

- Full marks of (10+2)th Standard: It will be out of 400. It is defined in the system.
- Marks of a subject: Enter percentage of marks i.e. marks obtained out of 100.

C. Application Form

- At this stage the candidate needs to select subjects of their choice for applying. Based on the furnished marks in 'Educational Information' and as per the rule for calculating Academic Score, the subjects will be displayed in the drop-down lists. Any candidate is allowed to modify his or her educational data at this point before applying for any course.
- Select your subjects and apply.
- Once applied, an Acknowledgement page will be generated and your application process will be completed successfully. Once applied, data cannot be modified or updated under any circumstances.
- Take print-outs of the Acknowledgement page and other pages of application (Personal information and Educational information) for future references.

D. Application fees

No application fee is required.

7. Procedure for Preparation of General Merit List (GMR)

Academic score based on below given criteria will be calculated. This academic score will be used to prepare the GMR. Allotment of seat/admission will be done based on GMR only (not on category ranks). Category ranks are only for information to candidates.

Course	Rules for Calculating Academic Score	
	Parameters	Formula for Academic Score
Chemistry	<u>10th Standard</u> A=> Percentage of Marks obtained in Mathematics <u>10+2th Standard</u> B=>Percentage of marks obtained in Chemistry C=> Percentage of Marks obtained in Mathematics** D=> Percentage of Marks obtained in Physics	=Ax20%+Bx40%+Cx20%+Dx20%
Economics	<u>10+2th Standard</u> A=>Percentage of marks obtained in Mathematics** B=> Percentage of marks obtained in English	=Ax80%+Bx20%
Geography	<u>10th Standard</u> A=>Percentage of marks obtained excluding Additional/ Optional papers B=> Percentage of marks obtained in Mathematics	=Ax25%+Bx12.5% + Cx12.5%+ Dx25%+ Ex25%

Course	Rules for Calculating Academic Score	
	Parameters	Formula for Academic Score
	C=> Average percentage of marks obtained in (Geography & History) OR percentage of marks obtained in social science <u>10+2th Standard</u> D=>Percentage of Aggregate Marks E=> Percentage of Marks obtained in English	
Geology	<u>10th Standard</u> A=>percentage of marks obtained in Mathematics <u>10+2th Standard</u> B=>Percentage of marks obtained in Physics C=> Percentage of marks obtained in Chemistry D=> Percentage of marks obtained in Mathematics**	$=Ax25\%+Bx25\%+Cx25\%+Dx25\%$
Life Sciences	<u>10th Standard</u> A=> Percentage of marks obtained excluding Additional/ Optional papers B=> Average percentage of marks obtained in (Physical Science + Life Science) OR percentage of marks obtained in Science <u>10+2th Standard</u> C=> Percentage of Aggregate Marks D=> Percentage of marks obtained in Biology or Life Science	$=Ax10\%+Bx10\%+Cx40\%+Dx40\%$
Mathematics	<u>10th Standard</u> A=>Percentage of marks obtained in Mathematics <u>10+2th Standard</u> B=> Percentage of marks obtained in Mathematics**	$=Ax25\%+Bx75\%$
Physics	<u>10+2th Standard</u> A=> Percentage of Aggregate Marks B=> Percentage of marks obtained in Mathematics** C=> Percentage of marks obtained in Physics	$=Ax25\%+Bx25\%+Cx50\%$
Statistics	<u>10+2th Standard</u> A=> Percentage of marks obtained in English B=> Percentage of marks obtained in Mathematics**	$=Ax20\%+Bx80\%$
Bengali	<u>10th Standard</u> A=> Percentage of marks obtained excluding Additional/ Optional papers B=> Percentage of Marks obtained in Bengali <u>10+2th Standard</u> C=> Percentage of Aggregate Marks D=> Percentage of marks obtained in Bengali	$=Ax25\%+Bx25\%+Cx25\%+Dx25\%$

