ही कर सकते हैं।

3. Examination Fees
परीक्षा शुल्क

Category / श्रेणी	Examination Fees/ परीक्षा शुल्क
General/ EWS/ OBC-NCL	₹ 1000/- (One Thousand)/
सामान्य/ ईडब्ल्यूएस/ ओबीसी-एनसीएल	₹ 1000/- (एक हज़ार)
SC / ST / Person with Disabilities(PwD)/Transgender/Women	₹ 500/- (Five Hundred)/
अनुसूचित जाति/अनुसूचित जनजाति/दिव्यांगजन व्यक्ति/ट्रांसजेंठर/महिला वर्ग	₹ 500/- (पाँच सौ)

Note:- The examination fee can be submitted only online through Net Banking, Credit Card, Debit Card, UPI or Paytm Services. Processing charges and GST as applicable are chargeable to the candidate (in addition to the examination fee) by the concerned Bank/Payment Gateway Integrator.

नोट:- परीक्षा शुल्क केवल नेट बैंकिंग, क्रेडिट कार्ड, डेबिट कार्ड, यूपीआई या पेटीएम सेवाओं के माध्यम से ऑनलाइन जमा किया जा सकता है। संबंधित बैंक/पेमेंट गेटवे इंटीग्रेटर द्वारा उम्मीदवार से (परीक्षा शुल्क के अतिरिक्त) प्रोसेसिंग शुल्क और जीएसटी लागू किया जाएगा।

4. In case the candidate fills up application form for more than one course under BBAU Entrance Test-2021 (UG), the Application Processing Fee/Entrance Test Fee payable by him/her for each subsequent application (after first application) shall be charged as per reduced rates given below:

यदि उम्मीदवार बीबीएयू प्रवेश परीक्षा-2021 (यूजी) के तहत एक से अधिक पाठ्यक्रमों के लिए आवेदन पत्र भरता है, तो उसके द्वारा प्रत्येक बाद के आवेदन (पहले आवेदन के बाद) के लिए देय आवेदन प्रसंस्करण शुल्क / घटी हुई दर पर लिया जाएगा। घटी हुई दरें नीचे दी गई हैं:

Category / श्रेणी	Examination Fees/ परीक्षा शुल्क
General/ EWS/ OBC-NCL	₹ 1000/- (One Thousand)/
सामान्य/ ईडब्ल्यूएस/ ओबीसी-एनसीएल	₹ 1000/- (एक हज़ार)
SC / ST / Person with Disabilities(PwD)/Women	₹ 500/- (Five Hundred)/
अनुसूचित जाति/अनुसूचित जनजाति/दिव्यांगजन व्यक्ति/महिला वर्ग	₹ 500/- (पाँच सौ)

5. Application Procedure: 4 simple Steps to be followed to apply online

आवेदन प्रक्रिया: ऑनलाइन आवेदन करने के लिए 4 सरल चरणों का पालन किया जाना चाहिए।

Candidates must read carefully the Instructions (including how to fill up Application Form online) given in the Information Bulletin available on the NTA Website. Candidates not complying with the Instructions shall be summarily disqualified.

अभ्यर्थी एनटीए वेबसाइट पर उपलब्ध सूचना विवरणिका में दिए गए निर्देशों (ऑनलाइन आवेदन पत्र की भरने सहित) को ध्यान से पढ़ना चाहिए। निर्देशों का पालन नहीं करने वाले अभ्यर्थियों को अयोग्य घोषित कर दिया जाएगा।

Step 1: **Register for Online Application Form** and note down system generated **Application Number**. The candidate should supply the required details while filling the Online Application Form and is also required to create **PASSWORD** and choose Security Question and enter his/her Answer. After successful submission of the personal details, Application number will be generated and it will be used to complete the remaining Steps of the Application Form and will also be required for all future reference/ correspondence. For subsequent logins, candidate will be able to login directly with the respective system generated **Application Number** and created **Password**.

