

**0189****SET -**Total No. of Questions - **50**Total No. of Printed Pages - **3****Regd.  
No.**

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**Part - III****PUBLIC ADMINISTRATION, Paper - I****(English Version)****MODEL QUESTION PAPER****(For the Academic Year 2021-22 only)****Time : 3 Hours****Max. Marks : 100****SECTION A****3 × 10 = 30**

**Note :-** (i) Answer **ANY THREE** of the following questions in **40** lines.  
(ii) Each question carries **TEN** marks.

1. Explain the nature and scope of Public Administration.
2. State the merits and demerits of decentralization?
3. Write the advantages and disadvantages of centralization and decentralization?
4. Explain the principles of scientific management
5. Discuss the various types of training.
6. Write an essay on Parliamentary Control over Administration.
7. Describe the Concept of Good Governance and explain its Characteristics.

**SECTION B**

**8 × 5 = 40**

- Note :-** (i) Answer **ANY EIGHT** of the following questions in **20** lines.  
(ii) Each question carries **FIVE** marks.

8. Explain the importance of Public Administration.
9. Define Public Administration.
10. Write the types of planning.
11. What are the limitations of hierarchy?
12. Explain the relation and distinction between line and staff agencies?
13. Write an essay on Contribution of F.W.Riggs to Ecological approach
14. Write the advantages of Out Sourcing.
15. What are the merits and demerits of direct recruitment.
16. What is the meaning of Recruitment?
17. Explain how the Budget is Prepared.
18. What is Voting of Demands for Grants?
19. Examine Citizens control over administration.
20. Write a comment on Citizens' Charter in India.
21. Explain the importance of Adjournment Motion.
22. What are the steps to be followed in designing of Office Layout?
23. Identify the issues in Office Accommodation.
24. Describe the elements of Good Governance.
25. Describe how the process of globalisation has reformed Public Administration.

**SECTION C**

**15 × 2 = 30**

- Note :-** (i) Answer **ANY FIFTEEN** of the following questions in **5** lines.  
(ii) Each question carries **TWO** marks.

26. POSDCORB
27. Centralization

28. Define planning
29. Types of line agencies
30. Functional foremanship
31. Lyndall Urwick
32. Prismatic society
33. Charismatic Authority
34. Training Contents.
35. Out Sourcing
36. Interview.
37. General Discussion
38. Appropriation Bill
39. Performance Budget
40. Calling Attention Motion
41. Habeas Corpus
42. Committee on Public Undertakings
43. Public Opinion
44. Video Conference
45. Human Resources
46. Infrastructure Facilities
47. Globalisation
48. Transparency
49. Peoples Participation
50. Good Governance