

अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर
ALL INDIA INSTITUTE OF MEDICAL SCIENCES
NAGPUR



PROSPECTUS

PhD Programme
January - 2024 Session

IMPORTANT GLANCE

Application Opens On	10.12.2023
Last date of submission of application by Email	23.12.2023
Last date of submission of Hard Copy of application	26.12.2023
Status of application & rejected application with reason for rejection	01.01.2024
Last date of submission of required documents for regularization of rejected application	04.01.2024
Final list of eligible candidates for entrance examination	08.01.2024
Hall Ticket and allotment of Roll No/Admit Card on Website	08.01.2024
Written test through Offline Mode	10.01.2024
Expected date of declaration of result	11.01.2024
Departmental Assessment	12.01.2024
Final Result	12.01.2024
Last Date for joining the PhD Programme	31.01.2024

Note: The above dates are subject to change as per Government guidelines.

Application Fee

- **Rs.1500/- + Transaction Charges as applicable**

*Mode of payment: Through demand draft in name of "Director AIIMS Nagpur",
Payable at Nagpur*

Note: -

1. Please fill the application form carefully and submit the hardcopy by speed post.
2. Changes in the application will **NOT** be permitted after 23.12.2023
3. Applicants may note that further correspondence will **NOT** be entertained in this regard.
4. Result for PhD Programme will be available on website www.aiimsnagpur.edu.in
5. Result of individual candidate will NOT be informed on telephone and candidates are advised NOT to call the examination section for such information.

CONTENTS

Sr. No.	Particulars	Page No.
1	INTRODUCTION	4
2	AIMS & OBJECTIVES	
3	CATEGORIES	
4	SUBMISSION OF APPLICATION	
5	ELIGIBILITY	5
6	METHOD OF SELECTION	6
7	DURATION OF THE PROGRAMME	7
8	FEES	
9	RULES FOR ADMISSION FOR IN-SERVICE CANDIDATES OF AIIMS NAGPUR –MEDICAL	8
10	RULES FOR ADMISSION FOR IN-SERVICE CANDIDATES OF AIIMS NAGPUR (NON- MEDICAL)	9
11	LEAVES AND OTHER RULES FOR PhD PROGRAMME	
12	FORMATION OF DOCTORAL COMMITTEE	
13	APPOINTMENT OF GUIDE AND CO-GUIDE	10
14	SUBMISSION OF THESIS PROTOCOL	
15	WORK ASSESSMENT	11
16	THESIS SUBMISSION AND EXAMINATION	
17	RESULT	13
18	SUMMARY OF EXAMINATION PATTERN	
19	SEATS AVAILABLE	14
20	IMPORTANT INSTRUCTIONS REGARDING ENTRANCE EXAMINATION	
21	INSTRUCTIONS FOR SCRUTINY OF DOCUMENTS	15
22	REQUIREMENTS FOR ADMISSION OF FOREIGN NATIONALS/OVERSEAS CITIZEN OF INDIA(OCI)	
23	PROCEDURE FOR REDRESSAL OF DISCREPANCY IF ANY	16
24	HOSTEL ACCOMMODATION	17
25	CODE OF CONDUCT FOR PhD CANDIDATE AT AIIMS NAGPUR	
26	STIPEND	18
27	ANNEXURE (FOR EMPLOYED AT AIIMS NAGPUR)	19-21
28	ANNEXURE (FOR EMPLOYED AT OUTSIDE AIIMS NAGPUR)	22

1. INTRODUCTION

The All India Institute of Medical Sciences [AIIMS] was designed to serve as a nucleus for nurturing excellence in all aspects of health and wellness programme throughout India. AIIMS are a group of autonomous public medical institutes that have been declared by an Act of Parliament 1956 as “Institute of National Importance”. All India Institute of Medical Sciences, Nagpur is one among the four AIIMS announced during the budget speech 2014-15 under Pradhan Mantri Swasthya Suraksha Yojna (PMSSY).

As per Section 23 & 24, Institute has power to grant Medical, Dental or Nursing Degrees, Diplomas and other Academic distinctions and titles under this Act. The degrees granted by the Institute under the All India Institute of Medical Sciences Act are recognized qualifications for the purpose of the Indian Medical Council Act 1956.

2. AIMS & OBJECTIVES

AIIMS is committed to provide avenues for innovation, testing of new ideas and in depth research into biological sciences by providing infrastructure, technology for translational research. The capacity building in research that targets interdisciplinary need as well as results in advancement of knowledge will be achieved through original research conducted by PhD students. The PhD scholars would be trained in research methodology, multicentric and multidisciplinary translational research.

In the field of postgraduate and post-doctoral education, the most important function of the Institute is to provide opportunities to train teachers for medical colleges in the country in an atmosphere of research and development. Postgraduate and Post-doctoral students are exposed to newer methods of teaching and given opportunities to actively participate in teaching exercises. The other important objectives of the institute are to bring together in one place educational facilities of the highest order for the training of personnel in all the important branches of health activity and to attain self-sufficiency in postgraduate medical education. The educational principles and practices being adopted are best suited to the needs of the nation.