चरण 1: ऑनलाइन आवेदन पत्र के लिए पंजीकरण करें और प्राप्त आवेदन संख्या नोट करें: अभ्यर्थी ऑनलाइन आवेदन पत्र भरते समय आवश्यक विवरणों को प्रविष्ट करें जो कुंजिका बनाने, उससे संबंधित सुरक्षा प्रश्न चुनने और उसका उत्तर दर्ज करने के लिए आवश्यक है। व्यक्तिगत विवरणों को सफलतापूर्वक प्रस्तुत करने के बाद, आवेदन संख्या प्राप्त होगी जिसका उपयोग आवेदन पत्र के शेष चरणों को पूरा करने के लिए किया जाएगा और जो भविष्य के सभी संदर्भ/पत्राचार के लिए भी आवश्यक होगा। लॉग इन करने के लिए अभ्यर्थी संबंधित सिस्टम जनित आवेदन संख्या एवं स्वयं बनाई हुई कुंजिका से लॉग इन कर सकेंगे।

Step 2: **Complete the Application Form** Candidate should now login with the system generated Application Number and created Password for completing the Application Form.

चरण 2: आवेदन पत्र पूरा करें-: अभ्यर्थी अब सिस्टम जनित आवेदन संख्या एवं कुंजिका से लॉग इन करके आवेदन पत्र को पूरा कर सकते है।

Step 3: **Upload Scanned Images of Candidate's Photograph & Candidate Signature (wherever applicable) :**

चरण 3: अभ्यर्थी की तस्वीर एवं अभ्यर्थी के हस्ताक्षर (जहां भी लागू हो) की स्कैन की गई छविया अपलोड करें:

1. The recent passport size photograph should be either in colour or black & white with 80% face (without mask) visible including ears against white background. It should be in JPG format (clearly legible) and between 10 kb to 200 kb.

   हाल में खींची गई पासपोर्ट आकार की तस्वीर (या तो रंगीन या काले एवं सफेद पृष्ठभूमि के साथ)जिसमें कानों के साथ-साथ 80% चेहरा (मास्क के बिना) साफ दिखाई देना चाहिए । यह JPG प्रारूप (स्पष्ट/साफ होना चाहिए) और 10 kb से 200 kb के बीच होना चाहिए।

2. Signature should be in JPG format (clearly legible) and between 4 kb to 30 kb.

   हस्ताक्षर JPG प्रारूप (स्पष्ट रूप से सुपाठ्य) और 4 kb से 30 kb के बीच होना चाहिए।

[Note: Upload the correct photograph and signature as the facility for correction will not be given.

[नोट: तस्वीर और हस्ताक्षर की सही छवि अपलोड करें क्योंकि सुधार की सुविधा नहीं दी जाएगी।]

Step 4: The candidate has to select Debit card/Credit card/UPI/Net banking/PAYTM option to pay the application fee and follow the online instruction to complete the payment of fee. After successful payment, candidate will be able to print the Confirmation Page. In case the Confirmation Page is not generated after payment of fee then the transaction is cancelled and the candidates have to approach the concerned bank for refund of amount. However the candidate has to make another payment/transaction, in case the Confirmation Page is not generated.

चरण 4: अभ्यर्थी को आवेदन शुल्क का भुगतान करने के लिए डेबिट कार्ड/क्रेडिट कार्ड/यूपीआई/नेट बैंकिंग/पेटीएम विकल्प का चयन करना होगा और शुल्क का भुगतान पूरा करने के लिए ऑनलाइन निर्देश का पालन करना होगा। सफल भुगतान के बाद, अभ्यर्थी पुष्टि-पृष्ठ प्रिंट कर सकेंगे। यदि शुल्क के भुगतान के बाद पुष्टि-पृष्ठ प्राप्त नहीं होता है तो लेनदेन रद्द कर दिया जाएगा और अभ्यर्थियों को राशि वापस के लिए संबंधित बैंक से संपर्क करना होगा। यदि पुष्टि-पृष्ठ प्राप्त नहीं होता है तो अभ्यर्थी को एक और भुगतान/ लेनदेन करना होगा।

6. **Important Instruction about PASSWORD**

कुंजिका के बारे में महत्वपूर्ण निर्देश:

1. During online form filling, candidate will be required to choose PASSWORD and Security Question and its Answer. Candidate is advised to record/remember their password for all future logins.

   ऑनलाइन आवेदन फॉर्म भरने के दौरान अभ्यर्थी को कुंजिका, सुरक्षा प्रश्न और उसके उत्तर का चयन करना होगा। अभ्यर्थी को भविष्य के सभी लॉग इन के लिए अपनी कुंजिका को रिकॉर्ड /याद रखने की सलाह दी जाती है ।

2. For subsequent logins, candidate will be able to login directly with their respective system generated Application Number and the chosen Password.

