INTELLIGENCE BUREAU
(MINISTRY OF HOME AFFAIRS)
GOVERNMENT OF INDIA

ASSISTANT CENTRAL INTELLIGENCE OFFICER GRADE – II/EXECUTIVE EXAMINATION – 2025

Online applications are invited from Indian nationals for direct recruitment to the post of Assistant Central Intelligence Officer Grade–II/Executive i.e., ACIO-II/Exe in the Intelligence Bureau, (Ministry of Home Affairs), Government of India.

Applicants are advised to go through all parameters under different paras and sub-paras and satisfy themselves about their suitability in terms of age limit, essential qualifications, etc. for the post of ACIO-II/Exe before applying. Candidates fulfilling eligibility criteria of the post may apply ONLINE through MHA's website (www.mha.gov.in) or NCS portal (www.ncs.gov.in) only. The eligibility criteria and other relevant details are as follows:

1. DESCRIPTION OF POST

<table>
<tr><td>Name</td><td colspan="6">ACIO-II/Exe</td></tr>
<tr><td>Classification</td><td colspan="6">General Central Service, Group 'C' (Non-Gazetted, Non-Ministerial)</td></tr>
<tr><td>Pay scale</td><td colspan="6">Level 7 (Rs.44,900-1,42,400) in the pay matrix plus admissible Central Govt. allowances.
Note:
i. Special Security Allowance @ 20% of basic pay in addition to other Govt. allowances.
ii. Cash compensation in lieu of duty performed on holidays subject to a ceiling of 30 days.</td></tr>
<tr><td rowspan="2">Number of vacancies</td><td>UR</td><td>EWS</td><td>OBC</td><td>SC</td><td>ST</td><td>Total</td></tr>
<tr><td>1,537</td><td>442</td><td>946</td><td>566</td><td>226</td><td>3,717</td></tr>
<tr><td>Essential qualifications</td><td colspan="6">Graduation or equivalent from a recognized university.</td></tr>
<tr><td>Desirable qualifications</td><td colspan="6">Knowledge of computers.</td></tr>
<tr><td>Age limit</td><td colspan="6">18-27 years as on 10.08.2025
➢ Upper age limit is relaxable by 5 years for SC/ST and by 3 years for OBC candidates.
➢ Upper age limit is relaxable for departmental candidates' up to 40 years of age who have rendered 3 years of regular & continuous service. This relaxation is applicable only to Central Govt. Civilian employees holding civil posts & not applicable to personnel working in PSUs, Autonomous/Statutory bodies, etc.
➢ The age limit is relaxable upto age of 35 years for UR candidates, 38 years for OBC and up to 40 years for SC/ST in case of widows, divorced women and women judicially separated from their husbands and not remarried.
➢ The age limit is relaxable for ex-servicemen as per the Government instructions in this regard issued by the Central Government from time to time.
➢ The age limit is relaxable up to maximum 5 years to the meritorious sportspersons specified in Para 1 (a) of DoP&AR O.M. No. 14015/1/76-Estt.(D) dtd 4.8.1980. The candidate claiming age relaxation in this category must have the desired certificate in the form & from the authority prescribed in OM under reference (as per the Appendix-3 at the end of this advertisement).</td></tr>
</table>

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Note-1: The post of ACIO-II/Exe is not identified suitable for any category of Persons with Benchmark Disabilities (PwBDs). Hence, they **NEED NOT** apply.

Note-2: The number of vacancies is provisional and liable to change.

Note-3: The eligibility of the candidates in terms of age, educational qualification, caste/category, etc. will be determined on the closing date. The candidate must possess essential qualification for the post i.e., Graduation or equivalent on the closing date i.e., **10.08.2025 (till 2359 hours)** and he/she must have been declared successful in it.

Note-4: The reservation of vacancies for EWS, OBC, SC, ST & ESM is as per rules/roster. If suitable ESM candidates are not available, vacancies reserved for ESM will be filled by non-ESM candidates of respective categories.

Note-5: ESM who have already secured employment in civil side under Central Govt in Group 'C' posts on regular basis after availing of the benefits of reservation given to ESM for their re-employment, are not eligible for fee concession or for claiming benefits of reservation under ESM category. However, they are eligible for age relaxation.

Note-6: Serving defence personnel who are due for discharge are required to obtain a certificate as per **Appendix-4** at the end of advertisement. Besides, all ESM candidates are required to submit an undertaking, as & when asked for, as per **Appendix-5** at the end of advertisement.

Note-7: On the basis of combined performance in Tier-I, Tier-II and Tier-III/Interview exam, final merit list for the post, will be prepared in accordance with the number of vacancies. A waiting list would also be prepared for providing replacement in future, which will be operative in terms of DoP&T OM No. 41019/18/97-Estt. (B) dated 13.06.2000.

Note-8: While every care has been taken for inclusion of GoI instructions in vogue, IB reserves the right to rectify omissions, if any, noticed subsequently.