3. CATEGORIES

PhD Programme at AIIMS Nagpur is a full time residential programme.

A student seeking admission to PhD Programme at AIIMS Nagpur will be considered under following heads:

- 3.1 Candidates with own fellowship
- 3.2 Self sponsored

4. SUBMISSION OF APPLICATION

The applications will be invited on a prescribed proforma. The application form (with self-attested copies of all document) and fees (Demand Draft) must be submitted by **Speed Post** to the following Address. (for any postal delay AIIMS, Nagpur is **NOT RESPONSIBLE.**)

Address: Academic Section, Administrative Block, Plot No.2, Sector-20, MIHAN, AIIMS Nagpur 441108. (MH)

Submit the scanned copy of application form with all required self-attested documents by email to the following email address academics@aiimsnagpur.edu.in

5. **ELIGIBILITY**

A candidate seeking admission to the programme leading to the award of Degree of Doctor of Philosophy must possess at least one of the following qualifications:

- 5.1 **MEDICAL QUALIFICATION:** MBBS with Minimum 55% aggregate marks and MD/MS/MPH/DM/MCH or Diplomate of National Board of Examination in the subject concerned. Candidate who has obtained any of these degrees from medical colleges other than INI, which are not recognized by the Medical Council of India will not be eligible to apply.
- 5.2 **NON-MEDICAL QUALIFICATION:** For nonmedical candidates, eligibility shall be Masters Degree (two years course) awarded by Indian Universities or equivalent in the subject. Candidate should have at least 55% aggregate marks in the last Qualifying examination.

Candidates possessing Masters Degree through Distance Learning Course shall not be eligible.

5.3 **Desired qualifications for candidates with Fellowships:**

The candidates should have preferably qualified in any one of the following National Entrance Tests in the last 2 years

- Joint CSIR-UGC NET for JRF
- ICMR-JRF
- DBT-SRF
- NBHM screening test
- Graduate aptitude test (GATE)
- INSPIRE fellowship

Candidates, who have qualified in above mentioned examinations leading to award of Fellowships, will be given special weightage in the entrance examination mentioned in the section related to selection in this document.

- 5.4 Candidates working under Central Govt./Semi Govt./Autonomous organization should submit their applications through proper channel i.e. employer. They will be required to submit a “No Objection Certificate” from their employer along with their applications.

5.5 **FOR FOREIGN NATIONALS**

- a) Foreign nationals shall be required to fill in the prescribed application form indicating the choice of subject (only one subject) for admission to programme leading to award of PhD degree.
- b) The foreign nationals are required to send their applications **through Diplomatic Channel**. They shall also be required to appear in the Competitive Entrance Examination along with other candidates.
- c) Seats shall not be reserved in any discipline for foreign nationals (except the bilateral agreement between the Government of India and any other Nation).

Institute Fellowship shall not be provided to any of the selected candidates.

6. METHOD OF SELECTION

The process of selection for PhD registration will be as under:

Selection for PhD registration will be through performance evaluation as under:

6.1 Part 1 (A): Aptitude test (30 Marks) as follows:-

English	Biostatistics & Research Methodology	Cell Biology & Lab Technology	Total Marks
10 Marks	15 Marks	5 Marks	30 Marks

Part 1 (B): Subject related test (40 marks): MCQ questions of MD/MS/M.Sc entrance level.

- 6.2 Each correct (MCQ) answer will be awarded 1 mark and each wrong (MCQ) answer will be awarded one-fourth (-1/4) negative mark. More than one answer will be treated as wrong answer and awarded negative mark. Zero mark will be given for questions not answered.

Part 2:

- 6.3 Out of the candidates who secured 50 percent or above in the written test (Part 1 A & B) candidates 3 times the number of seats advertised will be called for departmental assessment (20 marks).

Part 3: Candidates who have qualified in any one of the following tests in the last 2 years will be awarded 10 Marks:

- Joint CSIR-UGC NET for JRF
- ICMR-JRF
- ICMR-SRF
- DBT-JRF
- NBHM screening test
- Graduate Aptitude Test (GATE)
- INSPIRE fellowship

- 6.4 Weightage of 10 marks will be added in addition to above weightage for the person who are having following qualification to the total score of Part 1A & 1B & Part 2.
- 6.5 The combined result of Part 1, 2 & 3 will be displayed on the Institute Notice Board and Website.
- 6.6 Candidates who fail to attend any of the parts of examinations as mentioned above will not be eligible for admission.
- 6.7 After the conduct of entrance examination, result will be declared in mid-January and mid-July. After declaration of results, selection letters will be issued by the Academic Section.