Course	Rules for Calculating Academic Score	
	Parameters	Formula for Academic Score
English	<u>10th Standard</u> A=> Percentage of marks obtained excluding Additional/ Optional papers <u>10+2th Standard</u> B=> Percentage of Aggregate Marks C=> Percentage of marks obtained in English	=Ax25%+Bx25%+Cx50%
Hindi	<u>10+2th Standard</u> A=> Percentage of Aggregate Marks B=> Percentage of marks obtained in Hindi	=Ax50%+Bx50%
History	<u>10th Standard</u> A=> Percentage of marks obtained excluding Additional/ Optional papers B=> Average percentage of marks obtained in (Geography & History) OR percentage of marks obtained in Social Science <u>10+2th Standard</u> C=> Percentage of Aggregate Marks D=> Percentage of marks obtained in English	=Ax25%+Bx25%+Cx25%+Dx25%
Performing Arts	<u>10th Standard</u> A=> Percentage of marks obtained excluding Additional/ Optional papers B=> Percentage of marks obtained in Mathematics <u>10+2th Standard</u> C=> Percentage of Aggregate Marks D=> Percentage of marks obtained in English	=Ax25%+Bx25%+Cx25%+Dx25%
Philosophy	<u>10th Standard</u> A=> Percentage of marks obtained excluding Additional/ Optional papers B=> Percentage of marks obtained in Mathematics <u>10+2th Standard</u> C=> Percentage of Aggregate Marks D=> Percentage of marks obtained in English	=Ax25%+Bx25%+Cx25%+Dx25%
Political Science	<u>10th Standard</u> A=> Average percentage of marks obtained in (Geography & History) OR percentage of marks obtained in Social Science <u>10+2th Standard</u> B=> Percentage of Aggregate Marks C=> Percentage of marks obtained in English	=Ax25%+Bx50%+Cx25%
Sociology	<u>10th Standard</u> A=> Percentage of marks obtained excluding Additional/ Optional papers B=> Percentage of marks obtained in Mathematics <u>10+2th Standard</u>	=Ax25%+Bx25%+Cx25%+Dx25%

Course	Rules for Calculating Academic Score	
	Parameters	Formula for Academic Score
	C=> Percentage of Aggregate Marks D=> Percentage of marks obtained in English	
** Business Mathematics will not be considered		

Tie-breaking methodology

(a) In case of tie, the candidates will be judged considering their percentage of aggregate marks obtained in H.S. or equivalent (10+2)th standard examination at the first instance. The candidate obtaining more aggregate marks will have better rank.

(b) If tie exists thereafter, the process will be repeated considering the percentage of marks obtained by them in Madhyamik or equivalent 10th standard examination.

(c) If tie exists further by doing above exercises, all such candidates will be placed in the same rank and will be considered for admission with bunching effect.

8. Procedure for Selection and Admission

STEP-1 Application submission by the applicants (Uploading of document, photo, signature are not required)

STEP-2 Publication of Provisional General Merit Lists (based on GMR)

STEP-3 Publication of Call list for online reporting by the University

STEP-4 Online Reporting by the shortlisted applicants (Step-3). Applicants are required to upload photo, signature and all necessary documents in prescribed format during reporting. **If any shortlisted candidate fails to report within stipulated date his/her candidature will be cancelled. UPLOAD SCAN COPY OF ORIGINAL DOCUMENTS ONLY.**

STEP-5 Submitted data/information will be verified with uploaded documents. Applications will be rejected if any mismatch is found during document verification.

STEP-6 Publication of Provisional Merit Lists (Category-wise) for admission by the university. The selected candidates are required to take admission by depositing requisite fees in the designated Bank's portal within stipulated dates. If any selected applicants failed to take admission within stipulated date, his/her candidature will be cancelled.

At a time, an applicant can take admission in one course only. Admission cancellation facility will be available in the admission portal.

STEP-7 Step-3 to 6 will be repeated to fill up the vacant seats (if any)

Important Notes:

- Adherence to the time schedule is mandatory and not relaxable.
- Wrong data may lead to cancellation of Application at any stage and no fee will be refunded in