2. SERVICE LIABILITY: The post involves All India Transfer liability. **Therefore, the candidates willing to serve anywhere in India only need to apply.**

3. SCHEME OF EXAMINATION:

DESCRIPTION OF EXAMINATION		TIME	MARKS
Written Examination	**Tier-I exam**: 100 Objective type MCQs, divided into 5 parts containing 20 questions of 1 mark each on: **a.** Current Affairs, **b.** General Studies, **c.** Numerical aptitude, **d.** Reasoning/logical aptitude **e.** English [Negative marking of ¼ mark for each wrong answer.]	1 hour	100
	Tier-II: Descriptive type paper of 50 marks**:** Essay (20 marks); English comprehension (10 marks) & Long answer type questions (2 questions of 10 marks each on Current Affairs, Economics, Socio-political issues etc. (20 marks).	1 hour	50
Interview	**Tier-III/Interview**	-	100

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4. CITY OF EXAMINATION: The candidate has to indicate five (5) options/choices as Exam city for online/Tier-I Exam from the following (list to be read vertically):

A&N Island		**HARYANA**		74	Chattrapati Sambhaji Nagar	112	Gangtok
1	Port Blair	37	Ambala	75	Jalgaon	**TAMIL NADU**	
ANDHRA PRADESH		38	Hisar	76	Kolhapur	113	Chennai
2	Anantapur	**HIMACHAL PRADESH**		77	Latur	114	Coimbatore
3	Guntur	39	Bilaspur HP	78	Mumbai MMR	115	Madurai
4	Kadapa	40	Baddi	79	Nagpur	116	Salem
5	Kakinada	41	Hamirpur	80	Nanded	117	Tiruchirappalli
6	Kurnool	42	Kangra	81	Nashik	118	Tirunelveli
7	Nellore	43	Mandi	82	Pune	119	Vellore
8	Rajahmundry	44	Shimla	83	Sangli	**TELANGANA**	
9	Tirupathi	**JAMMU AND KASHMIR**		84	Satara	120	Hyderabad/Secunderabad
10	Vijayawada	45	Jammu	85	Solapur	121	Karimnagar
11	Visakhapatnam	46	Samba	**MANIPUR**		122	Khammam
12	Vizianagaram	47	Srinagar	86	Imphal	123	Mahabubnagar
ARUNACHAL PRADESH		**JHARKHAND**		**MEGHALAYA**		124	Warangal
13	Naharlagun	48	Dhanbad	87	Shillong	**TRIPURA**	
ASSAM		49	Hazaribagh	88	Ri-Bhoi	125	Agartala
14	Dibrugarh	50	Jamshedpur	89	Tura	**UTTAR PRADESH**	
15	Guwahati	51	Ranchi	**MIZORAM**		126	Agra
16	Jorhat	**KARNATAKA**		90	Aizawl	127	Aligarh
17	Silchar	52	Belagavi (Belgaum)	**NAGALAND**		128	Ayodhya
18	Tezpur	53	Bengaluru	91	Dimapur	129	Bareilly
BIHAR		54	Hubballi (Hubli)	92	Kohima	130	Gorakhpur
19	Arrah	55	Mangaluru (Mangalore)	**ODISHA**		131	Jhansi
20	Bhagalpur	56	Mysuru (Mysore)	93	Balasore	132	Kanpur
21	Darbhanga	57	Shivamogga (Shimoga)	94	Berhampur-Ganjam	133	Lucknow
22	Muzaffarpur	58	Udupi	95	Bhubaneswar	134	Mathura
23	Patna	**KERALA**		96	Cuttack	135	Meerut
24	Purnea	59	Ernakulam	97	Dhenkanal	136	Moradabad
CHANDIGARH		60	Kannur	98	Rourkela	137	Muzaffarnagar
25	Chandigarh/Mohali	61	Kollam	99	Sambalpur	138	Prayagraj
CHHATTISGARH		62	Kottayam	**PUNJAB**		139	Varanasi
26	Bhilai Nagar/Durg	63	Kozhikode	100	Amritsar	**UTTARAKHAND**	
27	Bilaspur CG	64	Thiruvananthapuram	101	Bathinda	140	Dehradun
28	Raipur	65	Thrissur	102	Jalandhar	141	Haldwani
DELHI		**LADAKH**		103	Ludhiana	142	Roorkee
29	DELHI/NCR	66	Leh	104	Patiala	**WEST BENGAL**	
GOA		**MADHYA PRADESH**		**RAJASTHAN**		143	Asansol
30	Panaji	67	Bhopal	105	Ajmer	144	Burdwan
GUJARAT		68	Gwalior	106	Bikaner	145	Durgapur
31	Ahmedabad/Gandhinagar	69	Indore	107	Jaipur	146	Kalyani
32	Anand	70	Jabalpur	108	Jodhpur	147	Kolkata
33	Mehsana	71	Satna	109	Kota	148	Siliguri
34	Rajkot	72	Ujjain	110	Sikar		
35	Surat	**MAHARASHTRA**		111	Udaipur		
36	Vadodara	73	Amravati	**SIKKIM**			

Note-1: While filling in the online application form, the applicant should carefully decide about his/her choice of City of Examination.

