

CollegeDekho Academy

Here's your onestop docket for the policies & [Terms and Conditions](#) (while enrolling-during-after) this programme :

I understand I will be able to appear for interviews once I have paid the necessary dues to CollegeDekho Academy related to “*CollegeDekho Academy Placement Policy*”

- I understand CollegeDekho Academy will offer a minimum package salary as discussed. I understand that, Cost To Company (CTC) is defined as a sum of fixed + variable salary
- I understand I will get a minimum stipend of as discussed per month during internship period
- I understand that during my internship, I will :
 - Adhere to necessary performance standards
 - Demonstrate high sense of responsibility & behavior
 - Ensure ethical & integrity parameters are not violated
 - Follow all necessary compliance & HR policies of the potential hiring company
- I understand the rigorous process of categorization that CollegeDekho Academy puts in categorizing potential hiring companies
- I understand & I am willing to relocate anywhere in India & abroad for my internship & final placement. I understand that CollegeDekho Academy will have no say in such location-based choices given by the hiring company
- I understand the company may or may not provide me with accommodation, travel or relocation expenses, during my internship or placements
- I understand I will read the job brief thoroughly before applying & once applied it's mandatory for me to sit through the interview process
- I understand I will be given Internship & job roles as per the potential hiring company's discretion & the company reserves the right to move me in different departments during my internship & final placement. I understand that actual Internship & Job will start in a future date, as such my flexibility in taking up additional roles, if given, is acceptable to me

I understand I will not [backout/ be unavailable/](#) miss the interviews after applying for the potential hiring company. I also give consent that if this happens, it may lead to removal of my candidature from that company or separation from the “CollegeDekho Academy's Placement Process”. Also, I understand, in such a situation I will not be eligible for any [programme refund](#).

- I understand once placed; it is deemed automatic acceptance of offer & my candidature shall be removed from “CollegeDekho Academy's Placement process”
- I understand I am bound to join the company where selected, failing which, my offer can be revoked & I shall be considered to be taken out from the “CollegeDekho Academy's placement Process”
- I understand I am bound to serve the internship period as specified by the company, if I leave the internship in between, then CollegeDekho Academy is not liable for replacement, refund of fees or full-time employment – [Refer Payment Policy](#)
- I understand, should an event of force majeure occur; CollegeDekho Academy will give another opportunity in the same level of company where I was previously placed
- I understand that my designation will be according to potential hiring company policies & CollegeDekho Academy may have limited or no control over the same
- I understand I will exhibit professionalism & as a first step I am confident to take independent informed decisions. I understand that any sort of [misbehavior](#), foul language, groupism, plagiarism, intent to influence & mislead fellow mates or key stakeholders (faculty members, CollegeDekho Academy members, employers or colleagues' etcetera) will result in my separation from the CollegeDekho Academy's Placement Process in accordance with the zero-tolerance policy & has binding effect on the no refund policy of CollegeDekho Academy
- I understand having my reporting manager or HR as my go-to person during my internship & final placement & CollegeDekho Academy as mentors
- I believe I will be an excellent performer & put in my 100% during my internship & I understand that track record of non-performance will be deterring to my full & final placement
- I will adhere to the interview and application timelines & joining/onboarding process as outlined by CollegeDekho Academy; failing which I may be ineligible for interviews
- I understand I will get special assistance if I do not get placed; maximum 1 more opportunity along with a brief training will be provided to me. If I am still not placed by CollegeDekho Academy then I will get a 100% refund on my placement fees, no questions asked
- I understand I will not be able to join the company I am placed for internship & final placement, if my financial dues/fees are not clear

ANTI RAGGING POLICY & UNDERTAKING BY LEARNERS

CollegeDekho Academy

CollegeDekho Academy recognizes that Ragging is one of the worst forms of harassment that any learner can face. Keeping in view the Order & directions of the Hon'ble Supreme Court of India and bearing in mind the AICTE / UGC Regulations on Anti-Ragging, we've included Ragging as one of the serious offences that would immediately result in expulsion of a Learner and / or Faculty found guilty of indulging into same. Ragging defined - Ragging is as any act which violates the dignity of the individual learner or is perceived to violate his/her dignity. Ragging constitutes any one or more of the following acts:

- a) any conduct by any learner or learners whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other learner;
- b) indulging in rowdy or undisciplined activities by any learner or learners which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other learner;

- c) asking any learner to do any act which such learner will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other learner;
 - d) any act by a senior learner that prevents, disrupts or disturbs the regular academic activity of any other learner or a fresher;
 - e) exploiting the services of a fresher or any other learner for completing the academic tasks assigned to an individual or a group of learners.
 - f) any act of financial extortion or forceful expenditure burden put on a fresher or any other learner by learners;
 - g) any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
 - h) any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other learner;
 - i) any act that affects the mental health and self-confidence of a fresher or any other learner with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a learner over any fresher or any other learner
- Disciplinary Action** - The School follows a Zero-Toleration Policy towards any form of harassment and / or discrimination; resulting in expulsion of any Learner and / or Faculty found guilty of the same

Payment Policy **CollegeDekho Academy**

This section states the Terms & Conditions which will be applicable to the user using 's online/offline payment process (via Credit Card/Debit Card, Wallets, UPI, PayLater, Netbanking etcetera) for various courses/services offered by CollegeDekho Academy :