7. DURATION OF THE COURSE

- 7.1 The duration of the course shall be the time period from registration to submission of thesis.
- 7.2 The minimum period of registration in respect of all the candidates who are registered for PhD shall be three years. The maximum period of registration shall not exceed five years. Extension beyond the period of 5 years can be given for a maximum period of 6 months on the recommendation of Doctoral Committee (DC) and final approval by Dean and Director.
- 7.3 Further extension beyond 5 years & 6 months can only be given by the Academic Committee for a maximum period of 6 months in highly exceptional circumstances (like medical exigencies, natural calamities etc) and such extension will not be given retrospectively.
- 7.4 The guide of PhD student shall give clear reason for the delay to the Academic Committee and must present the case before Academic Committee.
- 7.5 In case of extension beyond 6 years without justifiable reasons and circumstances as mentioned above, the PhD registration of the candidate shall be cancelled.
- 7.6 Failure to submit thesis within stipulated time period of maximum 5 years with extension after approval up to 5½ years (6 years in exceptional circumstances by prior approval of Academic Committee) shall lead to cancellation of PhD registration of the candidate.

8. FEES

Each candidate selected for admission will have to pay the following fees and dues:

Sr. No.	Fee Structure	Amount	DURATION
1.	Registration Fee	25/-	
2.	Tuition Fee	720/-	3 Years
3.	Laboratory Fee	120/-	3 Years
4.	Pot Money	720/-	3 Years
5.	Hostel Rent	1080/-	3 Years
6.	Electricity	240/-	3 Years
7.	Gymkhana Fee	120/-	3 Years
8.	Caution Money	100/-	
		(to be deposited by every students for the recovery of breakages or loss of Institute's equipment).	
9.	Hostel Security	Rs. 1000/- (Refundable)	

(All fees and dues payable at the time of admission)

Note: 1. The hostel security deposit (refundable) i.e. Rs. 1000/-

Note: 2. Fees and other charges including hostel rent once paid shall not be refunded in any case and no correspondence will be entertained in this connection.

9. RULES FOR ADMISSION FOR IN-SERVICE CANDIDATES OF AIIMS NAGPUR (MEDICAL) :

- 9.1 Members of the medical faculty of the Institute can apply for registration to PhD programme as in-service candidate.
- 9.2 The individual should be a regular employee of the Institute and should have rendered minimum of two years of continuous service at the Institute. (*as on last date of application in hardcopy*)
- 9.3 The individual should have minimum of 5 years of active service left in the Institute at the time of application.
- 9.4 He/She should fulfil all eligibility criteria for the PhD programme and will appear in the entrance examination and must score minimum of 50% marks in the examination.
- 9.5 The candidate will be considered as in-service candidate provided that the head of the department should certify that the work of the department will not suffer and no additional staff will be asked for. The candidate will furnish undertaking that departmental work will not be affected.
- 9.6 The candidate seeking admission under this category will have to identify a faculty member in the same department (senior to the candidate) who is willing to be the guide of the candidate. The candidate should submit a letter of acceptance/undertaking from the concerned faculty member in this regard and route his application through the HOD with approval from Director.
- 9.7 Each case will be considered by a specially constituted ad-hoc Committee comprising of:
 - Dean (Academics) – Chairman
 - Dean (Research)
 - Head of the Department where the candidate wishes to register for PhD
 - The faculty member who has consented to be the guide of the candidate
 - Two nominees of Dean from other related departments
 - Registrar – (Member Secretary)
- 9.8 One out of a total of five faculty members in a particular department can be registered as PhD candidates and not more than three candidates at a given time should be registered as PhD candidates in a particular Department.
- 9.9 The candidate seeking admission under this category will only be registered for PhD in the same department in which he/she is working.
- 9.10 The medical faculty members who have registered himself/herself as candidates will not be eligible to be Guide / co-Guide of any other PhD candidate in the Institute till he/she completes the PhD. However, he/she can continue to be Guide/co-Guide for MD/MS/DM/MCH/MSc candidates.
- 9.11 Demonstrators/Senior Residents will be eligible for PhD registration. However, they have to appear as an open candidate in the entrance examination.
- 9.12 These guidelines will not be applicable to other staff member employed under various research schemes which are of tenure basis.
- 9.13 If the faculty member registering for PhD is already a Chief guide to other PhD candidates, he/she should surrender the guide ship to the co-Guide before taking up PhD registration for himself/herself.
- 9.14 The candidate should have at least 3 original research publications during the last three years immediately preceding the date of his/her application either as a first author or as

a communicating author in a peer-reviewed journal indexed in any of following databases – Pub Med, SCOPUS, Web of Science, DOAJ.

10. RULES FOR ADMISSION FOR IN-SERVICE CANDIDATES OF AIIMS NAGPUR (NON-MEDICAL)

- 10.1 The individual should be a regular employee of the Institute and should have rendered a minimum of five years of continuous service at the institute. (*as on last date of application in hardcopy*)
- 10.2 He/she should fulfil all the eligibility criteria for the PhD Programme, and will appear in the entrance Examination and must score minimum of 50% marks.
- 10.3 The individual should have 5 years of active service remaining in the Institute.
- 10.4 The candidate should have a proven track record of active involvement in research/academic activities of the Department.
- 10.5 The candidate should have at least 3 original research publications during the last three years immediately preceding the date of his/her application either as a first author or as a communicating author in a peer-reviewed journal indexed in any of following databases – Pub Med, SCOPUS, Web of Science, DOAJ.
- 10.6 The candidate will be considered as in-service candidate provided that the Head of the Department should certify that the work of the department will not suffer and no additional staff will be asked for. The Candidate will furnish undertaking that Departmental work will not be affected.
- 10.7 The candidate seeking admission under this category will have to identify a faculty member in the department who is willing be the Guide of the candidate. The candidate should submit a letter of acceptance/undertaking from the concerned faculty member in this regard & route his application through the HOD with approval from Director.