Note-2: Examination City, once opted, will not be changed under any circumstances.

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Note-3: In case of over-subscription/under-subscription at a particular City, the candidates may be shifted to some other City.

Note-4: Candidates could be accommodated in any one of the five examination Centres/Cities opted by him/her for Tier-I examination.

Note-5: IB reserves the right to cancel any of the examination centres and/or add some other centres, allot the candidates to any Centre/City other than the one opted by them, at its discretion, depending upon the administrative feasibility.

Note-6: Tier-I exam may be conducted in one or more shifts at one or more examination centres where the candidates are large in number.

Note-7: The date, time & centre of Tier-II & Tier-III/Interview would be intimated to the successful candidates through E-mail given by them in online application.

Note-8: Tier-II exam & Tier-III/Interview may or may not be conducted at all city/centres mentioned in Para 4 above. The department reserves the right to conduct Tier-II & Tier-III/Interview at a city/centre by clubbing the candidates of nearby centres.

5. SELECTION OF CANDIDATES:

a) The candidate has to appear in Tier-I at one of the 5 centres allotted to him/her out of his/her choice of five cities. There will be negative marking of ¼ mark for each wrong answer. No marks would be awarded for an un-attempted question. The questions marked as "Mark for Review" by the candidates will not be considered for evaluation.

b) In order to achieve qualitative selection & recruit the best available talent, there **would be cut-off marks (out of 100) in Tier-I exam as under:**

UR-35, OBC-34, SC/ST-33 & EWS-35 (all Ex-servicemen would be treated in their own category viz., UR/OBC/SC/ST/EWS)

c) On the basis of their performance & normalization of marks in Tier-I exam, candidates would be shortlisted for Tier-II @ 10 times the number of vacancies, subject to the condition that the candidate should have scored minimum cut-off in Tier-1.

d) However, cut-off for Tier-I exam in different categories may go higher depending upon the marks obtained by candidates and number of vacancies. Similarly, the criteria of 5 times the number of vacancies (Tier-III) may also remain restricted due to said cut-off in Tier-I.

e) On the basis of their combined performance in Tier-I and Tier-II, the candidates would be shortlisted for Tier-III/Interview @ 5 times the number of vacancies subject to the condition that the candidate secures minimum 33% marks (17 out of 50) in Tier-II exam.

f) On the basis of combined performance in Tier-I, Tier-II and Tier-III/Interview exam, a final merit list for the post of ACIO-II/Exe will be prepared.

g) The Final selection to the posts would be further subject to successful completion of **Character & Antecedent** verification followed by **Medical Examination**, etc.

h) Appointment to the post will be temporary. However, appointment in permanent capacity will depend on various factors governing permanent appointment in such posts in force at that time.

i) The candidates would be required to adhere to the instructions contained in admit card/call letter of Tier-I, Tier-II & Tier-III exam relating to entry/exit, conduct inside the venue, frisking, etc failing which their candidature would be cancelled.

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6. RESOLUTION OF TIE CASES: In the event of tie in combined scores of candidates in the Tier-I, Tier-II & Tier-III for the post at the time of considering for final selection, such cases will be resolved by applying following criteria, one after another, till the tie is resolved:

a) Marks in Tier-III
b) Marks in Tier-II
c) Normalized marks in Tier-I
d) Date of birth, with older candidates placed higher.
e) Alphabetical order of names (starting with first name)

7. INSTRUCTIONS FOR SUBMISSION OF ON-LINE APPLICATION:

IMPORTANT DATES	
Opening Date for On-line Registration of Application	**19.07.2025**
Closing Date of submission of Application with submission of Online Application Fee through Debit/Credit Card / Net Banking/ UPI etc. *(Payment of Application Fee through SBI EPAY LITE payment Gateway)*	**10.08.2025 (23:59 Hrs)**
Last Date of submission of Application Fee through SBI challan (offline branch submission only) * The e-challan generated after submission of online application form will be valid till 04 days from the date of generation of e-challan. However, candidates should ensure offline submission of the Challan in the bank before the last date of payment of fee through Challan, i.e., **12.08.2025**.	**12.08.2025 (Banking Hours)**

a) Applications should be submitted only through ONLINE registration by logging on to MHA's website (www.mha.gov.in) or NCS portal (www.ncs.gov.in) only. Applications will **NOT** be accepted through any other mode.
b) Registration done, prior to 19.07.2025 and after 10.08.2025 will not be accepted.
c) Wrong information in any column may lead to the application getting rejected altogether.
d) Candidates are advised to register well in time, since the application portal witnesses a surge in number of applications during the run up to the closing date. The closing date for receipt of online application will not be extended under any circumstances.

