

**DIRECTORATE OF GOVERNMENT EXAMINATIONS,  
ANDHRA PRADESH :: VIJAYAWADA**

**APPLICATION FOR RE COUNTING OF VALUED ANSWER SCRIPT**

**1. Roll Number of the candidate**

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**Month & Year**

<b>A</b>	<b>P</b>	<b>R</b>	<b>I</b>	<b>L</b>			<b>2</b>	<b>0</b>	<b>2</b>	<b>3</b>
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**2. Name of the Candidate:**

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**3. Father's Name**

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**4. School where he/she studied with Address:**

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**5. Address for communication:**

S/o D/o C/o:																			
H.No / St.:																			
Vill / Town:																			
Mandal:																			
Dist:																			
Pin code:																			

**6. Contact Phone No of the candidate:**

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**7. Remit through e-payment / Manual Payment in SBI through Challan Reference Form. The detailed procedure is given in instructions (DD will not be accepted).**

**(a) Amount: (b) CFMS Transaction ID (c) Date (d) Bank Reference Number**

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**8. Tick (☐) against Subjects for which Photostat copy is required. (Specify codes for language subject)**

<b>1.</b>	First Language		<b>4.</b>	Mathematics	
<b>2.</b>	Second language		<b>5.</b>	General Science	
<b>3.</b>	English		<b>6.</b>	Social Studies	

**DECLARATION**

I hereby affirm that I will abide by the Rules of the Board of Secondary Education, A.P., Vijayawada and the change in marks communicated if any, by the Board are final. I further affirm that I accept the revised marks (whether increased or decreased) awarded to me. I will not claim the refund of the amount paid towards Re-Counting under any circumstances.

**Place:**

**Date:**

**Signature of the Applicant**

*(Instructions/Guidelines – see overleaf)*

## **Instructions/Guidelines**

1. The application should be submitted directly at Counters Constituted at designated points to be announced by the District Educational Officers concerned at District Headquarters
2. Application format is kept in the website **www.bse.ap.gov.in**
3. The prescribed fee for each subject is **Rs.500/-**
4. Enclose Xerox copy of Hall Ticket, Dummy Memo of marks, if not, the application will be summarily rejected.
5. Fee paid once will not be refunded under any circumstances.
6. Applications sending by post/courier service will **NOT BE ACCEPTED**.
7. **Fee paid by way of drawing Demand Drafts and Bankers Cheques will NOT BE ACCEPTED.**
8. Enclose One Self-addressed envelope without affixing postal stamps.
9. The appeal for undervaluation or over valuation shall not be considered under any circumstances.
10. The e-Payment/ Manual Payment through Challan Reference form have to be paid by the individual candidate only and group e-Payment/ Manual Payment through Challan Reference form will not be accepted The candidate has to submit his/ her application duly forwarded by the Headmaster of the school concerned duly getting the photo attested.

### **Procedure to pay through e-Payment / Payment in SBI through Challan Reference Form**

1. Visit website: <https://cfms.ap.gov.in>
2. Go to **Citizen Services** and click on **Receipts Links** and then click on **Citizen Challan**
3. Select Department as **ESE03** – Government Examinations Department.
4. Select Service as **1049** (Reverification and issue of Xerox copy of Valued Answer Script to SSC candidates)
5. The DDO code will automatically be displayed as "27000303001".
6. Click on **Submit**
7. Fill the Details of Purpose, Remitter Name, Remitter ID, Address, Mobile No., E-Mail ID, Amount in Rs., etc.
8. Select any one of the option **Manual Payment/ e-Payment**

#### **Option 1 : e-Payment**

- a. If e-Payment is selected then click on submit
- b. Select any one of the payment gateway option SBI/ PayU Money
- c. Choose appropriate payment option i.e. Debit Card/ Credit Card/ Net banking.
- d. Pay the amount and take the printout of the Acknowledgement

#### **Option 2 : Manual Payment**

- a. If Manual Payment is selected then click on submit
- b. It will show CFMS Transaction ID, Total amount, Bank Reference No., Bank Status
- c. Click on Print
- d. It will generate Challan Reference Form and take print out of the same and pay the amount in SBI .

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