   बाद में लॉग इन के लिए अभ्यर्थी अपने संबंधित सिस्टम आवेदन संख्या और चुने गई कुंजिका के साथ सीधे लॉग इन कर सकेंगे ।

3. Candidate is advised not to disclose or share his/her password with anybody. Neither NTA nor NIC will be responsible for violation or misuse of the password of a candidate.

   अभ्यर्थी को सलाह दी जाती है कि वह किसी के साथ अपनी कुंजिका साझा न करे । किसी अभ्यर्थी की कुंजिका के उल्लंघन या दुरुपयोग के लिए न तो एनटीए और न ही एनआईसी जिम्मेदार होगा ।

4. Candidate can change his/her passwords after login, if desired.

   यदि वांछित हो तो, अभ्यर्थी लॉग इन के बाद अपनी कुंजिका बदल सकते है ।

5. Candidate should remember to log out at the end of their session so that the particulars of the candidate cannot be tampered or modified by unauthorized persons.

   अभ्यर्थी को अपने सत्र के अंत में लॉग आउट करना चाहिए ताकि अनाधिकृत व्यक्तियों द्वारा अभ्यर्थी के विवरण से छेड़छाड़ या संशोधन नहीं किया जा सके

The Password must be as per the following Password policy.

कुंजिका निम्नलिखित कुंजिका-पॉलिसी के अनुसार होना चाहिए।

1. Password must be 8 to 13 character long.

   कुंजिका 8 से 13 अक्षरों की होनी चाहिए।

2. Password must have at least one Upper case alphabet.

   कुंजिका में कम से कम एक अपर केस एल्फाबेट होना चाहिए।

3. Password must have at least one Lower case alphabet.

   कुंजिका में कम से कम एक लोअर केस एल्फाबेट होना चाहिए।

4. Password must have at least one numeric value.

   कुंजिका में कम से कम एक संख्या मान होना चाहिए।

5. Password must have at least one special characters eg.!@#$%^&*-.

   कुंजिका में कम से कम एक विशेष वर्ण होना चाहिए जैसे.! @#$%^**-.

7. **How to reset your Password :** The following options are available to reset Password

   अपना कुंजिका कैसे रीसेट करे: कुंजिका रीसेट करने के लिए निम्नलिखित विकल्प उपलब्ध है

   1. Using Security Question & its Answer you chosen during Form filling .

      फॉर्म भरने के दौरान अपने सुरक्षा प्रश्न एवं इसके चुने हुए उत्तर का उपयोग करके।

   2. Using a verification code sent via text message (SMS) to your Registered Mobile No.

      अपने पंजीकृत मोबाइल नंबर/ ईमेल पर पाठ संदेश से भेजे सत्यापन कोड का उपयोग करके।

   3. Using a reset link sent via Email to your Registered Email address.

      अपने पंजीकृत ईमेल पते पर ईमेल से भेजे गए रीसेट लिंक का उपयोग करके।

8. The Application Number printed on the computer generated Confirmation Page must be mentioned in all such correspondences. It is therefore essential to note down the application number printed on the Confirmation Page.

   कंप्यूटर जनित पुष्टि-पृष्ठ पर मुद्रित आवेदन संख्या का उल्लेख सभी पत्राचार में किया जायेगा। इसलिए पुष्टि-पृष्ठ पर मुद्रित आवेदन संख्या को दर्ज़/नोट करना आवश्यक है।

☐ I have downloaded Information Bulletin, read and understood all the Instructions therein as well as those mentioned above, and filling up the online application form accordingly.

✔

Click here to Proceed

Fill out the details carefully as particulars submitted once for candidate registration cannot be changed.

Please review your details before pressing the 'final submit' button.

Review Page - Online Registration Form

Review the following particulars carefully. If you would like to change any particulars entered,
you may do so by pressing **'EDIT REGISTRATION FORM'** button or press **"FINAL SUBMIT"** button for final submission.

Personal Details

Candidate's Name:	CANDIDATE NAME	Father's Name :	FATHER NAME
Mother's Name :	MOTHER NAME	Date of Birth:	01-08-1992
Gender :	male	Identity Type:	Any Other Valid Govt Identity with photograph
Any Other Valid Govt Identity with photograph:	123456		

Present Address

Address :	Address	Locality(Optional):	Locality
Distance of Your residence from BBAU (in km):	30	Country :	India
State :	DELHI	District :	CENTRAL DELHI
Pin Code :			
Email Address:			

Review Page !! Close ✖

Please review the following informations carefully.
If you would like to change any information entered, you may do so by pressing
'EDIT REGISTRATION FORM' button or press **'FINAL SUBMIT'** button for final submission.