GENERAL INSTRUCTIONS	
1.	Read the Instructions carefully and select (√) "**I Agree**" and Press '**Registration/Sign-up**' button to proceed further.
2.	To view the **Frequently Asked Questions (FAQs) click 'here'.**
3.	**a)** Before start of filling-up of application through on-line mode, the candidate should keep ready, the following details/ documents: **b)** Valid e-mail ID & Mobile Number. **c)** Scanned copy of the recent passport size color Photograph should be **100-200KB** in jpg/jpeg format only and not older than 12 weeks. Candidates should ensure that the same photograph is used throughout this recruitment process. **d)** Scanned signature: Should be **80-150KB** in jpg/jpeg format only. **e) Valid photo ID proof issued by Central/State Govt.** **f) Certificate(s)/Marksheet (s) pertaining to Class X, XII & Graduation/Post Graduation.**

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4.	Category and Sub-category [General (UR)/SC/ST/OBC-NCL/EWS/Ex-Serviceman] once filled by candidate in the on-line application form will not be changed and no benefit of other category will be admissible.
HOW TO APPLY	
I.	Candidates should have a valid personal **e-mail ID** and **mobile number**. It should be kept active during the entire recruitment process. Application Sequence Number, password, and all other important communication/alerts will be sent on the same registered e-mail ID (please ensure that email sent to this mailbox is not redirected to your junk / spam folder). Candidate **must preserve their Application Sequence Number** for future use. Further, if a candidate loses their mobile number & email ID, he/she cannot retrieve their Application Sequence Number on their own.
II.	Candidates should take utmost care to furnish the correct details while filling in the on-line application form. YOU CAN EDIT THE INFORMATION BEFORE SUBMISSION OF STEP-I and STEP-II. **Once the form is submitted, it can't be edited.**
III.	The step by step process for submitting the application form is given below: **Step-I: Registration of Personal & Contact details. Login Id and password will be sent to you through sms and e-mail on your registered mobile number and e-mail ID.** **Step-II: Re-login and select the category and fill up the Personal Details, Qualification Details, Upload photo & signature and submit examination fees, (if applicable) and "Recruitment Processing Charges (to be paid by all the candidates, irrespective of category, online via SBI EPAY LITE through net banking/debit cards/credit cards/UPI/challan etc.**
IV.	Application once submitted cannot be withdrawn and fee once paid will not be refunded in any case, neither shall be held reserved for any other recruitment nor selection process in future.
STEP-I REGISTRATION	
(i)	Candidates after verifying their mobile number and agreeing the terms & conditions may apply by clicking **'I Agree'** Checkbox given below and pressing the **'Submit'** button.
(ii)	The candidate should fill up all the desired information i.e., **Personal Details, Contact Details,** etc. correctly.
(iii)	On completion of Step-I registration, a message will be received in candidate's registered email id conveying his/her login ID (Application Sequence Number) and password.
(iv)	The candidate has to log-out and log in again (for STEP-II) in order to fill up other details in application form.
STEP-II COMPLETION OF APPLICATION FORM	
(v)	After registration, candidate has to login and complete other details in application form like Personal Details, Qualification Details, and Declaration etc.
(vi)	**Instructions regarding scanning of Photograph and Signature:** Candidates should upload the scanned (digital) image of their photograph and signature as per the process given below. The applicant should note that only jpg/jpeg format is acceptable: **i. Photograph Image:** 1. Coloured photo of size 35mm (width) x 45mm (height) not older than 12 weeks. Black & while photo will not be accepted. 2. Light background. Light grey/white is suggested. No patterns. 3. **The face should cover 70-80% of the photo**. The applicant should look straight at the camera with a normal expression. 4. Avoid uniforms of colours matching the background.

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	5. If the applicant wears optical glasses, then his/her eyes should be fully visible. 6. The size of the scanned image should be between **100-200 KB** in jpg/jpeg format only. **ii. Signature image:** 1. The applicant has to sign on white paper with Black ink pen. 2. The signature must be signed only by the applicant and not by any other person. 3. Please scan the signature area only and not the entire page. 4. Size of file should be between **80-150 KB** in jpg/jpeg format only.
(vii)	Once the application is submitted, candidates will be automatically redirected to SBI gateway to deposit the examination fee of INR 100 (if applicable) and Recruitment Processing Charges of INR 550 (plus Bank charges, if applicable), to be paid by all candidates, through Debit Card/Credit Card/Net Banking/UPI/challan etc. Candidate may generate payment acknowledgement slip for future reference.
(viii)	The e-challan generated after submission of online application form will be valid till 04 days from the date of generation of e-challan.
(ix)	Guidelines for remittance of online fee are as under: 1. Post submission, the candidate will be re-directed to SBI Payment gateway to make the online payment. In case of payment through challan, an e-challan will be generated upon submission of application form. 2. Kindly verify the details and make the payment for application fees via different payment modes. 3. Post successful online payment, candidate will be redirected to his/her application form.
(x)	For the purpose of all future references, the candidates are advised to keep a printout of their application form after successful submission.
*	**Candidates may raise the technical queries relating to the filling up of ONLINE APPLICATION in the Helpdesk Tab available on the application portal after login or contact the helpdesk in Phone No: 022-61087513 [1000 hrs to 1800 hrs / Monday to Saturday]**

e) Candidates are advised to submit only one application. Submission of multiple applications may result in cancellation of applications altogether.