11. LEAVES AND OTHER RULES FOR PhD PROGRAMME

The PhD students (except in service) are entitled for **30 days leave every year**. If leave availed exceeds the limit within a year, then the extended period is treated as Extra Ordinary Leave and his/her minimum registration will be extended for the same duration.

However, extraordinary leave cannot be more than 3 months in the entire registration period of 5 years. Any such extension beyond 3 months shall lead to the registration being cancelled. The female candidates shall be entitled for maternity leave etc as per existing rules.

In case the Guide recommends a candidate for specific training or project related work outside AIIMS (within India or abroad), the leaves shall be treated as on duty/Study leave. This study leave shall not be more than 6 months in the entire registration period. The proof of acceptance of the candidate for such training/work outside should be submitted and on return, the report of such training/work done shall be required to be submitted to the Dean, by the candidate through the Guide.

12. FORMATION OF DOCTORAL COMMITTEE

- 12.1 Within three months of the candidate's registration, the Guide should submit to the Dean, panel of experts for the constitution of Doctoral Committee (DC) for the candidate. During this initial period of three months after registration, the candidate is expected to familiarize himself/herself with the research projects being conducted in

the Department/Lab of Guide. The candidate is required to attend classes conducted by Research Section as part of basic induction into research.

- 12.2 He/she shall be invited to the meeting to submit to the DC his/her study project. The Doctoral Committee shall include the Guide, who will be the Chairman of the Committee, one or more Co-Guide(s) for the said thesis work, two faculty members from the Department out of which one shall be Professor, and any other member(s) of the Faculty or postdoctoral research staff of any Department of the Institute/and or other teaching/research Institutions located in Nagpur area.
- 12.3 It is preferable to include Epidemiologist / Biostatistician in the DC.
- 12.4 After registration, candidate must complete course work satisfactorily within 6 months of registration & should pass the exam in order to obtain permanent registration for the PhD Programme. The change of research project/supervisor(s) of the Department may be permitted to a candidate provided it is recommended by the Doctoral Committee of the candidate concerned and approved by the Dean. Such changes shall be allowed only within the first six months of registration, but under no circumstances later than one year after the date of registration. However, no change of Department shall be permissible under any circumstances at any point of time.

13. APPOINTMENT OF GUIDE AND CO-GUIDE:

- 13.1 A Medical Faculty with MD/MS/DNB qualification with at least 5 research papers indexed in: Pub Med, SCOPUS, Web of Science, DOAJ & minimum 8 years of PG teaching experience.
- 13.2 A non-medical faculty with PhD having at least 5 research papers indexed in: Pub Med, SCOPUS, Web of Science, DOAJ and minimum 10 years research/teaching experience.
- 13.3 The Guide and Co-Guide(s) shall not be closely related to the candidate.
- 13.4 At least one Co-Guide should be from the Department where the candidate is registered for PhD. The Guide and at least one of the Co-Guide(s) shall be able to take over each other's responsibilities in the event of protracted absence of any one of them from the Institute. In the event of Guide proceeding on protracted leave, the Co-Guide will be re-designated as Guide and another Co-guide will be appointed from the Department.
- 13.5 Initially only Professors, who are eligible, will be approved as PhD Guides.

14. SUBMISSION OF THESIS PROTOCOL

- 14.1 After the Doctoral Committee has been appointed by the Dean, the candidate shall prepare a detail protocol underlining his proposed research plan clearly stating his objectives and methodology to be employed.
- 14.2 Protocol shall be submitted to the Doctoral Committee within 6 month of the formation of Doctoral Committee (but no later than 9 months from the date of registration). The Doctoral Committee together will recommend the feasibility of the proposed research plan recommending such modification as they seem fit for further approval by Dean.
- 14.3 The Dean may grant extension by another 3 months for submission of thesis protocol, after ascertaining the reason for the delay.
- 14.4 The registration for PhD of those candidates who do not submit the thesis protocol within one year will stand cancelled.

15. WORK ASSESSMENT

- 15.1 The progress of the candidate's work shall be periodically assessed by the Doctoral Committee and a report regarding the same shall be submitted to the Dean through the Guide at the end of every 6 months. The grading of the candidate shall be done as excellent/good/satisfactory/poor. Any grading less than good is not acceptable. In case report of DC is below the accepted standard of good for two consecutive times, the candidate will be given a warning and in case further DC reports mentions the same grading, the registration of such candidates will be cancelled.
- 15.2 The Dean shall convey the candidate about the assessment report in writing (excellent/good/satisfactory/poor), and should also advise the candidate about his/her short-comings with copy to Guide & Head of Department.
- 15.3 In case during the registration period, in any two consecutive reports submitted by the Doctoral Committee it is mentioned that the candidate is incapable of continuing the work of the desired standard, the Dean may then warn the candidate and give one more chance to improve his work during the next six months. In case at the end of this period, the work of the candidate is still unsatisfactory as certified by DC, his/her registration shall be cancelled by the Competent Authority.