- CollegeDekho Academy will not be held responsible for any damages the user may suffer as a result of using the payment process. The user agrees & shall defend, indemnify, save & hold harmless from any & all demands, liabilities, losses, costs & claims that may arise or result from incorrect use of the online payment process or any other causes attributable to the user
- CollegeDekho Academy will not be responsible for any refunds arising out of any failures in online payments & incase the amount gets deducted from users saving/current account and does not get credited in account, before the transaction is complete. Users in this case will have to contact the Bank to clarify the same
- All the refunds of credit & debit card transactions are subject to refund policy
- Receipts of online payments along with confirmation of admissions by CollegeDekho should be maintained by the user safely, as this will be a pre-condition for processing any refund
- Successful completion of the online application process and online/offline payment alone will not make the user eligible for the admission. Since the online application system does not perform any check on the qualification of user or other essential conditions during the application process, hence, successful completion of the online application process may not make the user eligible for the course admission. The course admission will be totally at the discretion of CollegeDekho & the same will be confirmed upon scrutiny of the admission details provided by the user and is not liable to give reason for any rejection
- It is the user's responsibility to ensure payment of full fees as applicable. Such payment of fees by or on behalf of the user does not in itself constitute acceptance of user's candidature for the course. When the user successfully completes the online payment transaction using credit/debit cards option, funds will be deducted from the credit/debit card mentioned by the user and the payments will be credited to. Any payment received through this website will be treated as having been made by the user, even though the same may have been made by some other person/ party, in such event, CollegeDekho shall not be liable to entertain any correspondence from any person other than the user's parents/guardian/etc
- In case the user registers successfully but fails to pay the required fee on or before the stipulated date, such application will stand cancelled without any further notification
- CollegeDekho Academy shall not be liable to protect data from third parties if there is any failure on the part of the user or any person acting on behalf of the user, during the online payment process or in respect of any omission to provide accurate information in the course of the online payment process
- CollegeDekho Academy will be entitled to use the information given during the online payment process for the purpose of registration of the user & also for statistical purposes or for its internal use

Fee Refunds **CollegeDekho Academy**

All request for refund of Fee shall be governed by CollegeDekho Academy's Refund Policy :

- If a potential learner doesn't clear the organization (Hiring company) interview – The fees shall be 100% refunded within 48 business hours – No questions asked
- Any refund request made by the learner (who has already been selected by hiring company) – will not be accepted. The amount paid till that moment shall not be refunded
- All refunds shall be credited back to the learner's account within 48 business hours from the time of refund acceptance by CollegeDekho Academy
- Any exception to the above policy shall be parked with the Programme Directors (on case2case basis)

Rescheduling & Cancellation

CollegeDekho Academy

CollegeDekho.com reserves the right to amend, change or cancel courses/sessions in this agenda at any time. CollegeDekho.com will take all the efforts possible to give as much notice as possible in the event of courses being cancelled or rescheduled etcetera. Changes to Service Tax & other tax/duty components will be incorporated into the course fee as & when such changes occur; the learner will become liable to pay the incremental programme fee.

Learner requesting for cancellation or rescheduling less than 48 hours prior to the Final Interview start date will be subject to the forfeiture of the full course fee. CollegeDekho Academy reserves the right to change or cancel sessions prior to any class start date. Learner shall will be notified at the time of any changes, rescheduling or cancellation.

Admission to the Programme

CollegeDekho Academy

Registering at our collegedekho.com website or at our marketing landing pages does not entitle you to the right of admission/selection for the course. The selection committee of CollegeDekho Academy reserves the right to select or reject a candidate without any notice or assigning any reason whatsoever. It is clearly understood that the fact of admission does not by itself guarantees or ensure success by the learner. You acknowledge & agree that CollegeDekho Academy has the right to report any & all suspicious or illegal activity to the appropriate legal or police authorities without notice to you.

As a user and/or a registered participant to our website or any programs offered through CollegeDekho Academy, you will not harass or use derogatory language or behavior on other users, students, faculty, institute representatives, CollegeDekho Academy employees, assessment center staff or visitors. You will not cheat on any assignment, exercises, assessment, exams or any other evaluation components for the Program. You will not post online any study materials or secured testing materials unless expressly authorized in written by CollegeDekho Academy or the Institute to do so. You will notify the concerned Faculty or CollegeDekho Academy immediately if you become aware of any other user cheating or breaching these Terms, and will comply with the requirements of the specific applicable code of conduct, if any, relating directly to a Program in which such user is enrolled. It is clearly understood that selected candidates are required to comply with the rules laid down in the Policy section and CollegeDekho Academy reserves the right to expel a learner or terminate the candidature at any time without assigning any reason.

CollegeDekho Academy reserves the right to change course prices at any time. In the event of such change, confirmed registration will be honored at the original price. Registrations confirmed through the payment of Registration Fee, within 30 days of a price increase will also be honored at the original price so long as the prices are exclusive of applicable taxes. Changes to Service Tax and other tax and duty components will be incorporated into the Course Fee as and when such changes occur and the student will become liable to pay the incremental fee. to the extent allowed by local law, in no event will CollegeDekho Academy or its affiliates, subcontractors or suppliers be liable for any incidental, indirect, special consequential damages.

By registering on the website/marketing banners/landing pages, you give your consent to receive, from time to time, text messages from CollegeDekho Academy which may include offers from us or our affiliates & partners.