f) Before submitting the online application, **the candidates MUST preview the application to ensure that they have provided correct information, particularly the email id & uploaded correct photograph & signature.** It must also be ensured that the photograph & signature are visible & not hazy/blurred, otherwise the photograph & signature should be uploaded again or the page should be reloaded or refreshed. **The online application should be submitted only after ensuring that the information/photograph/signature is correct.**

g) Once the registration is over, the candidate would be provided an 'Application Sequence Number/ASN', at their registered mobile number & email ID, which may be noted for subsequent login for filling up remaining part of registration and also for use in future. Candidates may also check their junk/spam folder for the email regarding ASN.

h) **Candidates are required to possess a valid e-mail ID and provide during the registration process. The admit cards/call letters for the Tier-I, Tier-II & Tier-III exam & other relevant information would be sent to the candidate on this e-mail ID only.**

i) The registration becomes complete only after the photograph & signature are uploaded by the candidate.

j) Candidates are advised to ensure that e-mail addresses ending with @nic.in/gov.in are directed to their inbox & not to spam folder or any other folder.

k) The candidates should take printout of the Challan Form, if required.

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l) The candidates must also furnish one mobile number for receiving SMS alerts related to the exam.

m) This office will not be responsible for bouncing of any e-mail or malfunctioning/change of the mobile phone number of the candidate.

n) Candidates are also advised in their own interest to keep checking their email (inbox as well as spam folder) and the website of MHA from time to time for updates related to the recruitment process.

o) Applicants are NOT required to submit hard copy of their application forms.

p) Candidates are requested to make sufficient number of passport size coloured photographs (identical to the one uploaded) and carry identity proof in original such as Voter Card, Driving License, Aadhar Card, PAN Card, Identity Card issued by University/College etc. to the examination centre, failing which they shall not be allowed to appear for the examination. The photographs would be required at subsequent stages of recruitment process and pasting/providing a photograph different from the one uploaded may result in cancellation of candidature.

q) Candidates may ensure that the signature uploaded by them are visible since they (candidates) would be required to append signature on admit cards and attendance sheets during subsequent stages of examination and any variation in signature could render them unfit for the examination.

8. EXAMINATION FEE:

It is in 02 components: Examination Fee: ₹ 100/- (Rupees Hundred only) & Recruitment Processing Charges: ₹ 550/- to be paid as under:

Category	Fee to be paid
All candidates	Recruitment Processing Charges @ ₹ 550/-
Male candidates of UR, EWS and OBC categories	Examination Fee (₹ 100/-) in addition to Recruitment Processing Charges (₹ 550) i.e., ₹ 650/-

Note-1: All SC/ST candidates, female candidates and those Ex-Servicemen who are eligible for reservation, are exempted from payment of examination fee, i.e., ₹ 100/-. However, they will have to pay the Recruitment Processing Charges i.e., ₹ 550/-.

Note-2: Ex-servicemen who have already secured employment in civil side under Central Govt in Group 'C' post on regular basis after availing benefits of reservation given to them are required to pay the examination fee, i.e., ₹ 100/- also along with recruitment processing charges of ₹ 550/-.

Note-3: Banking charges, if applicable, will be borne by the candidate.

9. MODE OF PAYMENT (ONLINE/OFFLINE MODE):

a) The application form is integrated with the payment gateway & the payment process can be completed by following the instructions.

b) Payment can be made online via SBI EPAY LITE through Debit Cards (RuPay/Visa/MasterCard/Maestro), Credit Cards, Internet Banking, UPI, SBI challan etc.

c) After submitting your payment online, PLEASE WAIT FOR THE INTIMATION FROM THE SERVER. DO NOT PRESS BACK OR REFRESH BUTTON IN ORDER TO AVOID DOUBLE CHARGE.

d) To ensure the security of your data, please close the browser window once your transaction is completed.

e) There is facility to print application form containing fee details after payment of fee.

f) Fee once paid shall not be refunded under any circumstances.

g) Online payments can be made only till the last date of submission of online application form.

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h) Payments through SBI challan generated on the last day of closure of online application forms can be submitted in the bank till **12.08.2025** (during banking hours only).