16. THESIS AND EXAMINATION

- 16.1 No candidate will be allowed to submit thesis without the approval of the Doctoral Committee. The final meeting of Doctoral Committee should be held at least 6months before the end of the maximum registration period (of 5 years or as the case may be) and once satisfied, the committee will permit the candidate to submit the thesis. The same will be informed to the Dean in the DC report which should include a brief resume of the work done. Candidate must submit thesis within 6 months of grant of permission to Dean. However extension for maximum up to 3 months can be given by the Dean on the commendation of Guide mentioning justifiable reasons.
- 16.2 For the award of degree of Doctor of Philosophy, the candidate shall submit four copies of his thesis along with soft copy in CD/DVD not earlier than prescribed minimum period of 3 years and no later than the maximum period of registration (5 years or above as the case may be). The thesis shall be certified by both the Guide and by the Co-Guide(s) before its submission & forwarded through the Head of Department to the Dean. No extension for this period will be granted under any circumstances.
- 16.3 The Guide in consultation with the Doctoral Committee shall submit a panel of examiners at the time of submission of the final Doctoral Committee report that is at least six months before the expected date of submission of the thesis (end of registration period). The Panel shall include eight examiners (of whom, up to two may be from abroad & others should be from outside the State). The examiners, on the basis of their published work, should be acknowledged leaders in the field of study undertaken by the candidate. A reminder for the submission of such a panel will be sent by the exam section at least 9 months prior to the date of end of registration, so that this may be discussed during the final meeting of the Doctoral Committee meeting.
- 16.4 A Board of four examiners shall be appointed by the Dean Examination with approval of Competent Authority for assessment of the thesis. One of them shall be the Guide of

the candidate, who shall act as Convener and internal examiner. The other three will be external examiners from the panel of examiners as above. In case where the panel includes members from abroad, one of the four examiners selected can be from abroad. **However appointment of examiner from abroad is not mandatory.**

- 16.5 The examiners (including the foreign examiner) shall submit the evaluation report within the period of three months of receipt of thesis to Dean Examination.
- 16.6 The foreign examiner may be requested to send some questions to be put to the candidate at the time of Viva-voce examination to seek clarifications. These comments shall be made available to the examiners appointed for conducting the viva-voce examination in advance.
- 16.7 After the thesis has been approved by the external and internal examiners, a public defence of the thesis will be held, as well as the viva-voce examination, to adjudge the general proficiency of the candidate in the subject(s) allied to the candidate's field of work.
- 16.8 Candidate shall be allowed to appear in public defence/viva-voce only after having 2 publications in peer-reviewed Journals listed in data bases: SCOPUS/Pub Med/ Web of Science.
- 16.9 The topic, date and the time of the defence of thesis shall be announced by the Examination Section well in advance so that the Faculty members and others interested in the topic of the thesis can be present. At the viva-voce examination, the candidate's general proficiency in the subjects allied to the field of his study shall also be evaluated. Those attending the public defence, who are not members of the Board of Examiners, can also participate by asking relevant questions. The Board of Examiners shall take into consideration the views and criticism if any, of the Faculty members and others participating in the public defence of thesis. However, the result of the examination shall be decided solely by the members of the Board of Examiners.
- 16.10 The public defence viva shall be conducted within three months of receipt of examiner's evaluation report. This viva voce examination and the public defence should be within the 6 months from the completion of registration period.
- 16.11 The candidate shall be entitled to appear at the defence of thesis and viva- voce examination only if the thesis unanimously approved by the Board of Examiners for the thesis.
- 16.12 If the thesis is rejected by more than one examiner, it will stand rejected and shall not be referred to any other examiner.
- 16.13 In the event that the thesis is rejected by only one examiner, it will be referred to another examiner from among the approved Panel. In case the thesis is approved by this examiner, it will be considered as unanimously approved.
- 16.14 If one or more examiner recommends re-submission of the thesis after modifications, it shall be done within a maximum period of 3 months (6 months in case some new experiment is recommended) from the date on which the candidate is so informed by the Dean (Examinations).
- 16.15 If the reports from all the external examiners are not received within 3 months, a copy of the thesis will be sent to another examiner from amongst the approved Panel.
- 16.16 The Board of Examiners for the viva-voce examination shall consist of two external and one internal examiner. The Guide will be internal examiner (Convener). The

external examiners from India who assessed the thesis of the candidate will act as the external examiners at the viva-voce examination.

- 16.17 In the event of non-availability of one of the external examiners who examined the thesis, another examiner from amongst the Panel may be called for the viva-voce examination at the discretion of Competent Authority.