Permanent Address

Address :			cality
Distance of Your residence from BBAU (in km):	30	Country :	India
State :	DELHI	District :	CENTRAL DELHI
Pin Code :	110020		

Account Details

Security Question :	Which is your favourite book ?	Security Answer :	(Not shown due to security reasons)	Password :	(Not shown due to security reasons)

Particulars checklist to be verified

Kindly verify all the particulars listed below carefully. Once submitted Registration Form finally, changes can not be made.

☐ My Name ☐ Father Name ☐ Mother Name ☐ Date of Birth ☐ Gender ☐ Address
☐ Mobile Number ☐ Email ID

Ministry of Education
Government of India

Babasaheb Bhimrao Ambedkar University
Entrance Test for admission to Undergraduate (UG) Courses
(UET)-2021

National Testing Agency
Babasaheb Bhimrao Ambedkar University

🏠 Home

Review Page - Online Registration Form

Review the following particulars carefully. If you would like to change any particulars entered,
you may do so by pressing **'EDIT REGISTRATION FORM'** button or press **"FINAL SUBMIT"** button for final submission.

Personal Details

Candidate's Name:	CANDIDATE NAME	Father's Name :	FATHER NAME
Mother's Name :	MOTHER NAME	Date of Birth:	01-08-1992
Gender :	male	Identity Type:	Any Other Valid Govt Identity with photograph
Any Other Valid Govt Identity with photograph:	123456		

Present Address

Address :	Address	Locality(Optional):	Locality
Distance of Your residence from BBAU (in km):	30	Country :	India
State :	DELHI	District :	CENTRAL DELHI
Pin Code :	110020	Phone No. with STD Code(Optional):	--
Email Address:	gmail.com	Mobile Number :	94 -

Permanent Address

Address :	Address	Locality(Optional):	Locality
Distance of Your residence from BBAU (in km):	30	Country :	India
State :	DE		CENTRAL DELHI
Pin Code :	110		

Account Details

Security Question :	Which is your favourite bo			(Not shown due to security reasons)

Confirm !!

Do you wish to submit Registration Form finally ?

Yes   No

Particulars checklist to be verified

Kindly verify all the particulars listed below carefully. Once submitted Registration Form finally, changes can not be made.

☑ My Name ☑ Father Name ☑ Mother Name ☑ Date of Birth ☑ Gender ☑ Address
☑ Mobile Number ☑ Email ID

Declaration

I hereby declare that I have filled up this online application after carefully reading the Information Bulletin and fully understanding the provisions/ procedures mentioned therein. I further declare that all the particulars given by me in this application are true to the best of my knowledge and belief. I agree that my Result may be withheld/ not declared/ my candidature may automatically stand cancelled, in case it is found at any point of time in future that false information has been furnished in this application. I shall abide by these terms and conditions as well as those laid down in the Information Bulletin, Public Notices and Advisories issued by NTA regarding this exam from time to time.

☑ I Agree ✔

EDIT Registration Form   Final Submit

Disclaimer:
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NIC National Informatics Centre

66

This message will be sent via SMS on the registered mobile number after successful registration (Step-1).

The following screen appears on completion of Step-1. Click 'Complete Application Form' to move to Step-2.

Fill out all the details carefully on the 'Application Form'.

Please review your details of 'Application Form' before pressing the 'final submit' button.

The following screen appears on completion of Step-2. Click 'Upload Images' to move to Step3.

Upload the Photograph and Signature as per specification mentioned in Step-3. Click 'submit and preview' button to move to the verification step.

Verify the Photograph and Signature before uploading them.

The following screen appears on completion of Step-3. Click 'Pay Examination Fee' to move to Step-4. The Application Form and the uploaded documents can be edited before moving to the payment gateway.

Proceed for online fee payment.

Registration ✓ → Application Form ✓ → Document Upload ✓ → Fee Payment ✓

Activity : Examination Fee Payment

Select Mode of Payment

○ Online Payment

Proceed for payment

Note: Examination Fee

Select the payment provider for online fee payment.