10. CLOSING DATE: 10.08.2025 (till 2359 hours).

11. GENERAL INSTRUCTIONS:

a) The crucial date for determining the age limit, educational qualifications, certificates/testimonials, etc., shall be the closing date for receipt of applications from the candidates i.e., **10.08.2025.**

b) Caste certificates would be accepted as per the Govt's instructions in vogue.

c) The date of birth as well as the name of the applicant will invariably be taken from the **matriculation certificate** issued by a recognized board. No other proof of date of birth and name shall be accepted.

d) Certificates in support of qualifications must have been obtained on or before the closing date from recognized Institution/University/Board.

e) Those candidates, who are yet to get their degree as mentioned in the essential qualification column in the relevant field, if called for interview, would be required to submit a proof of having the essential qualification on the closing date. Such proof would not be entertained if issued after the closing date on ground of late conduct of examination, delay in declaration of result or any other ground whatsoever.

f) Candidates must ensure before applying for the post that he/she is eligible for the post in terms of age, educational qualification and category etc. as laid down in this advertisement. If the information furnished by the candidate at the time of applying for the post is found to be incorrect at a later date, the candidate himself/herself will be solely responsible and his/her service is liable to be terminated at any time during his/her service.

g) The admission of a candidate at various stages of examination (Tier-I, Tier-II and Tier-III/Interview) will be purely provisional, subject to his/her satisfying the prescribed eligibility conditions. If on verification at any time before or after Tier-I or Tier-II or Tier-III/Interview, it is found that a candidate does not fulfil any of the eligibility conditions or has provided any false information or submitted any fake documents, his/her candidature for the said examination shall be cancelled at any stage of the recruitment process and thereafter.

h) Candidates are advised to furnish correct information regarding their age, educational qualification and caste/category (i.e., SC/ST/OBC/EWS/ESM) in the application form. None of the copies of the certificates of age, educational qualifications and caste/category etc. (attested or otherwise) is required to be attached with the application form at initial stage. However, if the candidate qualifies in the Tier-I & Tier-II examination, the same would be required to be produced by him/her as and when it is asked for.

i) SC/ST/OBC/EWS/ESM candidates may fill up their respective category in the application form carefully. It is made clear that category once mentioned in the form shall NOT be changed in any circumstances.

j) Candidates seeking reservation benefits such as SC/ST/OBC/EWS/ESM or any other relaxation as per the provisions of this notice, must ensure that they are entitled to such reservation/relaxation. They should also be in possession of the relevant certificates in the format prescribed by Government of India (**as per Appendix-1,2,3,4 & 5**) in support of their claim as and when asked for.

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k) Candidates claiming benefit of OBC Category should ensure that they belong to OBC Category as per the notification of the Central Government meant for appointment to the posts under the Government of India (and not as per the notification of the State Government) **and DO NOT belong to the creamy layer**. If any candidate qualifies in the written test, he/she will have to produce the OBC certificate along with the undertaking in the proforma given at Appendix-I as and when asked for. The certificate in any other proforma will not be accepted in any case. In case the candidate fails to submit the certificate in the proforma (Appendix I) from the Competent Authority, his/her candidature for the post will be summarily rejected and no correspondence will be entertained in this regard.

l) For OBC central list candidates may refer to NCBC website.

m) Any change in category will NOT be entertained in future and the candidature of such candidate shall be cancelled.

n) Candidates will be required to produce the original certificates/testimonials when called for Interview.

o) Candidates already in Government service or working with PSUs/Autonomous Bodies should inform their Employer or obtain necessary permission, as the case may be, before applying for the said post. No Objection Certificate (NOC) from the Employer is required to be furnished at the time of Interview, if called for. However, candidates working in PSUs, Autonomous/Statuary bodies etc. are not eligible for age relaxation.

p) Candidates who have appeared in the degree or other equivalent examination and whose results have not been declared by the closing date, are not eligible and as such they NEED NOT apply. The candidature of such candidates will NOT be entertained.

q) Any correspondence with reference to the admission to the test will NOT be entertained.

r) No Travelling Allowance or other expenses will be admissible to the candidates for appearing in the written examination/interview except to unemployed SC/ST candidates who will be reimbursed the fares as admissible under the Rules. No cash payment will be made at the time of test or interview.

s) Mobile Phones and other electronic gadgets are banned within the premises of the examination centres. The arrangement for safe keeping of valuable/costly items at the venues cannot be assured. Possession of such equipment, even in switch off mode, during the exam will be considered as use of unfair means. Candidature of such candidates will be cancelled. Besides, they will be liable for further action as may be decided by this office.

t) Candidates should verify the particulars filled in the application form, online, carefully before submitting the same. After submission, NO change in any parameters will be allowed.

u) Candidates are advised to **keep ready the following documents in original along with their attested copies soon after the declaration of the result of Tier-I examination**:

i. Matric/Secondary School certificate or equivalent showing name and date of birth,
ii. Intermediate/Higher Secondary (12th) certificate or equivalent, if acquired,
iii. Graduation/Post Graduation Degree or Provisional degree and mark sheet of graduation/post-graduation from a recognized university,
iv. OBC certificate, if applicable, from competent authority in prescribed proforma, as explained in para 11 (K) above,
v. EWS certificate, if applicable,
vi. SC/ST certificate, if applicable,
vii. NOC from the present employer, if applicable,
viii. Sufficient number of photographs, identical to the one uploaded, &

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ix. Certificate/document issued from the competent authority in support of age relaxation, if applicable. (Ex-servicemen discharge certificate, Widow/Divorcee certificate, Meritorious sportsperson certificate, etc.)

v) Canvassing in any manner and bringing outside influence shall make the candidature liable for rejection.