17. **RESULT**

- 16.1 The candidate shall be declared eligible for the award of the degree of Doctor of Philosophy, only on the unanimous recommendations of the members of the Board of Examiners at the viva voce examination.
- 16.2 In case, the examiners are not satisfied with the performance of the candidate in the above examination, the candidate shall be required to reappear for another viva voce examination after a period of two months provided such specific recommendations are made by the Board of Examiners.

18. **SUMMARY OF EXAMINATION PATTERN**

(Please see the text for details and explanations)

1	Mode of Examination	Offline
2	Duration of Examination	90 Minutes Part 1
3	Date of Examination	Wednesday, 10 th January 2024
4	Number of Shifts	01 (One)
5	Timing of Examination	1000 to 1130 hours
6	Language of Paper	English
7	Type of Examination	Objective Type
8	Number of Questions	Part 1 (30+40=70)
9	Type of Objective Questions	Multiple Choice Questions (MCQs)
10	Distribution of Questions	Aptitude test :30
		Subject related :40
11	Marking Scheme	Correct Answer : One mark (+)1
		Incorrect Answer : Minus one-fourth (-)1/4
		Unanswered / Marked for Review: 0
		Not Answered :0
12	Method of Cut-Off	Minimum 35 marks in Part 1 to be eligible for Part 2. Special weightage (described in the weightage to be added after determining eligibility.
		Candidates 3 times the number of seats advertised will be called for Part II (Departmental interview carrying 20 marks)
13	Method of resolving ties	In case of tie, it will be resolved according to age (Date of birth), the older candidate shall get preference over the younger one.

19. SEAT AVAILABLE

Sr. No.	Department	Number of seats available
1	Anatomy	01
2	Physiology	01
3	Biochemistry	01
4	Pharmacology	01
5	Pathology	01
6	Community medicine	01
7	Forensic Medicine & Toxicology	01
8	Microbiology	01

- Admission of candidate will be done by counseling strictly in order of merit.
- A candidate is allowed to submit application for one department only.
- Candidates are required to identify source of funding support for their research work, as Institute will not support PhD scholar (External) for their stay/salary/ research funding support.

PLEASE NOTE:

1. No candidate shall be admitted after 31st January 2024.
2. Unfilled PhD seats shall lapse after 31st January 2024.

IMPORTANT INSTRUCTION REGARDING ENTRANCE EXAMINATION

With reference to the Admission Notice dated 10.12.2023, all the applicants are hereby informed that the written examination and interview will be held as per schedule given below.

Date of Exam	Reporting Time	Time of Exam	Scheme & Syllabus of Examination	Exam Center Location
10.01.2024 (Written Examination)	0900 hrs	1000 hrs to 1130 hrs	As per Prospectus	All India Institute of Medical Sciences, Plot No.2, Sector-20, Mihan, Nagpur-441108
12.01.2024 Departmental interview	0900 hrs	1030 hrs onwards		

Candidates reporting after the reporting time mentioned above will not be allowed under any circumstances.

Candidates can download their admit cards from the institute website (www.aiimsnagpur.edu.in) from 08.01.2024. Admit cards will not be sent by any other means. In case of non-receipt of admit card, candidates can contact exam section, AIIMS Nagpur (Tel. No. 9657594515). No request for change in center or date will be entertained.

Scrutiny of documents of shortlisted candidates will be carried out before the interview. Only those candidates who are found to fulfill the eligibility conditions will be allowed to appear for the interview. The interview may be spilled over to the next day due to any unforeseen circumstances. Therefore, the candidate should be prepared to be available for the interview for next day also, if required. Candidates must bring admit card along with any of the original photo bearing identity cards mentioned in the admit cards failing which they will not be allowed to appear in the examination.

20. INSTRUCTIONS FOR SCRUTINY OF DOCUMENTS

In addition to Admit card and original photo bearing identity cards, Candidates are also required to bring following original documents along with one self-attested photocopy of each

- 10th (High School) Marksheet and Certificate
- 12th (Higher Secondary) Marksheet and Certificate
- Mark sheets of all years of Degree examination
- Degree/ Provisional Degree Certificate
- Internship Completion Certificate (if applicable)
- Medical Council Registration (if applicable)
- Mark sheet of Post Graduate Degree examination (if applicable)
- Degree/ Provisional Post Graduate Degree Certificate
- Mark sheets and Certificates in respect of any other additional qualification
- Experience certificate issued by Competent Authority of the Organization/Institute/Department along with complete details of the period, nature of duties, pay etc.
- NOC/Relieving order from current employer in case working in any Central/State/Public Sector/Autonomous organization
- National Entrance test letter of award of fellowship (If applicable)
- Any other relevant document.
- Candidates failing to bring the above mentioned original documents will not be considered for final selection. Candidates are advised to visit AIIMS Nagpur website regularly for further updates.

If a candidate fails to submit attested copies of the requisite documents as above, his/her candidature will be cancelled and he/she will not be allowed to participate in subsequent stages of selection/admission process.