Babasaheb Bhimrao Ambedkar University
Babasaheb Bhimrao Ambedkar University Entrance Test

User Details			
Candidate Name	TEST A	Fee Amount	1/-
Application Number	213410000018	Customer Id	21341000001601901
Date of Birth	01-01-1992		

Examination Fee Payment	
Select Payment Provider :	○ SBI MOPS (Debit Card/Credit Card/UPI/Net Banking of any bank)
	○ ICICI Bank Payment Gateway (Debit Card/Credit Card/UPI/Net Banking of any bank)
	● Paytm Payment Gateway (Debit Card/UPI/Net Banking/Credit Card/Paytm Wallet)
	PROCEED FOR PAYMENT

Click here to Cancel this Transaction.

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Sample Confirmation Page

Ministry of Education
Government of India

Babasaheb Bhimrao Ambedkar University

Entrance Test for admission to Undergraduate (UG) Courses (UET)-2021

National Testing Agency
Babasaheb Bhimrao Ambedkar University

Confirmation Page

| Application No. | 213310000018 | |||||| - |

DO NOT SEND THIS PAGE TO NATIONAL TESTING AGENCY (NTA).

CANDIDATE IS REQUESTED TO RETAIN THE PRINTOUT OF CONFIRMATION PAGE FOR FUTURE REFERENCE.

Personal Details

Candidate's Name	TEST A	Date of Birth	01-01-1992
Mother's Name	TEST M	Category	General
Father's Name	TEST F	Gender	Male
If you are a PwD Candidate, do you have benchmark disability (40% or more / "Severe" where percentage is not defined)?	Yes	Type of Disability	(i) Blindness and low vision
Do you need writer (as the criteria given in the Information Bulletin) ?	Yes (I will bring my own writer)	Do you claim Reservation for Economically Weaker Section (EWS) ?	Yes
Nationality	Indian	Religion	Hindu
State/UT of Residence	DELHI (NCT)		

Apply For

Apply For	Undergraduate program	Exam State/ City-1st choice	DELHI (NCT) - DELHI/NEW DELHI
Exam State/ City-2nd choice	HARYANA - GURUGRAM	Exam State/ City-3rd choice	UTTAR PRADESH - NOIDA/GREATER NOIDA
Exam State/ City-4th choice	UTTAR PRADESH - GHAZIABAD		

Education Details

Qualification	Pass Status	Course/Stream Name	Board/University Name	Year of Passing/appearing	Result Mode	Marks Detail	RollNo/ Enroll No.	Institute Name & Address	Institute Pincode
10th or equivalent	Passed	10th or Equivalent	RAJASTHAN BOARD OF SECONDARY EDUCATION	2007	Percentage	Obtained Marks: 400 Total Marks: 500 Percentage: 80	NA	xyz	301001
12th or equivalent	Passed	Class 12th or equivalent	RAJASTHAN BOARD OF SECONDARY EDUCATION	2009	Percentage	Obtained Marks: 550 Total Marks: 600 Percentage: 91.67	NA	xyz	301001

Present Address

Address	ADDRESS	Locality	LOCALITY
Distance of Your residence from BBAU (in km)	30	Country	India
State	DELHI	District	CENTRAL DELHI
Pin Code	110020	Email Address	nta******@gmail.com
Mobile Number	782****308	Phone No. with STD Code	-

Fee Payment Details

Payment Mode:	Pay through PAYTM	Transaction ID:	2021081311121280011016819903176 9966
Exam Fee:	1 /-	Date of Transaction:	13/08/2021 08:01:16
Fee Submitted On:	13/08/2021		

DECLARATION

I hereby declare that all the particulars given by me in this form are true to the best of my knowledge and belief and any mistake / misinformation, detected at the time of admission or at any stage in future, will result in the cancellation of admission/candidature. I have read the information bulletin and understood all the procedures. In case I furnish any false information, my result will not be declared/ my candidature will automatically stand cancelled. I shall abide by terms and conditions therein.