* * * * *

WARNING

It has been noticed that some unscrupulous elements are fraudulently inviting applications for various posts in the Intelligence Bureau. Such elements are also alluring the aspirants appearing in various examinations conducted by IB for providing assistance during the examination and are even issuing fake appointment letters to some of the candidates. The prospective candidates/job aspirants are, therefore, cautioned not to fall prey to the designs of such unscrupulous elements who try to dupe the unsuspecting aspirants/ candidates for their personal gain.

There have been several reports in the Social Media wherein some unknown persons claiming to be Ex IB Officers give false assurance to the prospective candidates that they would help them in getting through this Examination by virtue of their long association with the IB. Candidates in their own interest are advised not to fall prey to such false, baseless, misleading and exaggerated claims of these persons as IB do not share any input regarding the content of question papers of any Examination conducted by IB with anyone.

All the candidates must refrain from disclosing any update regarding their progression to next stages of recruitment or final selection on their personal/family/relative's/friend's social media/media platforms. They must also deter their family members/relatives/friends from publicising about their progression to next stages of recruitment or final selection on social media/media platforms.

Candidates are advised to apply only through the website of MHA, i.e., www.mha.gov.in. OR NCS Portal i.e., www.ncs.gov.in.

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Appendix-1

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri/Smt./Kumari …… son/daughter of…….. of village/town …….. of District/Division ……..in the State/Union Territory …..…… belongs to the …… community which is recognized as a Backward Class under Government of India, Ministry of Social Justice and Empowerment's Resolution No…… dated ……*.Shri/Smt./ Kumari …….. and/or his/her family ordinarily reside(s) in the ……. District/Division of the ……. State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training, O.M. No.36012/22/93-Estt.(SCT), dated 8-9-1993**.

District Magistrate, Deputy Commissioner, etc.

Dated:

SEAL

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the case of the candidate is mentioned as OBC.

** As amended from time to time.

Note:

(a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People's Act, 1950.

(b) The authorities competent to issue caste certificates are indicated below: -

(i) District Magistrate/Additional Magistrate/Collector / Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/First Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate / Extra Assistant Commissioner (not below the rank of First Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar; and

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

*****

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Declaration/undertaking - for OBC Candidates only

I, _____ son/daughter of Shri _____ resident of village/town/city _____ district _____ State hereby declare that I belong to the _____ community which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt.(SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt.(Res.) dated 9/3/2004.

Signature of the Candidate

Place:
Date:

Declaration/undertaking not signed by Candidate will be rejected

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Appendix-2

Government of……..

(Name & Address of the authority issuing the certificate)

INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No……

Date:……

VALID FOR THE YEAR……

This is to certify that Shri/Smt./Kumari…….son/daughter/wife of…….. permanent resident of ……..Village/Street……Post Office…… District……..in the State/Union Territory……..Pin Code……. whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year …….. His/her family does not own or possess any of the following assets***:

I. 5 acres of agricultural land and above;

II. Residential flat of 1000 sq. ft. and above;

III. Residential plot of 100 sq. yards and above in notified municipalities;

IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari……. belongs to the…… caste which is not recognized as a

Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent Passport size attested photograph of the applicant

Signature with seal of Office……..

Name……...

Designation…….

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2:The term 'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY

The Income and Asset Certificate issued 'by any one of the following authorities in the prescribed format as given above shall only be accepted as proof of candidate's claim as 'belonging to EWS: -

(i)District Magistrate/Additional District Magistrate/ Collector/ Deputy Commissioner/Additional Deputy Commissioner/ 1st Class Stipendiary Magistrate/ Sub Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner,

(ii)Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate,

(iii)Revenue Officer not below the rank of Tehsildar and

(iv)Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

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Appendix-3

FORM-1

(For representing India in an International Competition in one of the recognized Games/Sports)

NATIONAL FEDERATION/NATIONAL ASSOCIATION OF _____

Certificate of meritorious sportsperson for employment to Group 'C' service under the Central Government

Certified that Shri/Smt./Km._____son/wife/daughter of Shri _____, resident of _____(complete address) represented the Country in the game/event of _____ in _____Competition/Tournament held at _____ from _____ to _____.

The position obtained by the individual/team in the above-said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the Office of National Federation/National Association of _____.