21. REQUIREMENTS FOR ADMISSION OF FOREIGN NATIONALS/ OVERSEAS CITIZEN OF INDIA(OCI)

- 22.1 Foreign nationals are required to fill in the prescribed online application form indicating the choice of subject (only one subject) for admission to Postgraduate courses leading to award of PhD Program degree.
- 22.2 The foreign nationals are required to send their Registration Form of Online application through Diplomatic Channel. They are also required to appear in the Competitive Entrance Examination along with other candidates. An 'Advance Copy' to be submitted at AIIMS Nagpur before the last date of online registration. However, the application of all such candidates will be processed only after receipt of the same through Diplomatic Channel.

- 22.3 Nominations/No objection for the candidate should reach the Examination Section before the date of issue of the Admit Card as specified under "AT A GLANCE". In case of non-receipt of the nominations/clearance/no objection from the concerned Ministry by due date, their candidature will not be considered.
- 22.4 No emoluments will be paid by AIIMS to the Foreign National candidates.
- 22.5 **OVERSEAS CITIZEN OF INDIA (OCI)**: OCI registered under Section 7A of Citizenship Act 1955 are also eligible to appear in PG courses and all terms and conditions applicable for Indian Nationals will be applicable to the candidates. The candidate will submit proof of Registration as OCI under Section 7A of Citizenship Act 1955 to be eligible to appear for this test.

22. PROCEDURE FOR REDRESSAL OF DISCREPANCY NOTICED:

- 23.1 If any discrepancy in any question is found in the Entrance Examination, the candidate is advised to write to E-mail: academics@aiimsnagpur.edu.in
- 23.2 Discrepancy, if any, in the Prospectus, Admit Card etc. should be immediately brought to the notice through email academics@aiimsnagpur.edu.in
- 23.3 It will be the responsibility of the candidate to ensure that correct address, Mobile No. & email ID in the Application Form is filled. The Institute shall not be responsible for any miscommunication due to incorrect address, Mobile No. and email ID given by the applicant on the Application Form or non-receipt for any communication.
- 23.4 Admit cards of all the eligible candidates will be uploaded on www.aiimsnagpur.edu.in
- 23.5 Any Change in the address mobile No. and email ID should be immediately intimated to this office by registered mail. Candidate should also ensure that any communication sent at the previous address is redirected to him/her at the new address.
- 23.6 If a candidate is at any stage found to have provided false information/certificate or is found to have withheld or concealed some information in his/her application form, he/she will be debarred from admission, his/her residency will be terminated with immediate effect.
- 23.7 If ineligibility is detected at any stage, candidature/admission of the candidate will be cancelled without any notice.
- 23.8 Candidate must not obtain or give or attempt to obtain or give irregular assistance of any kind during the examination; this will entail expulsion and cancellation of candidature for the examination. The admission of the candidate will be cancelled and appropriate criminal/civil proceedings will be initiated against the candidates, if at any stage of the examination the candidate is found to have secured admission by using any unfair means.
- 23.9 The Institute will not intimate the result of Entrance Test individually No correspondence in this regard will be entertained. **However, the marks of individual candidate will be made available on AIIMS website www.aiimsnagpur.edu.in.**
- 23.10 There is no provision for re-checking/re-evaluation of the answer sheets and no query in this regard will be entertained.

- 23.11 The decision of the Director of the Institute shall be final in the matter of selection of candidates for admission to PhD Program and no appeal will be entertained in this regard.
- 23.12 Selected candidates must join the course on the date stipulated in the letter of selection, failing which the selection/admission shall stand cancelled/ withdrawn.
- 23.13 **The selected candidates will have to submit the original document at the time of joining.**
- 23.14 The selection of students in PhD Program will be subject to medical fitness. No selected candidate will be permitted to pay fee/join the course unless declared medically fit by the Medical Board appointed by the Institute. The decision of the Medical Board shall be final.
- 23.15 Each candidate selected for admission shall have to pay the fee/dues within the prescribed period failing which his/her admission shall be cancelled.
- 23.16 Private practice in any form during the course is prohibited. The period of training is strictly full time and continuous.
- 23.17 The rules are subject to change in accordance with the decision of the Institute to be taken from time to time.
- 23.18 Any dispute in regard to any matter referred to herein shall be subject to the jurisdiction of Nagpur Courts alone.

23. HOSTEL ACCOMODATION:

The unmarried PhD students will be provided partially furnished accommodation subject to availability. Those married and living with family will be provided partially furnished married hostel accommodation, subject to availability. Hostel will be allotted till submission of thesis or 5 years of registration, whichever is earlier. Hostel allotment rules may change from time to time and any change will be applicable to all selected candidates.