Images Uploaded by Candidate

Photograph	Signature

List of Document Uploaded

Photograph (with 80% face without mask),Signature

IP Address : 14.139.49.130

Date of Downloading : 13/08/2021 08:05:37 PM

ANNEXURE- XIII: PROCEDURE TO BE ADOPTED FOR COMPILATION OF NTA SCORES FOR MULTI SESSION PAPERS (NORMALIZATION PROCEDURE BASED ON PERCENTILE SCORE)

NTA will be conducting examinations on multiple dates, generally in two sessions per day. The candidates will be given different sets of questions per session and it is quite possible that in spite of all efforts of maintaining equivalence among various question papers, the difficulty level of these question papers administered in different sessions may not be exactly the same. Some of the candidates may end up attempting a relatively tougher set of questions when compared to other sets. The candidates who attempt the comparatively tougher examination are likely to get lower marks as compared to those who attempt the easier one. In order to overcome such a situation, **"Normalization procedure based on Percentile Score"** will be used for ensuring that candidates are neither benefitted nor disadvantaged due to the difficulty level of the examination. With the objective of ensuring that a candidate's true merit is identified, and that a level playing field is created in the above context, the Normalization Procedure, set out below shall be adopted, for compiling the NTA scores for multi session papers.

The process of Normalization is an established practice for comparing candidate scores across multi session papers and is similar to those being adopted in other large educational selection tests conducted in India. For normalization across sections, NTA shall use the percentile equivalence.

Percentile Scores: Percentile scores are scores based on the relative performance of all those who appear for the examination. Basically the marks obtained are transformed into a scale ranging from 100 to 0 for each session of examinees.

The Percentile Score indicates the percentage of candidates that have scored EQUAL TO OR BELOW (same or lower raw scores) **that particular Percentile in that examination. Therefore the topper(highest score) of each session will get the same Percentile of 100 which is desirable. The marks obtained in between the highest and lowest scores are also converted to appropriate Percentiles.**

The Percentile score will be the Normalized Score for the examination (instead of the raw marks of the candidate) and shall be used for preparation of the merit lists**.**

The Percentile Scores will be calculated up to 7 decimal places to avoid bunching effect and reduce ties.

The Percentile score of a Candidate is calculated as follows:

$$\frac{100 \times \underline{\text{Number of candidates appeared in the 'Session' with raw score EQUAL TO OR LESS}}}{\text{Total number of the candidates appeared in the 'Session'}}$$

Note: The Percentile of the Total shall **NOT be** an aggregate or average of the Percentile of individual subject. Percentile score is not the same as percentage of marks obtained.

Example: Suppose a test was held in 4 sessions of examinees as per details given below:-
(Allocation of Days and shifts were done randomly)

(a) **Distribution of candidates were as follows:**

 Session-1: Day-1 Shift-1,   **Session-2:** Day-1 Shift-2,   **Session-3:** Day-2 Shift-1 and **Session-4:** Day-2 Shift-2

Session	Day/Shift	No of Candidates			Marks	
		Absent	Appeared	Total	Highest	Lowest
Session-1	Day-1 Shift-1	3974	28012	31986	335	-39
Session-2	Day-1 Shift-2	6189	32541	38730	346	-38
Session-3	Day-2 Shift-1	6036	41326	47362	331	-49
Session-4	Day-2 Shift-2	9074	40603	49677	332	-44
Total(Session-1 to Session-4)		25273	142482	167755	346	-49

In this method of scoring the HIGHEST RAW SCORE in each paper (irrespective of the raw scores) will be the 100 Percentile indicating that 100% of candidates have scores equal to or lesserthanthe highest scorer/ topper for that session.

Highest Raw Score and Percentile Score: All the highest raw scores will have normalized Percentile Score of 100 for their respective session.

Session	Total Candidates Appeared	Highest Raw Score	Candidates who scored EQUAL OR LESS THAN Highest Raw Score	Percentile Score	Remarks
Session-1	28012	335	28012	100.0000000 [(28012/28012)*100]	i.e. **all the highest raw scores** would be **normalized** to 100 Percentile Score for their respective session.
Session - 2	32541	346	32541	100.0000000 [(32541/32541)*100]	
Session - 3	41326	331	41326	100.0000000 [(41326/41326)*100]	
Session - 4	40603	332	40603	100.0000000 [(40603/40603)*100]	

Lowest Raw Score and Percentile Score: Percentile Score of all the lowest raw scores will depend on the total number of candidates who have taken the examination for their respective session.