Place: Signature_____
Date: Name_____

Designation _____
Name of Federation/National Association_____
Address _____
Seal _____

NOTE: This certificate will be valid only when singed personally by the Secretary, National Federation/ National Association.

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FORM-2

(For representing a State of India in National Competition in one of the recognized Games/Sports)

STATE ASSOCIATION OF _____ IN THE GAME OF _____

Certificate of meritorious sportsperson for employment to Group 'C' service under the Central Government

Certified that Shri/Smt./Km._____ son/wife/daughter of Shri _____, resident of _____(complete address) represented the State in the game/event of _____ in the National Competition/Tournament held at _____ from _____ to _____.

The position obtained by the individual/team in the above-said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the Office of the State Association of _____.

Place:
Date:

Signature _____
Name _____
Designation _____
Name of State Association _____
Address _____
Seal _____

NOTE: This certificate will be valid only when singed personally by the Secretary of State Association.

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FORM-3

(For representing a University in the Inter-University Competition in one of the recognized Games/Sports)

UNIVERSITY OF _____

Certificate of meritorious sportsperson for employment to Group 'C' service under the Central Government

Certified that Shri/Smt./Km._____ son/wife/daughter of Shri _____, resident of _____(complete address) represented the University of _____ in the game/event of _____ in Inter-University Competition/Tournament held at _____ from _____ to _____.

The position obtained by the individual/team in the above-said Competition/Tournament was _____.

The Certificate is being given on the basis of record available in the Office of Dean of Sports or Officer in overall charge of sports in the University of _____.

Place:
Date:

Signature _____
Name _____
Designation _____
Name of University _____
Address _____
Seal _____

NOTE: This certificate will be valid only when signed personally by Dean/Director or other officers in overall charge of sports in the University.

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FORM-4

(For representing a State School Team in the National Games for School in one of the recognized Games/Sports)

DIRECTORATE OF PUBLIC INSTRUCTIONS/EDUCATION OF THE STATE OF _____

Certificate of meritorious sportsperson for employment to Group 'C' service under the Central Government

Certified that Shri/Kumari _____, son/daughter of Shri _____, resident of _____(complete address) student of _____ represented the _____ State School team in the game/event of _____ in the National Games for Schools held at _____ from _____ to _____.

The position obtained by the individual/team in the above-said Competition/Tournament was _____.

The Certificate is being given on the basis of records available in the Office of Directorate of Public Instructions/Education of _____.

Place:
Date:

Signature _____
Name _____
Designation _____
Address _____
Seal _____

NOTE: This Certificate will be valid only when signed personally by the Director or Additional/Joint or Deputy Director in overall charge of sports/games for schools in the Directorate of Public Instruction/Education of the State.

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Form-5

(For representing in Khelo India University Games/Khelo India Youth Games/Khelo India Winter Games)

Certificate to a meritorious sportsperson for employment to a Group C service under the Central Government.

Certified tha Shri/Smt/Kumari_____Son/Wife/Daughter of Shri_____ resident of _____(complete address) student of _____Represented the University/Institute/School of _____ in the game/event of _____ in Khelo India University Games/ Khelo India Youth Games/ Khelo India Winter Games held at _____ from_____ to_____.

The position obtained by the individual/team in the above said competition/tournament was _____.

Place:
Date:

Signature _____
Name _____
Designation _____
Address _____
Seal _____

NOTE: This Certificate will be valid only when signed personally by the Officer designated/Officer-in-charge from Sports Authority of India University/Khelo India Youth Games/Khelo India Winter Games.

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Appendix 4

Form of Certificate for serving Defence Personnel

I hereby certify that, according to the information available with me, No. _____ Rank_____, Name: _____is due to complete the specified term of his engagement with the Armed Forces on _____ (date).

Place: Signature of the commanding officer

Date: Office Seal:

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Appendix 5

UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN

I …….. bearing Roll No……appearing for the Document Verification of the …….. Examination, 20…., do hereby undertake that:

(a) I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts Rules, 1979, as amended from time to time.

(b) I have not joined the Government job on civil side (including Public Sector Undertakings, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.) in Group 'C' and 'D' posts on regular basis after availing of the benefits of reservation given to ex-serviceman for re-employment; or

(c) I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined as . . . . . ……on …… in the office of …… I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date-wise detail of the application for the above mentioned examination for which I had applied for before joining the present civil employment; or

(d) I have availed the benefit of reservation as Ex-servicemen for securing Government job on civil side. I have joined as …….. on …….. in the office of …… Therefore, I am eligible for age-relaxation only. In accordance, my candidature may please be treated against my respective category and not against Ex-SM quota, subject to the fulfilment of minimum criteria prescribed for that category.

I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/ terminated.

Signature: ……...

Name:……. ……..

Roll Number: ……...

Date:……..…

Date of appointment in Armed Forces: ……..….

Date of Discharge: …….

Last Unit/ Corps: …….

Mobile Number: ……..

Email ID: ……..

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