24. CODE OF CONDUCT FOR PhD STUDENTS AT AIIMS, NAGPUR

Maintenance of Discipline among students of the AIIMS:

- 25.1 The following shall amount to acts of gross indiscipline:
- a) Physical assault or threat to use physical force against any member of the teaching or nonteaching staff of any Department/Centre of AIIMS or any other persons within the premises/ Campus of AIIMS.
 - b) Carrying or use or threat of use of any weapon.
 - c) Violation of the status, dignity and honour of students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes.
 - d) Any practice, whether verbal or otherwise, derogatory to women.
 - e) Any attempt at bribing or corruption in any manner
 - f) Willful destruction of institutional property.
 - g) Creating ill-will or intolerance on religious or communal grounds.
 - h) Causing disruption in any manner of the functioning of AIIMS, Nagpur.
 - i) Regarding ragging the directive of Supreme Court will be followed strictly. It is as under:"As per direction of the Hon'ble Supreme Court of India, the Government has banned ragging completely in any form inside and outside of the campus and the Institute authorities are determined not to allow any form of the ragging. Whoever directly or indirectly commits, participates in abets or instigates ragging within or

outside any educational Institution, shall be suspended, expelled or rusticated from the Institution and shall also be liable to fine which may extend to Rs. 10,000/-. The punishment may also include cancellation of admission suspension from attending the classes, withholding/withdrawing fellowship/ scholarship and other financial benefits, with holding or cancelling the result. The decision shall be taken by the Head of the Institution."

25.2 Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate. The Director, AIIMS, Nagpur may in exercise of his/her powers aforesaid order or direct that any student or students.

- a) Be expelled;
- b) Be, for a stated period: be not for a stated period, admitted to a course or courses of study in AIIMS.
- c) Be fined with a sum of rupees that may be specified;
- d) Be debarred from taking any examination(s) for one or more semesters.
- e) Withhold the result of the student(s) concerned in the Examination(s) in which he/she or they have appeared be cancelled.
- f) Be prohibited for appearing or completing any examination for any unfair means like copying taking notes, mobiles or any other electronic gadgets inside the examination halls.

25.3 At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Director, AIIMS Nagpur and several authorities of the AIIMS, Nagpur who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Rules and the rules that have been framed there under by Competent Authorities of AIIMS Nagpur.

Prohibition of and Punishment for Ragging:

Ragging in any form is strictly prohibited within the premises of College/Department of Institution and any part of AIIMS Nagpur and also outside the AIIMS Nagpur Campus. Any individual or collective act or practice or ragging constitute gross indiscipline shall be dealt with applicable Rules in AIIMS Nagpur.

Unauthorized absence of students:

Unauthorized absence of students will be informed to the candidate. At least 3 reminders will be issued with a gap of 10 days by the Academic Section to these candidates. Thereafter the action of cancellation of the registration of the concerned will be decided by Director, AIIMS.

26. STIPEND:

AIIMS administration will not pay any stipend to PhD candidates.

DISCLAMER

The prospectus is a compilation of information obtained and collated from Examination and Academic Sections of AIIMS, Nagpur, and other AIIMS and related sources. Due care has been taken to faithfully reproduce the information provided by various sources.

AIIMS, Nagpur disclaims any liability towards any individual or group of individuals for any loss or damages caused due to him/her arising out of any action taken on the basis of any information contained in this prospectus that may be due to inadvertent omissions or errors or for any other reason whatsoever.

AIIMS, Nagpur reserves the right to suitably modify, update or delete or add any part of the prospectus as may be considered necessary by the Competent Authority.



अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

Certificate to be signed by the Director, AIIMS Nagpur

(For candidates employed at AIIMS, Nagpur)

I Certify that Dr. _____ has been working in
this Institution as _____ in a temporary/ permanent capacity
since _____.

I further certify that Dr. _____ is permitted to pursue
the PhD Programme as in-service candidate of AIIMS, Nagpur.

Place: _____

Date: _____

Signature of the Director

(With Seal)



अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

Format for Approval from Head of Department

(For candidates employed at AIIMS, Nagpur)

(To be given on Letter Head)

This is to certify that Dr. _____, working as
_____ in Department of _____ should be
considered as in-service candidate while pursuing PhD programme
_____ session. The work of the department will not suffer and no
additional staff will be asked by the Department during his tenure of PhD Programme.

Signature of Head of Department

With Date



अखिल भारतीय आयुर्विज्ञान संस्थान, नागपुर
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

UNDERTAKING BY CANDIDATE

(For candidates employed at AIIMS, Nagpur)

I, _____, hereby undertake that I wish to apply for the Ph.D programme in _____ session of the Institute as an In-service candidate and if I get selected, my department work will not be affected due to PhD related work.

Signature of Candidate with date

ACCEPTANCE FROM PhD GUIDE

(For the candidate employed at AIIMS, Nagpur)

This is to certify that I am willing to guide Dr. _____ working as _____ Department of _____ for PhD programme for _____ session.

Signature & Stamp of PhD Guide
With Date

NOC from Head of Institution

(where the candidate is employed outside AIIMS, Nagpur)

I certify that Mrs./Miss/Mr. _____ has been working in this Institution/University/College/Project as _____ in a temporary/ ad-hoc/ contractual/permanent capacity since _____. The present term of her/his appointment is up to _____

I further certify that Miss/Mrs/Mr. _____ will be granted leave to pursue the PhD Programme as required under the present rules of the AIIMS, Nagpur and as may be amended from time to time.

Date: _____

Place: _____

Signature of the Head of the Institution

(With Seal)