Session	Total Candidates Appeared	Lowest Raw Score	Candidates who scored EQUAL OR LESS THAN Lowest Raw Score	Percentile Score	Remarks
Session - 1	28012	-39	1	0.0035699 [(1/28012)*100]	i.e. Percentile Score of **all the lowest raw scores are different** i.e. Percentile Scoredepend on the total number of candidates who have taken the examination for their respective session.
Session - 2	32541	-38	1	0.0030730 [(1/32541)*100]	
Session - 3	41326	-49	1	0.0024198 [(1/41326)*100]	
Session - 4	40603	-44	1	0.0024629 [(1/40603)*100]	

The following is a further explanation of the interpretation of the raw scores and Percentile Score in Session-3 (Day-2 and Shift-1) with 41326 candidates who have taken the examination.

Candidate	Percentile Score	No of Candidates	Raw Score	Remark
A	100.0000000 [(41326/41326)*100]	1	331	Indicates that amongst those appeared, 100% have scored either EQUAL TO OR LESS THAN the candidate A **(331 raw score)**.
				It also indicates that no candidate has scored more than the candidate A **(331 raw score)**.
B	90.1224411 [(37244/41326)*100]	77	121	Indicates that amongst those appeared, 90.1224411% have scored either EQUAL TO OR LESS THAN the candidate B **(121 raw score)**.
				It also indicates that remaining candidates have scored more than candidate B **(121 raw score)**.
C	50.4549194 [(20851/41326)*100]	381	41	Indicates that amongst those appeared, 50.4549194% have scored either EQUAL TO OR LESS THAN the candidate C **(41 raw score)**.
				It also indicates that remaining those appeared have scored more than candidate C **(41 raw score)**.
D	31.7040120 [(13102/41326)*100]	789	25	Indicates that amongst those appeared, 31.7040120% have scored either EQUAL TO OR LESS THAN the candidate D **(25 raw score)**
				It also indicates that remaining candidates have scored more than candidate D **(25 raw score)**.
E	1.1034216 [(456/41326)*100]	100	-15	Indicates that amongst those appeared, 1.1034216% have scored either EQUAL TO OR LESS THAN the candidate E **(-15 raw score)**
				It also indicates that remaining candidates have scored more than candidate E **(-15 raw score)**

STEP-BY-STEP PROCEDURE FOR NORMALIZATION AND PREPARATION OF RESULT:

Step-1: Distribution of Examinees in two shifts:

Candidates have to be distributed into two sessions randomly so that each session has approximately equal number of candidates. These two sessions would be as follows:

Session-1: Day-1 Shift-1, Session**-2:** Day-1 Shift-2

In the event of more number of days or less number of shifts, the candidates will be divided accordingly.

This will ensure that there is no bias in the distribution of candidates who shall take the examination. Further, with a large population of examinees spread over the entire country the possibility of such bias becomes remote.

Step-2: Preparation of Results for each Session:

The examination results for **each session** would be prepared in the form of
  ➢ Raw Scores
  ➢ Percentiles Scores of Total raw scores.

The Percentiles would be calculated for each candidate in the Session as follows:
Let TP1 be the Percentile Scores of Total Raw Score of that candidate.

Total Percentile (TP1) : $100 \times \dfrac{\text{No. of candidates appeared from the session with raw score EQUAL TO OR LESS than T1 score}}{\text{Total No. of candidates appeared in the session}}$

Step-3: Compilation of NTA score and Preparation of Result:

The Percentile scores for the Total Raw Score for all the sessions **(Session-1:** Day-1 Shift-1**, Session-2:** Day-1 Shift-2) **as calculated in Step-2 above would be merged and shall be called the NTA scores which will then be used for compilation of result and further processing for deciding the allocation.**

In the events of the percentiles for the multi-shifts being dissimilar / unequal, the lowest will be the eligibility cut-off for that category for all candidates (i.e. all shifts).

For Example: In an the examination held in two shifts, if the 40% marks correspond to a Percentile score of 78 in Shift 1 and 79 in Shift 2, then all those equal to or above 78 percentiles (Percentile score of 100 to 78) in both shifts will become eligible in General Category. Similar method will be adopted for the other categories to determine eligibility cut-offs.

In case the examination is held in more number of shifts the same principle shall apply.

National Testing Agency

(An autonomous organization under the Department of
Higher Education, Ministry of Education, Government of India)

Help Line: For Technical support, contact following during
working days between 10.00 a.m. and 5.00 p.m.

https://bbauet.nta.nic.in, www.nta.ac.in
E-mail : bbau@nta.ac.in